



Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Apr 12, 2017	AB0305165	0
Contact instructions for questions regarding this Purchase Order: Please contact the Buyer if Buyer contact information is present. Otherwise, contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
mey - Young, Marla	meyoung@tamu.edu	979.845.2139
Customer Contact:		
Name:	Kenneth Stroud	
Email:	k-stroud@tamu.edu	
Phone:	+1 (979) 862-3007	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	RICOH USA INC	Delivery Address	
Address	PO BOX 650016 DALLAS, TX 752650016 US	Texas A&M University	
FOB / FREIGHT	Destination	Attn	Kenneth Stroud
Pre-Pay & Add	No	Agricultural Leadership	
Payment Terms	0, Net 30	AGLS Bldg.	
Contract Number - Header	TASB Buyboard & Right-Sizing Program	Room	248
Contract Number - Line	no value	600 Kimbrough Blvd.	
Quote number		2116 TAMU	
		College Station, TX 77843-2116	
		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

Attachments for supplier

Attachment A to Purchase Order(86090588).docx

Utilizing TASB Buyboard & Ricoh Right-Sizing Program.

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	113	FOB / FREIGHT	FOB Destination, Freight Prepaid and Allowed

242 Equal Opportunity This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 6	(FY17) (2 each) Ricoh MPC4504sp & (1 each) Ricoh MP6054sp Copiers. See Attachment A for details & features.	NA	MON	995.00 USD	4 MON	3,980.00 USD
2 of 6	(FY18) (2 each) Ricoh MPC4504sp & (1 each) Ricoh MP6054sp Copiers. See Attachment A for details & features.	NA	MON	995.00 USD	12 MON	11,940.00 USD
3 of 6	(FY19) (2 each) Ricoh MPC4504sp & (1 each) Ricoh MP6054sp Copiers. See Attachment A for details & features.	NA	MON	995.00 USD	12 MON	11,940.00 USD
4 of 6	(FY20) (2 each) Ricoh MPC4504sp & (1 each) Ricoh MP6054sp Copiers. See Attachment A for details & features.	NA	MON	995.00 USD	12 MON	11,940.00 USD
5 of 6	(FY21) (2 each) Ricoh MPC4504sp & (1 each) Ricoh MP6054sp Copiers. See Attachment A for details & features.	NA	MON	995.00 USD	12 MON	11,940.00 USD
6 of 6	(FY22) (2 each) Ricoh MPC4504sp & (1 each) Ricoh MP6054sp Copiers. See Attachment A for details & features.	NA	MON	995.00 USD	8 MON	7,960.00 USD
Total						59,700.00 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to invoices@tamu.edu. If email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via CXML, CSV or PO flip through the supplier portal e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University Financial Management Operations ATTN: Accounts Payable 750 Agronomy Road - Suite 3101 6000 TAMU College Station, TX 77843-6000 United States</p>

Attachment A

Reference Master Agreement #350803-151190 (dated 5/1/08) ("Master Agreement"), Master Service Agreement (dated 5/1/08) ("Master Agreement"), RFP Main 07-0012 ("RFP") and TASB Agreement ("TASB Agreement") for all terms and conditions that shall be incorporated into this purchase, except as otherwise provided herein. The order of precedence of these agreements as they relate to this purchase order shall be as follows:

- 1) Master Agreement
- 2) Master Service Agreement
- 3) TASB Agreement
- 4) RFP
- 5) Purchase Order

Products:

Product Description ("Products"): (2 each) Ricoh MPC4504sp Copier to include the following:

- Automatic Document Feeder
- 220 Sheet Single Pass Duplex
- 45 Pages per Minute Black & White
- 45 Pages per Minute Full Color
- 1200 x 1200 DPI Print
- 600 x 600 DPI Scanning
- 4 x 550 Sheet Drawers
- 100 Sheet Stack Bypass Tray
- DOSS (Security)
- Stapler Finisher
- Hole Punch
- Fax
- Color Network Print
- Color Network Scan to Email or Folder
- PostScript 3 for MAC Printing
- Power Filter
- Print from/Scan to USB/SD Card
- 10.1" Smart Operation Panel

Product Description ("Products"): Ricoh MP6054sp Copier to include the following:

- Automatic Document Feeder
- 220 Sheet Single Pass Duplex
- 60 Pages per Minute Black & White
- 1200 x 1200 DPI Print
- 600 x 600 DPI Scanning
- 2 x 500 Sheet Drawers
- 2,000 Sheet Tandem Tray
- DOSS (Security)
- Stapler Finisher
- Hole Punch

Attachment A

- Fax
- Color Network Print
- Color Network Scan to Email or Folder
- Post Script 3 for MAC Printing
- Power Filter
- Print from/Scan to USB/SD Card
- 10.1" Smart Operation Panel
- 2 x 500 Sheet Drawers
- Supports Paper Size 12" x 18"

Quantity (X) Make/Model: 2 x Ricoh MPC4504sp

1 x Ricoh MP6054sp

Term (Mos.): 60 months

Base Monthly Product Payment \$ 407.20

The first payment will be due on the effective date. The delivery date is to be indicated by signing a separate acceptance form.

You, the undersigned Customer, have applied to us to rent the above-described items (Products) for commercial (non-consumer) purposes. Except with respect to the express non-appropriations rights set forth in the Master Agreement, this is an unconditional, non-cancelable agreement for the minimum term and base monthly payments indicated above. If we accept this purchase order, you agree to rent the above product(s) to you, on all the terms hereof, including the Terms and conditions on the Master Agreement. This will acknowledge that you have read and understand this purchase order and the Master Agreement and have received a copy of this purchase order and master order.

Services and Supplies:

Total Minimum Monthly Services and Supplies Payment \$ 587.80

Ricoh agrees to provide (service, parts, labor, drum, toner and staples) per the terms of the Master Services Agreement.

Black and White Images

As part of the Monthly Fees listed above, Ricoh will provide Customer with additional black and white copy services for up to 40,000 prints monthly.

Color Images

Includes 15,000 color prints quarterly.

Customer will be charged \$0.0504 per image; quarterly.

Attachment A

Monthly Images will be pooled on an annual basis under the Texas A&M University, College Station campus and adjustments to initial monthly images with a possible monthly rate increase will be made should volumes exceed initial contracted images.

THE PERSON SIGNING THIS AGREEMENT ON BEHALF OF THE CUSTOMER REPRESENTS THAT HE/SHE HAS THE AUTHORITY TO DO SO.

TEXAS A&M UNIVERSITY

IKON OFFICE SOLUTIONS, INC.

X	Title:	Date:
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Authorized Signer

X	Title:	Date:
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Authorized Signer