

# The Texas A&M University System

ORGANIZATION		DEPARTMENT	
Organization	AM02 - Texas A&M University	Department	02MGMT
Address	401 Joe Roult Boulevard College Station, TX 77843	Bill-to-Address	750 Agronomy Road - Suite 3101 6000 TAMU Attn: Email invoices to <a href="mailto:invoices@tamu.edu">invoices@tamu.edu</a> Attn: Do not mail invoice if sending via email College Station, TX 778436000
Purchaser	Patty Winkler	Ship-to-Address	WEHNER BLDG. 420 4221 TAMU COLLEGE STATION, TX 778434221
Info Contact	p-winkler@tamu.edu 979-845-4556		

BID INFORMATION			
Description	Kiosk for Blackstone Project # 187692		
Bulletin Desc.			
Bid Number	AM02-17-B000860	Bid Opening Date	01/23/2017 2:00 PM
Bid Type	Open Market	Type Code	Invitation for Bid
Alternate Id		Fiscal Year	2017
		Available Date	01/20/2017 2:13 PM
Pre-Bid Conference			
Attachments	Attachment A - Insurance Requirement 2-12-16~34.docx office kiosk 1.jpg office kiosk 2.jpg office kiosk 3.jpg office kiosk closed 1.jpg office kiosk closed 2.jpg		

## AMENDMENTS

ITEMS					
<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total</u>
1.000	<p>Attention All Bidders:</p> <p>Texas A&amp;M, Procurement Services is transitioning to an E-commerce system for all invitation for bids and purchase orders. We are asking all vendors to take a few moments and register as one of our vendors. This will allow you to respond to our bid invitations electronically as well as accept purchase orders.</p> <p>Please visit the following website to register <a href="https://buy.tamus.edu/bsol/">https://buy.tamus.edu/bsol/</a></p> <p>If you have any questions in reference to registrations, please contact us at <a href="mailto:vendorhelp@tamu.edu">vendorhelp@tamu.edu</a></p> <p>As a bidder responding to this invitation upon submission of your response, regardless of the format of your submission, you and the entity you represent are agreeing to the terms and conditions presented here as well as the TAMU terms and conditions located at <a href="http://purchasing.tamu.edu/media/123743/bid tamu.pdf">http://purchasing.tamu.edu/media/123743/bid tamu.pdf</a>.</p> <p>Physical Address:</p> <p>Texas A&amp;M University Procurement Services Agronomy Road College Station TX 77843-1477 Fax - 979-845-3800</p>	0.00			

