



Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Mar 1, 2017	AB0301564	original
Contact instructions for questions regarding this Purchase Order: Please contact the Buyer if Buyer contact information is present. Otherwise, contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
mey - Young, Marla	meyoung@tamu.edu	979.845.2139
Customer Contact:		
Name:	Terry Williams	
Email:	twilliams51@tamu.edu	
Phone:	+1 (979) 862-1602	

Supplier Information		Delivery Information	
Supplier Name	CTWP LEASING HAYDAY INC DBA	Delivery Address	
Address	PO BOX 6434 CAROL STREAM, IL 601976434 US	Texas A&M University	
FOB / FREIGHT	Destination	Attn:	Terry Williams
Pre-Pay & Add	No	PUBLIC POLICY RESEARCH INSTITUTE	
Payment Terms	0, Net 30	METRO CENTER BLDG	
Contract Number - Header	DIR-TSO-3101	STE	150
Contract Number - Line	no value	3833 TEXAS AVE. SOUTH	
Quote number		BRYAN, TX 77802	
		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Attachments for supplier

1-Letterhead-New ... (85k)

CTWP Attachment A... (199k)

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	113	FOB / FREIGHT	FOB Destination, Freight Prepaid and Allowed
	242	Equal Opportunity for Qualified Individuals	This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and

prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 5	(FY17) Canon ImageRUNNER Advance C7570i Copier. See Attachment A for details and features.	n/a	MON	1,092.00 USD	6 MON	6,552.00 USD
2 of 5	(FY18) Canon ImageRUNNER Advance C7570i Copier. See Attachment A for details and features.	N/A	MON	1,092.00 USD	12 MON	13,104.00 USD
3 of 5	(FY19) Canon ImageRUNNER Advance C7570i Copier. See Attachment A for details and features.	N/A	MON	1,092.00 USD	12 MON	13,104.00 USD
4 of 5	(FY20) Canon ImageRUNNER Advance C7570i Copier. See Attachment A for details and features.	N/A	MON	1,092.00 USD	12 MON	13,104.00 USD
5 of 5	(FY21) Canon ImageRUNNER Advance C7570i Copier. See Attachment A for details and features.	N/A	MON	1,092.00 USD	6 MON	6,552.00 USD
Total						52,416.00 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to invoices@tamu.edu. If email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via CXML, CSV or PO flip through the supplier portal e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University Financial Management Procurement Services Operations ATTN: Accounts Payable Marla Young 750 Agronomy Road Suite 3101 6000 TAMU 1477 College Station, TX 77843-6000 1477 United States</p>

***NOTE:** Please add this purchase order to our consolidated master invoice.

Attachment A

This purchase order shall constitute a schedule for purposes of that certain Master Image Management Agreement dated as of March 1, 2017 (the "Master Agreement") between Texas A&M University ("Customer") and CTWP Leasing, the terms and conditions of which are incorporated herein by reference, and evidences Customer's agreement to rent the equipment described herein pursuant to the terms of this Purchase Order and the Master Agreement. This purchase order is binding on Customer as of the date of issuance and cannot be cancelled, unless otherwise provided by the terms of the Master Agreement.

Rental Period: 48 months

Monthly Base Payment: \$1092.00

Utilizing Contract: DIR-TSO-3101

Canon ImageRUNNER Advance C7570i copier to include the following:

- 70 Pages per minute Black & White and Color
- Single Pass Document Feeder
- Automatic Two Sided Copies
- Four Drawer Paper Feed System
- Large Capacity Paper Deck
- Booklet Stapling Finisher
- Folding Unit
- Incorporates GREEN Technology

Configured as:

- Network Color Printer
- Network Color Scan to Email and File
- Scan to/Print from USB

Includes 240,000 Black & White impressions/prints; annually

- No Overages on Black & White impressions

Includes 6,000 Color impressions/prints; quarterly

- Overages from 6,001+ to be billed at \$0.045 per impression; billed quarterly

Includes service, parts, labor, drum, toner and staples

As stated in the solicitation document, Texas A&M cannot execute a tax-exempt bond form (IRS Form 8038GC) as it would violate our bonding rules.

DIVISION OF FINANCE

Procurement Services



February 23, 2017

CTWP
3730 Franklin Ave.
Waco, TX 76710

To Whom It May Concern:

Please cancel the following copier and service contract on the purchase order number listed below. Dept. no longer requires this service. Please let this letter serve as our 30 day notice of cancellation.

Purchase Order:	AB0198458 OR AM02-16-P014985
Serial Number:	LVX01410
Location:	Metro Centre, 3833 S. Texas Ave., Bryan, TX 77802
Reason for Cancellation:	Dept. no longer requires this service.

Effective Date:	March 23, 2017
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Please contact Terry Williams at 979-862-1602 for any further additional information that you may require. Thank you for your attention to this matter.

P.O. Box 30013
1477 TAMU
College Station, TX 77842-3013

Tel. 979.845.4570 Fax. 979.845.3800
<http://purchasing.tamu.edu>