



Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
May 4, 2017	AB0308040	0
Contact instructions for questions regarding this Purchase Order: Please contact the Buyer if Buyer contact information is present. Otherwise, contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
cco - Oberg, Clyde	co@tamu.edu	979.845.1042
Customer Contact:		
Name:	John Owens	
Email:	jaowens@tamu.edu	
Phone:	+1 (979) 458-4916	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M’s Department of Procurement Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	SSC Service Solutions	Delivery Address	
Address	PO Box 742268 Atlanta, GA 30374 US	Texas A&M University	
FOB / FREIGHT	Destination	Attn	John Owens
Pre-Pay & Add	No	Admissions & Records Business Office	
Payment Terms	0, Net 30	Koldus Bldg.	
Contract Number - Header	TAMU Contract #25158	Suite	STE-217-218B
Contract Number - Line	no value	400 Joe Routt Blvd	
Quote number		1265 TAMU	
		College Station, TX 77843-1265	
		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier			
Shipping Instructions			
Note to Supplier		Transferring remaining balance of project from BAM PO P010190 / PROJECT #2015-04933	
PO Clauses			
Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	113	FOB / FREIGHT	FOB Destination, Freight Prepaid and Allowed
	242	Equal Opportunity for Qualified Individuals	This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 1	PROJECT #2015-04933/BLDG 0471/Design and construct new offices, shared reception area, shared conference room and shared break room at the Pavilion for the International Student Services Department. This Budget Approval is for Architectural and Engineeri	N/A	EA	42,093.99 USD	1 EA	42,093.99 USD

External Note	In performing the Scope of Work described herein, SSC shall be bound by the terms and conditions of the Facilities Support Services Agreement or Building Maintenance Services Agreement executed by SSC and Texas A&M University effective August 3, 2012.
Total	
42,093.99 USD	

Billing Information

To assure timely payment please e-mail invoices to invoices@tamu.edu. If email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via CXML, CSV or PO flip through the supplier portal e-mail vendorhelp@tamu.edu.
Invoice must include the PO/Reference number shown above.

Billing Address

Texas A&M University
Financial Management
Operations
ATTN: Accounts Payable
750 Agronomy Road - Suite 3101
6000 TAMU
College Station, TX 77843-6000
United States