



## Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>May 15, 2017</b>	<b>AB0309395</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> Please contact the Buyer if Buyer contact information is present. Otherwise, contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
sak - King, Susan	sa-king@tamu.edu	979.845.3888
<b>Customer Contact:</b>		
Name:	Barbara Rice	
Email:	rice@pharmacy.tamhsc.edu	
Phone:	+1 (361) 221-0684	

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping.**

Supplier Information		Delivery Information	
Supplier Name	RICOH USA INC	<b>Delivery Address</b>	
Address	PO BOX 650016 DALLAS, TX 752650016 US	Texas A&M University	
FOB / FREIGHT	Destination	Attn:	Barbara Rice
Pre-Pay & Add	No	COP-Finance & Administration	
Payment Terms	0, Net 30	MSC131	
Contract Number - Header	no value	Room	121A
Contract Number - Line	no value	1010 West Ave B	
Quote number	May 9, 2017	Kingsville, TX 78363	
		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

### Notes to Supplier

#### Shipping Instructions

Attachments for supplier

Ricoh 5.9.17.pdf

#### PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	102	TAMU Terms & Conditions	Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: <a href="http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/">http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/</a> From this website please select "Texas A&M University" from the drop-down menu.
	113	FOB / FREIGHT	FOB Destination, Freight Prepaid and Allowed
	236	Copier Leases	Vendors please note: The laws of the State of Texas shall govern this purchase order. Texas A&M University is exempt from state sales tax. The exemption is claimed under Chapter 20 Title 122A, revised Civil Statutes of Texas, as the property is being secured for the exclusive use of the State of Texas. All taxes, fees and filing costs related to the possession and use of the equipment during the term of the lease or rental must be included in the monthly lease or rental item. The digital copiers

shall be provided on a vendor furnish and install as is. The successful vendor will have complete responsibility for the equipment until it is in place and working. all transportation and coordination arrangements will be the responsibility of the vendor. Delivery of equipment will be coordinated so that items will be delivered directly to the installation site. Texas A&M reserves the right to cancel any purchase order without penalty, either in whole or in part, if funds are not appropriated by the Texas Legislature or otherwise not made available to the department. In the event of cancellation, vendor will be given 30 days written notice.

242	Equal Opportunity for Qualified Individuals	This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.
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Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 5	Ricoh MPC4504SP Color and B/W Printer/Scanner/Copier per attached quote dated 5/9/17	na	MON	341.14 USD	2 MON	682.28 USD
2 of 5	FY18 Sept - August	na	MON	341.14 USD	12 MON	4,093.68 USD
3 of 5	FY19 Sept - August	na	MON	341.14 USD	12 MON	4,093.68 USD
4 of 5	FY20 Sept - August	na	MON	341.14 USD	12 MON	4,093.68 USD
5 of 5	FY21 Sept - June	na	MON	341.14 USD	10 MON	3,411.40 USD
Total						<b>16,374.72 USD</b>

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to <a href="mailto:invoices@tam.u.edu">invoices@tam.u.edu</a>. If email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via CXML, CSV or PO flip through the supplier portal e-mail <a href="mailto:vendorhelp@tam.u.edu">vendorhelp@tam.u.edu</a>.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&amp;M University Financial Management Operations ATTN: Accounts Payable 750 Agronomy Road - Suite 3101 6000 TAMU College Station, TX 77843-6000 United States</p>