

# TEXAS A&M UNIVERSITY

VENDOR

College Station, TX 77843-1477

## PURCHASE ORDER

Order Date:  
04/07/2017

Page: 01

INCLUDE P.O. NUMBER ON ALL  
CORRESPONDENCE AND PACKAGES

P700088

VENDOR GUARANTEES MERCHANDISE  
DELIVERED ON THIS ORDER WILL MEET  
OR EXCEED SPECIFICATIONS IN THE BID  
INVITATION.

ALL TERMS AND CONDITIONS SET  
FORTH IN THE BID INVITATION BECOME  
A PART OF THIS ORDER.

Invoice To:

TEXAS A&M UNIVERSITY  
TEXAS A&M UNIVERSITY @ QATAR  
C/O QATAR FOUNDATION  
EDUCATION CITY  
P. O. BOX 23874  
DOHA 00000

Ship To:

TEXAS A&M UNIVERSITY  
TEXAS A&M UNIVERSITY AT QATAR  
C/O QATAR FOUNDATION  
EDUCATION CITY  
DOHA, QATAR 00000  
QATAR

Vendor:

T0000318700  
SUMO IT SOLUTIONS INC  
2 DUNCAN MILL RD STE 201  
TORONTO ON M3B1Z4  
CANADA

ANY EXCEPTIONS TO PRICING OR DESCRIPTION CONTAINED HEREIN MUST BE  
APPROVED BY THE TEXAS A&M DEPARTMENT OF PROCUREMENT SERVICES PRIOR  
TO SHIPPING.

PLEASE NOTE: IF YOUR INVOICE IS NOT ADDRESSED AS INSTRUCTED  
PAYMENT WILL BE DELAYED.

ITEM	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
	<p>USER REF: 000000-MC</p> <p>DEPARTMENT CONTACT: HANS SCHLOEGL ***** REFERENCE TAMU MASTER ORDER C7535847 ***** SUBMIT INVOICES TO: PURCHASING@QATAR.TAMU.EDU ***** UPON AWARD, WORK SHALL BE PERFORMED ON THE TEXAS A&amp;M UNIVERSITY - QATAR CAMPUS LOCATED IN DOHA, QATAR. ***** PAYMENT TERMS: 100% NET 30 UPON RECEIPT OF GOODS AND/OR SERVICES OR INVOICE WHICHEVER IS LATER.</p> <p>Texas A&amp;M University - Qatar is seeking pricing for the ServiceNow Development Support as per the following and attached detailed workflows and processes.</p>				
1	<p>PROFESSIONAL SERVICES ServiceNow Administration Hours</p> <p>SCOPE OF SERVICES: - Configure and Deploy Password Reset with Orchestration - Active Directory Account Unlock - Configure 15 Request items for the Order Catalog with workflows as follows:</p> <p>1. Network Drives - Network Drive Folder (P:Drive folder creation) 2. Network Drives - Network Drive Folder (Modify)</p>	180	HR	137.500	24,750.00
PAW					

FOB: NOT SPECIFIED

Terms:

N 30

Texas A&M University cannot accept collect freight shipments.

FAILURE TO DELIVER - If the vendor fails to deliver these supplies by the promised delivery date or a reasonable time thereafter, without giving acceptable reasons for delay, or if supplies are rejected for failure to meet specifications, the State reserves the right to purchase specified supplies elsewhere, and charge the increase in price and cost of handling, if any, to the vendor. No substitutions or cancellations permitted without prior approval of the Texas A&M Department of Procurement Services.

The State of Texas is exempt from all Federal Excise Taxes.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Chapter 20, Title 122A, Revised Civil Statutes of Texas, for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

IN ACCORDANCE WITH YOUR BID, SUPPLIES/EQUIPMENT MUST  
BE PLACED IN THE DEPARTMENT RECEIVING ROOM BY:

This Order is not valid unless signed by the Purchasing Agent.

06/30/2017

*Patty Winkler*  
Purchasing Agent for  
TEXAS A&M UNIVERSITY  
Phone: 979-845-4570

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C/O QATAR FOUNDATION  
EDUCATION CITY  
P. O. BOX 23874  
DOHA 00000

### Ship To:

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C/O QATAR FOUNDATION  
EDUCATION CITY  
DOHA, QATAR 00000  
QATAR

### Vendor:

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TORONTO ON M3B1Z4  
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ITEM	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
3.	Exchange Services - Exchange Mailbox Creation				
4.	Exchange Services - Exchange Distribution List (Creation)				
5.	Exchange Services - Exchange Distribution List (Modify)				
6.	Laptop Support - Laptop Reimaging				
7.	Laptop Support - Laptop Repair (on and off site)				
8.	Laptop Provisioning - Laptop Purchase				
9.	Software Installation - Windows				
10.	Desktop Support - Desktop Reimaging				
11.	Desktop Provisioning - Desktop Purchase				
12.	Personal Printer - Printer Purchase				
13.	Account Management - Account Activation (Visitor's account)				
14.	Phone Provisioning - Installation				
15.	Network Drives - File Recovery				
	Number of Hours:				
	It is estimated that all work can be completed in 180 hours. Bidders are asked to indicate their estimated number hours needed to complete this project. If the number of hours exceeds the 180 hours as indicated, include with your bid response the justification for additional hours required.				
	----- Number of Hours				
				TOTAL	24,750.00
	VENDOR REF: JON MENDOZA				
PAW					

FOB: NOT SPECIFIED

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