

AM02 - Texas A&M University

P.O. Date: 1/9/2017

Purchase Order

Master Blanket Number

AM02-17-P042045

SHOW THIS NUMBER ON ALL
PACKAGES, INVOICES AND
SHIPPING PAPERS.

V E N D O R	Vendor Number: 00005834
	UPSTAGE CENTER INC
	3302 OLD ALVIN RD
	PEARLAND, TX 775815241

INVOICING VENDOR SHALL SUBMIT AN ITEMIZED INVOICE SHOWING PURCHASE ORDER NUMBER. IF YOUR INVOICE IS NOT PROCESSED AS INSTRUCTED, PAYMENT MAY BE DELAYED.

S H I P T O	
B I L L T O	

Please login to Buy A&M to retrieve attachments associated with the Purchase Order.

Solicitation (Bid) No.: AM02-17-B000832

Payment Terms: Net 30
Shipping Terms: F.O.B., Destination
Freight Terms: Freight Allowed
Delivery Calendar Day(s) A.R.O.: 0

Item # 2

Blanket Order to provide Production Labor for Texas A&M University, University Center for the period of January 4, 2017 through August 31, 2017. Production Labor includes production specialists with experience in theatre, performing arts, or entertainment events.

Quantities are an estimate only and do not constitute a guarantee of purchase. Actual usage may be more or less than estimated. Texas A&M University, University Center will in no way be obligated for any quantity that falls short of the estimated totals.

Any unused quantities will be considered cancelled as of August 31st, of each year agreement is in place.

Services will be requested as needed by the department and they will refer to the resulting blanket agreement. All invoices shall refer to the resulting blanket agreement issued by Procurement Services.

Access and Use of Facilities

The vendor's employees shall have reasonable and free access to use only those facilities of TAMU that are necessary to perform services under the resulting purchase order and shall have no right of access to any other facilities of TAMU.

Observance of TAMU Policies and Regulations

The vendor agrees that at all times its employees will observe and comply with all policies and regulations of the facilities, including, but not limited to, no smoking within our facilities and applicable locations, parking and security regulations.

The vendor shall not use TAMU's name or logo, or reference TAMU in any way of the vendor's advertising or promotional programs.

Renewal

Texas A&M University reserves the right to renew the awarded agreement for an additional four (4) years, one (1) year at a time, if

mutually agreed upon by both parties with all terms and conditions remaining firm.

If renewal option is exercised, the Vendor may increase the contract prices to reflect increases in the cost of providing the services. Vendors must quote a price adjustment factor in terms of a maximum percentage increase for each extension period, not to exceed 3% per year.

9-1-17 - 8-31-18: 0%
 9-1-18 - 8-31-19: 0%
 9-1-19 - 8-31-20: 3%
 9-1-20 - 8-31-21: 3%

Cancellation

Upon award, any order is subject to cancellation, without penalty, either in whole or in part if funds are not appropriated.

Texas A&M University reserves the right to cancellation with a thirty (30) day written notice.

Texas A&M University reserves the right to cancellation due to non-performance.

Item # 4
 Class-Item 961-73

Riggers, Day Rate

Riggers shall be responsible for assembling chains, shackles and other lines for multiple rigging points at heights as high as 80 ft., in the arena/theater. Must be able to work with others and work quickly and efficiently to meet deadlines.

Physical Requirements:

- Must climb ladders/stairs
- Must walk structural steel I-beams Must have good eye-sight and balance
- Must reach, hold grasp, twist, pull and push
- Must be able to lift and hold equipment weighing as much as 100 lbs.
- Must be able to see marks
- Must be able to work in low density light settings
- Must be able to tolerate heights
- Must be able to see, talk and hear
- Must be able to read, speak and understand English
- Must be able to follow verbal and written directions in English

Alternate Hourly Rate: \$53.89 per hour

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
32.00	\$ 538.90	DAY	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 17,244.80

Item # 5
 Class-Item 961-73

Theatrical Electricians - Day Rate

Theatrical Electricians responsibilities shall include using hand tools to construct and maintain staging for production. Includes moving and setting up production staging and equipment before, during and after events. Also involves coiling and uncoiling cables. Must be able to use two-way radio, pager and radio headset.

Physical Requirements:

- Must be able to grasp, hold and operate hand tools
- Must be able to lift, push and pull equipment weighing up to 100 lbs.
- Must be able to use arms to coil, move, plug/unplug and tie cables and cords
- Must be able to see, talk and hear
- Must be able to read, speak and understand English
- Must be able to follow verbal and written directions in English
- Must be able to work in low density lighting and in a noisy environment Must be able to speak and hear over two-way radios and/or other communications equipment.

Alternate Hourly Rate: \$42.42 per hour

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
32.00	\$ 424.21	DAY	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 13,574.72

Item # 6
Class-Item 961-73

Stage Hands - Day Rate

Stage Hands responsibilities shall include the setup and operation of intelligent and conventional lighting systems, fixed and portable sound equipment, video projectors, computer systems, audio/visual equipment for the events in the arena and meeting rooms, and repair of technical equipment.

Experience in the entertainment industry or special events are a must. Desirable skills include electronics and electrical installation and repair, knowledge of telephone/Ethernet systems, CAD, and knowledge of rigging systems. Must be able to connect and trouble-shoot low voltage, 110V, 220V and three-phase current up to 1,000 amps.

Physical Requirements:

- Must be able to stand, sit, walk, lift and carry up to and over 50 lbs
- Must be able to crawl, balance, stoop, kneel and squat
- Must be able to reach, grasp, hold and handle equipment and cables Must be able to see, talk and hear
- Must be able to follow verbal and written directions in English
- Must be able to tolerate exposure to noise
- Must be able to use a visual display terminal

Alternate Hourly Rate: \$42.42 per hour

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
110.00	\$ 424.21	DAY	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 46,663.10

TAX: \$ 0.00
FREIGHT: \$ 0.00
TOTAL: \$ 77,482.62

ANY EXCEPTIONS TO PRICING OR DESCRIPTION CONTAINED HEREIN MUST BE APPROVED BY THE TEXAS A&M UNIVERSITY AGENCY PROCUREMENT OFFICE PRIOR TO SHIPPING.

The State of Texas is Exempt from all Federal Excise Taxes.
State and City Sales Tax Exemption Certificate: The A&M System claims an exemption from taxes under Chapter 20, Title 122A Revised Civil Statutes of Texas for purchase of tangible personal property described in this order, purchased from Vendor listed above as this property is being secured for the exclusive use of the State of Texas.

FAILURE TO DELIVER: If the Vendor fails to deliver these supplies by the promised delivery date or a reasonable time thereafter, without giving acceptable reasons for delay, or if supplies are rejected for failure to meet specifications, the State reserves the right to purchase specified supplies and equipment elsewhere, and charge the increase in price and cost of handling to the Vendor. No substitution or cancellations permitted without prior approval of The Texas A&M University System.

THE TEXAS A&M UNIVERSITY SYSTEM TERMS AND CONDITIONS APPLY.

APPROVED

By: Patty Winkler

Email: p-winkler@tamu.edu

Phone#: (979) 845-4556

BUYER