# The Texas A&M University System

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total</u>
	<p>NOTE: If responding manually, please submit with your bid response a W9. This will allow us to enter your company into our bid system and include your response on the electronic tabulation.</p> <p>*****</p> <p>Texas A&amp;M University, Management Department is seeking pricing for a stand along kiosk as per the following minimum specifications.</p>				
2.000	<p>Kiosk, Large Rolling Self Storing, stand along to include the following minimum specifications:</p> <p>-One (1) approx. 96" wide x 30" deep x 96" high kiosk on casters, finished in Formica #756-58 Natural Maple laminate on the exterior and Formica #949-58 White laminate on the ends and interior.</p> <p>-One (1) 78" wide x 80" long aluminum tubing canopy frame which is attached by a hinge to the opening in the front of the kiosk. This frame to be covered with a pillowcase type white tension fabric cover with a printed overlay graphic attached to the face.</p> <p>-Interior of Kiosk - One (1) 69" wide x 24" deep x 18" high storage cabinet with lockable doors, four recessed down lights, blocking to support a large flat panel monitor and an overlay graphic header. Monitor shall be 42" and will be supplied by Texas A&amp;M University.</p> <p>-Attached to the top front center of the storage cabinet will be one (1) 24" wide x 60" deep x 1 1/2" thick tabletop with a support leg on the end opposite the kiosk. the tabletop to have painted edges to match PMS (TBD), Formica #949-58 White laminate on the top and the leg to be painted automotive silver.</p> <p>-Each end shall have one (1) 30" wide x 1 1/2" deep x 80" high wing panels which slide into the ends of kiosk for storage. the wing panels to be painted to match a PMS color (TBD). The face side of each wing panel to have a changeable overlay graphic.</p> <p>-The top of the kiosk to have a pivoting armature leg which will support the canopy. The finish of this leg to be Formica #949-58 White laminate on all sides and the pivoting top section and support leg to be painted automotive silver.</p> <p>The kiosk shall be self contained; Approximate size: 48" x 120" x 110" high</p>	1.00	EA		
3.000	<p>Header Graphic Above Monitor</p> <p>-DTS print on 1/8" (3mm) thick white PVC board with Velcro for attachment</p> <p>-(1) 78"w x 18"h</p>	1.00	EA		
4.000	<p>Header Graphic on Canopy Face</p> <p>-DTS print on 1/8" (3mm) thick white PVC board with hardware for attachment and fitting to canopy.</p> <p>-(1) 78" w x 18"h</p>	1.00	EA		
5.000	<p>Installation</p> <p>The requested equipment is to be supplied as a complete operational system, set-up and ready for use. This project shall be considered a "turnkey" project that includes all aspects of the installation.</p> <p>NOTE: TAMU will be the responsible party to dismantle and store the kiosk</p> <p>Insurance Requirement:</p> <p>It is understood that all equipment and material supplied by the vendor shall remain their property until such time as</p>	1.00	LOT		

# The Texas A&M University System

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total</u>
	<p>accepted or paid for by TAMU. The vendor shall protect them with appropriate insurance against theft or other loss or damage.</p> <p>The successful vendor will be required to provide proof of insurance in the amounts indicated in Attachment A, with Texas A&amp;M University listed as an additional insured party. Bidders are asked to submit a sample certificate of insurance (COI) for review and approval. Upon award, an updated COI will be required and it shall be the responsibility of the vendor to maintain a current certificate on file with Procurement Services during the term of the agreement.</p>				
6.000	<p>Note to Bidders:</p> <p>Pricing:</p> <p>Bidders must indicate any additional charges not listed here-in.</p> <p>References:</p> <p>Bidders shall provide at least three (3) references where services comparable in size and scope have been performed within the last two (2) years. Bidders shall provide the Company name, Contact Person, Company Address, phone and fax number and email for each reference.</p> <p>Texas A&amp;M University reserves the right to contact these references to verify bidder's ability to perform these services. A negative reference may be grounds for disqualification of your bid.</p> <p>Payment Terms:</p> <p>Quote 100% Net 30 Upon Receipt and Acceptance. If quoting as specified, type "Agreed" in the required field. If quoting otherwise, indicate here-in. _____(required field)</p> <p>Shipping Terms:</p> <p>Quote Destination Freight Prepaid and Allowed. If quoting as specified, type "Agreed" in the required field. If quoting otherwise, indicate here-in and provide estimated shipping cost. _____(required field)</p> <p>Delivery Terms:</p> <p>Quote estimated delivery upon receipt of order: _____(required field)</p> <p>Award</p> <p>The award shall be made based on the following "Best Value Criteria". Texas A&amp;M reserves the right to consider the following and any other factor deemed necessary to evaluate the offer and determine the "Best Value" for the University.</p> <ul style="list-style-type: none"> <li>-Vendor's ability to meet the minimum specifications;</li> <li>-Delivery requirement;</li> <li>-Experience/past experience with vendor;</li> <li>-The quality, availability and adaptability of equipment offered to required application.</li> <li>-Quality of performance of previous services;</li> <li>-References;</li> <li>-Insurance Requirement;</li> <li>-The acquisition price.</li> </ul> <p>Texas A&amp;M University reserves the right to accept or reject any or all bids, to waive in formalities and technicalities, to accept the offer considered the most advantageous to the University.</p>	0.00			

## The Texas A&M University System