



**Sales Tax Exemption**

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Mar 13, 2017</b>	<b>AB0302512</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b>		
Please contact the Buyer if Buyer contact information is present.		
Otherwise, contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
mey - Young, Marla	meyoung@tamu.edu	979.845.2139
<b>Customer Contact:</b>		
Name:	Donna Shumaker	
Email:	DSHUMAKER@MAYS.TAMU.EDU	
Phone:	+1 (979) 845-1867	

**Order acceptance instructions:**

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping.**

Supplier Information		Delivery Information	
Supplier Name	RICOH USA INC	<b>Delivery Address</b>	
Address	PO BOX 650016 DALLAS, TX 752650016 US	Texas A&M University	
FOB / FREIGHT	Destination	Attn	Donna Shumaker
Pre-Pay & Add	No	Business Analysis & Research	
Payment Terms	0, Net 30	Wehner Bldg.	
Contract Number - Header	TASB Buyboard & Right-Sizing Program	Room	320F
Contract Number - Line	<i>no value</i>	4217 TAMU	
Quote number		College Station, TX 77843-4217	
		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

**Notes to Supplier**

**Shipping Instructions**

Note to Supplier Utilizing TASB Buyboard & Right-Sizing Program.

Attachments for supplier

Attachment A to P... (310k)

Equipment Cancell... (78k)

**PO Clauses**

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	113	FOB / FREIGHT	FOB Destination, Freight Prepaid and Allowed

242 Equal Opportunity This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), for Qualified Individuals 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 6	(FY17) (1 each) Ricoh MPC4504sp & (1 each) Ricoh MP9003. See Attachment A for details & features.	na	MON	878.00 USD	5 MON	4,390.00 USD
2 of 6	(FY18) (1 each) Ricoh MPC4504sp & (1 each) Ricoh MP9003. See Attachment A for details & features.	na	MON	878.00 USD	12 MON	10,536.00 USD
3 of 6	(FY19) (1 each) Ricoh MPC4504sp & (1 each) Ricoh MP9003. See Attachment A for details & features.	na	MON	878.00 USD	12 MON	10,536.00 USD
4 of 6	(FY20) (1 each) Ricoh MPC4504sp & (1 each) Ricoh MP9003. See Attachment A for details & features.	na	MON	878.00 USD	12 MON	10,536.00 USD
5 of 6	(FY21) (1 each) Ricoh MPC4504sp & (1 each) Ricoh MP9003. See Attachment A for details & features.	na	MON	878.00 USD	12 MON	10,536.00 USD
6 of 6	(FY22) (1 each) Ricoh MPC4504sp & (1 each) Ricoh MP9003. See Attachment A for details & features.	na	MON	878.00 USD	7 MON	6,146.00 USD
<b>Total</b>						<b>52,680.00 USD</b>

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to <a href="mailto:invoices@tamu.edu">invoices@tamu.edu</a>. If email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via CXML, CSV or PO flip through the supplier portal e-mail <a href="mailto:vendorhelp@tamu.edu">vendorhelp@tamu.edu</a>.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&amp;M University                      Financial Management                      Operations                      ATTN: Accounts Payable                      750 Agronomy Road - Suite 3101                      6000 TAMU                      College Station, TX 77843-6000                      United States</p>