



Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Apr 4, 2017	AB0304202	0
Contact instructions for questions regarding this Purchase Order: Please contact the Buyer if Buyer contact information is present. Otherwise, contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
sww - Wolfe, Wes	swolfe3@tamu.edu	979.845.2014
Customer Contact:		
Name:	Kevin Gustavus	
Email:	gus@tamu.edu	
Phone:	+1 (979) 845-4964	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M’s Department of Procurement Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	FRESHDESK INC	Delivery Address	
Address	1250 BAYHILL DR STE 315 SAN BRUNO, CA 94066 US	Texas A&M University	
Phone	+1 (866) 832-3090	Attn	Kevin Gustavus
FOB / FREIGHT	Destination	College of Architecture	
Pre-Pay & Add	No	Langford Bldg A	
Payment Terms	0, Net 30	Room	A206
Contract Number - Header	no value	3137 TAMU	
Contract Number - Line	no value	College Station, TX 77843-3137	
Quote number		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier			
PO Clauses			
Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	113	FOB / FREIGHT	FOB Destination, Freight Prepaid and Allowed
	242	Equal Opportunity for Qualified Individuals	This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 1	Freshservice Estate Plan - 20 agents / users for the security / cloud-hosted platform for CAS, intergration, asset management, etc.	na	EA	15,600.00 USD	1 EA	15,600.00 USD
Total						15,600.00 USD

Billing Information	Billing Address

To assure timely payment please e-mail invoices to invoices@tamu.edu. If email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via CXML, CSV or PO flip through the supplier portal e-mail vendorhelp@tamu.edu. Invoice must include the PO/Reference number shown above.

Texas A&M University
Financial Management
Operations
ATTN: Accounts Payable
750 Agronomy Road - Suite 3101
6000 TAMU
College Station, TX 77843-6000
United States