

## AM02 - Texas A&amp;M University

P.O. Date: 12/29/2016

## Purchase Order

Master Blanket Number

AM02-17-P041812

SHOW THIS NUMBER ON ALL  
PACKAGES, INVOICES AND  
SHIPPING PAPERS.V  
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RVendor Number: 00000602  
AlphaGraphics Bryan College Station  
  
2023 S Texas Ave  
Bryan, TX 77802S  
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OINVOICING VENDOR SHALL SUBMIT AN ITEMIZED INVOICE SHOWING  
PURCHASE ORDER NUMBER. IF YOUR INVOICE IS NOT PROCESSED AS  
INSTRUCTED, PAYMENT MAY BE DELAYED.**Please login to Buy A&M to retrieve attachments associated with the  
Purchase Order.**

Solicitation (Bid) No.: AM02-17-B000820

Payment Terms: Net 30  
Shipping Terms: F.O.B., Destination  
Freight Terms: Freight Allowed  
Delivery Calendar Day(s) A.R.O.: 0

Item # 1

This is not an order - This is for information purposes only. Orders will be placed against this blanket order as per the terms, conditions and pricing quoted here-in.

Item # 2

Pool of Vendors - Blanket Order to various signage for the campus of Texas A&amp;M University, College Station TX for the period of December 29, 2016 through August 31, 2017.

Upon award, It is requested that the awarded agreement be extended to any/all Texas A&amp;M University departments, Texas A&amp;M University System as well as Texas State Agencies listed as Institutions of Higher Education as defined by section 61.003, Education Code, Government code section 2155.134 and any other public of State Entities or agencies. In the event an award is made, the individual agencies may or may not elect to use the agreement.

Quantities are estimates only and do not guarantee purchase. Delivery to be made at times and in quantities requested.

Upon award, orders will be placed that refer to your offer. All invoices must reflect the price(s) quoted and must reflect the blanket order number issued by Texas A&amp;M, Procurement Services.

Any unused quantities as of August 31, 2017 shall be considered cancelled.

All items are to be delivered to the ordering department as indicated. Texas A&amp;M reserves the right to order elsewhere if items are not available for shipment.

**Vendor Contact:**

Vendor shall indicate contact person and contact information of the individual who will service the account and where orders are to be placed:

Contact: Wendy Black  
 Telephone Number: 979-779-1234  
 Fax Number: 979-775-0900  
 Email: wblack@alphagraphics.com

**Renewal:**

Texas A&M University reserves the right to renew the awarded agreement for an additional four (4) years, one (1) year at a time, if mutually agreed upon by both parties with all terms and conditions remaining firm.

In the event of renewal, contract pricing may increase as per the quoted maximum percentage increase for each renewal period.

9-1-17 - 8-31-18: .03%  
 9-1-18 - 8-31-19: .03%  
 9-1-19 - 8-31-20: .03%  
 9-1-20 - 8-31-21: .03%

**Cancellation:**

Upon award, this agreement is subject to cancellation without penalty, either in whole or in part, if funds are not appropriated by the Texas Legislature, or otherwise not made available to the using agency.

Texas A&M reserves the right to cancellation within thirty (30) days written notice.

Unacceptable performance by the vendor may be cause for immediate cancellation if deemed necessary by TAMU Procurement Services.

**Payment Terms:**

Payment shall be Net 30, Receipt and Acceptance.

**Shipping Term:**

Shipping terms shall be Destination Freight Prepaid and Allowed.

**Delivery Terms:**

Delivery shall be 10 working days upon receipt of order. \*\*unless otherwise noted on each quote\*\*

**Signage Projects**

The following listing indicates the types of jobs that could be requested. All jobs shall be quoted on a case by case basis as per the terms, conditions and hourly rates provided here-in.

