

# Procurement Services - Print Acquisition Team

Texas A&M University  
330 Agronomy Road, College Station, TX 77843-1366

## CONTRACT JOB SPECIFICATION

Date: 5/1/2016

Bid Number: CO12796

**From:** Karen Palumbo  
kpalumbo@tamu.edu  
TAMU Procurement Services  
Print Acquisition Team  
(979) 845-5887  
FAX: (979) 845-0492

**PROJECT NAME:** Aggiebound Magazine Recruitment Issue

**DESCRIPTION:** 28pp + Cover Booklet

**QUANTITY:** 110000

**SIZE:** 17 X 11 Flat      8.5 X 11 Finished

**PAPER:** Cover - 100# Polar Bear Velvet Book White  
Inside - 70# Polar Bear Velvet Book White  
ABSOLUTELY NO SUBSTITUTIONS

**INK:** 5/5 (4-Color Process + Aggie Maroon + Satin Aqueous) Bleeds

**PREPRESS:** Customer Furnished File

**PROOFING:** Contract Color Proof      Digital Blueline  
Proof must be delivered F.O.B. College Station, TX 77843 and  
must include a return label with vendor account number  
Press Check

**BINDERY:** Score      Fold      Saddle Stitch      Trim  
Box in cartons clearly labeled as to contents and quantity in each.  
Each carton to weigh no more than 25 pounds.

**DELIVERY:** 10 Working Days from Receipt of File  
F.O.B. destination -  
19 Different Locations:  
600 to College Station, TX 77843  
6500 to Pflugerville, TX 78660  
5000 to Corpus Christi, TX 78411  
9000 to Arlington, TX 76018  
9000 to Houston, TX 77008  
2000 to Laredo, TX 78041  
10000 to McAllen, TX 78504  
9000 to San Antonio, TX 78216  
2500 to College Station, TX 77843  
500 to College Station, TX 77843  
500 to College Station, TX 77843  
250 to College Station, TX 77843  
1000 to El Paso, TX 79938  
250 to College Station, TX 77843  
500 to College Station, TX 77843  
2400 to Waco, TX 76712 (This location can accept Pallets)  
51000 to Bryan, TX 77802 (This location can accept Pallets)  
Mark all except the pallet deliveries for inside delivery. Each contact  
provided must be called 24 hours prior to delivery.

**BIDS DUE IN:**

**5/11/2016 at 01:00 PM**

**REMARKS:**

**Trapping is the responsibility of the printer. There is heavy ink coverage. It is the responsibility of the printer to orient the paper grain correctly and score properly to prevent cracking on spine. It is the responsibility of the printer to color correct images to accommodate for dot gain on press.**

**This project will be printed 1 time per calendar year, but if inventory supplies run out, it could print multiple times as an exact reprint or with changes. If this occurs, pricing will be obtained based on specifics at the time, but will be covered under this contract. Bid Numbers CO12796, CO12797, CO12798, CO12819, CO12820 and CO12821 will be awarded as a package to the same vendor for continuity and control. These projects will be printed at different times during the calendar year and cannot be combined to run together.**

**These projects will be awarded as a 2 year contract with an option to renew for an additional 5 years, if all parties agree.**