

AM02 - Texas A&M University

P.O. Date: 11/10/2016

Purchase Order

Purchase Order Number

AM02-17-P038163

SHOW THIS NUMBER ON ALL
PACKAGES, INVOICES AND
SHIPPING PAPERS.

V E N D O R	Vendor Number: 00027769
	Documation
	PO Box 660831
	Dallas, TX 752660831

INVOICING VENDOR SHALL SUBMIT AN ITEMIZED INVOICE SHOWING PURCHASE ORDER NUMBER. IF YOUR INVOICE IS NOT PROCESSED AS INSTRUCTED, PAYMENT MAY BE DELAYED.

S H I P T O	Student Financial Aid
	Attn: Contact DEBBIE SHANNON at (979)845-3236
	PAVILION Room 209 471 SPENCE ST 1252 TAMU COLLEGE STATION, TX 778431252 US
	Email: dshannon@tamu.edu Phone: (979) 458-5313
B I L L T O	ATTN: FMO Accounts Payable
	750 Agronomy Road - Suite 3101 6000 TAMU
	Attn: Email invoices to invoices@tamu.edu Attn: Do not mail invoice if sending via email College Station, TX 778436000 US
	Email: invoices@tamu.edu Phone: (979) 845-8362

Please login to Buy A&M to retrieve attachments associated with the Purchase Order.

Solicitation (Bid) No.:

Payment Terms: Net 30
Shipping Terms: F.O.B., Destination
Freight Terms: Freight Allowed
Delivery Calendar Day(s) A.R.O.: 0

Item # 1

Rental Period: 60 months

Monthly Base Payment: \$315.00

Reference the PSA Contract #13-101

Including all addendums incorporated herein by reference

Vendor Contact: Boyd Sheffield
Vendor Phone #: 979-731-8500

All purchase orders are to be issued to:

Documation LLC - College Station
4700 Elmo Weedon Rd. - Suite 108
College Station, TX
(VID # 12026095600)

But all monthly payments have to be remitted to:

Documation
P.O. Box 660831
Dallas, TX 75266-0831

And all quarterly overage payments have to be remitted to:

Documation

4560 Lockhill Selma - Suite 100
San Antonio, TX 78249

Ricoh C6003 copier to include the following:

- 60 Pages per minute printing
- 110 Images per minute scanning
- 1,000 Sheet staple finisher
- Additional 2-Tray paper bank (4 trays total)

Includes 5,000 Black & White impressions per month
- Overages from 5,001+ to be billed at \$0.01 per impression; billed quarterly

All color impressions to be billed at \$0.062 per impression; billed quarterly

Includes all parts; labor; preventative maintenance and supplies (excluding paper)

Installation; Training and Delivery included at no cost

Loaner equipment provided as needed in rare instances

Document Type 9, Group Purchase Section Government Code Title10, Subtitle D, Sec. 2155.134.Group Purchasing Program

As stated in the solicitation document, Texas A&M cannot execute a tax-exempt bond form (IRS Form 8038GC) as it would violate our bonding rules

The contractor and subcontractor shall abide by the requirements of 41 CFR 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability

Item # 2
Class-Item 985-26

(FY17) Ricoh C6003 Copier. See line item 1 for all details and features.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
9.00	\$ 315.00	MO	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 2,835.00

Item # 3
Class-Item 985-26

(FY18) Ricoh C6003 Copier. See line item 1 for all details and features.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
12.00	\$ 0.01	MO	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.12

Item # 4
Class-Item 985-26

(FY19) Ricoh C6003 Copier. See line item 1 for all details and features.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
12.00	\$ 0.01	MO	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.12

Item # 5
Class-Item 985-26

(FY20) Ricoh C6003 Copier. See line item 1 for all details and features.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
12.00	\$ 0.01	MO	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.12

Item # 6
Class-Item 985-26

(FY21) Ricoh C6003 Copier. See line item 1 for all details and features.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
12.00	\$ 0.01	MO	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.12

Item # 7
Class-Item 985-26

(FY22) Ricoh C6003 Copier. See line item 1 for all details and features.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
3.00	\$ 0.01	MO	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.03

TAX: \$ 0.00
FREIGHT: \$ 0.00
TOTAL: \$ 2,835.51

ANY EXCEPTIONS TO PRICING OR DESCRIPTION CONTAINED HEREIN MUST BE APPROVED BY THE TEXAS A&M UNIVERSITY AGENCY PROCUREMENT OFFICE PRIOR TO SHIPPING.

The State of Texas is Exempt from all Federal Excise Taxes.
State and City Sales Tax Exemption Certificate: The A&M System claims an exemption from taxes under Chapter 20, Title 122A Revised Civil Statutes of Texas for purchase of tangible personal property described in this order, purchased from Vendor listed above as this property is being secured for the exclusive use of the State of Texas.

FAILURE TO DELIVER: If the Vendor fails to deliver these supplies by the promised delivery date or a reasonable time thereafter, without giving acceptable reasons for delay, or if supplies are rejected for failure to meet specifications, the State reserves the right to purchase specified supplies and equipment elsewhere, and charge the increase in price and cost of handling to the Vendor. No substitution or cancellations permitted without prior approval of The Texas A&M University System.

THE TEXAS A&M UNIVERSITY SYSTEM TERMS AND CONDITIONS APPLY.

APPROVED

By: Marla Young

Email: meyoung@tamu.edu

Phone#: (979) 845-2139

BUYER