- \*Custom Indoor and Outdoor banners & Flags
- \*Vehicle Graphics - decals & wraps
- \*Traffic Signs
- \*Site Signs
- \*Wall & Window Decals
- \*Wayfinding Signs
- \*Building Signs
- \*Decals, Labels & Stickers
- \*Electrical Signs
- \*Regulatory Signs
- \*Directories
- \*Ceiling Tiles
- \*Imaged Glass
- \*Magnetic Receptive Graphics
- \*Prints & Fine Arts
- \*Vinyl Lettering
- \*Wall Graphics
- \*Wall Lettering
- \*Window Shades

Item # 4  
 Class-Item 801-60

Hourly Rate

All pricing to be quoted for each project. Both parties shall agree on all pricing quoted.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
100.00	\$ 0.00	HR	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 5  
Class-Item 801-00

#### Installation Services

All pricing shall be quoted on a project basis. All pricing must be approved by both parties.

The requested equipment is to be supplied as a complete operational system, set-up and ready for use. Any/all operational/maintenance manuals are to be provided at the time of shipping/installation.

This project shall be considered a "turnkey" project that includes all aspects of the installation.

#### Final Testing and Acceptance Criteria:

The completed installation shall be inspected by Texas A&M to assure that all equipment is installed in a professional manner, and in accordance with manufacture specifications.

The final system/product testing and demonstration shall be performed after the installation and initial testing has been completed by vendor but prior to any use of the system. Vendor shall ensure that system meets or exceeds performance specifications as per manufacture criteria. The vendor shall be responsible for properly performing all setup of equipment and all assembly.

#### Insurance Requirement:

It is understood that all equipment and material supplied by the vendor shall remain their property until such time as accepted or paid for by TAMU. The vendor shall protect them with appropriate insurance against theft or other loss or damage.

The successful vendor will be required to provide proof of insurance in the amounts indicated in Attachment A, with Texas A&M University listed as an additional insured party. Upon award, an updated COI will be required and it shall be the responsibility of the vendor to maintain a current certificate on file with Procurement Services during the term of the agreement.

**\*\*Insurance Certificate is on file with Procurement Services\*\***

All updated insurance certificates shall be sent to the following:

Texas A&M University  
Procurement Services  
PO Box 30013  
College Station TX 77842-3013

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
100.00	\$ 0.00	HR	0.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 6  
Class-Item 801-00

#### Material & Supplies

All material and supplies to be utilized in projects shall be offered to at

10% Discount from List.

Quantity	Unit Price	UOM	Discount %	Total Discount Amt.	Tax Rate	Tax Amount	Freight	Total Cost
1.00	\$ 0.00	LOT	10.00 %	\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00

Item # 3

Note To Vendor:

Additional Vendors:

Texas A&M University reserves the right to add additional vendors into the pool once the pool is established. All vendors added to the pool must complete an invitation to bid form, provide certificate of insurance and be approved by Procurement Services.

TAX: \$ 0.00  
FREIGHT: \$ 0.00  
TOTAL: \$ 0.00

ANY EXCEPTIONS TO PRICING OR DESCRIPTION CONTAINED HEREIN MUST BE APPROVED BY THE TEXAS A&M UNIVERSITY AGENCY PROCUREMENT OFFICE PRIOR TO SHIPPING.

The State of Texas is Exempt from all Federal Excise Taxes.  
State and City Sales Tax Exemption Certificate: The A&M System claims an exemption from taxes under Chapter 20, Title 122A Revised Civil Statutes of Texas for purchase of tangible personal property described in this order, purchased from Vendor listed above as this property is being secured for the exclusive use of the State of Texas.

APPROVED

By: Patty Winkler

Email: p-winkler@tamu.edu

Phone#: (979) 845-4556

BUYER

FAILURE TO DELIVER: If the Vendor fails to deliver these supplies by the promised delivery date or a reasonable time thereafter, without giving acceptable reasons for delay, or if supplies are rejected for failure to meet specifications, the State reserves the right to purchase specified supplies and equipment elsewhere, and charge the increase in price and cost of handling to the Vendor. No substitution or cancellations permitted without prior approval of The Texas A&M University System.

THE TEXAS A&M UNIVERSITY SYSTEM TERMS AND CONDITIONS APPLY.