



Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
May 16, 2017	AB0309627	0
Contact instructions for questions regarding this Purchase Order: Please contact the Buyer if Buyer contact information is present. Otherwise, contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
sww - Wolfe, Wes	swolfe3@tamu.edu	979.845.2014
Customer Contact:		
Name:	Siebrigje Greene-Booth	
Email:	sieb@tamu.edu	
Phone:	+1 (979) 458-5216	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M’s Department of Procurement Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	INSITE INTERACTIVE INSITE PRODUCTIONS DBA	Delivery Address Texas A&M University	
Address	4311 OAK LAWN AVE #100 DALLAS, TX 75219 US	Attn	Sieb A. Greene-Booth
FOB / FREIGHT	Destination	Provost IT Office	
Pre-Pay & Add	No	GSC	
Payment Terms	0, Net 30	Suite	STE-1617
Contract Number - Header	no value	750 Agronomy Rd.	
Contract Number - Line	no value	4481 TAMU	
Quote number	14947	College Station, TX 77843-4481	
		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier			
PO Clauses			
Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	113	FOB / FREIGHT	FOB Destination, Freight Prepaid and Allowed
	242	Equal Opportunity for Qualified Individuals	This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 3	Kentico EMS 1 Server License for Unlimited Sites w/Source CodeProduct Name: Maintenance renewal - 24 May 2017 for Project Texas A&M Dates of coverage – May 25, 2017 – May 24, 2018 Project Name: Texas A&MSN: CX06-000-002-000-1004-00000000-BBD4CFC5A7j	N/A	EA	14,999.00 USD	1 EA	14,999.00 USD
2 of 3	Maintenance Renewal:Additional server for a single EMS website	N/A	EA	1,799.00	1 EA	1,799.00

	licenseOne additional server in a web farmDates of coverage – May 25, 2017 – May 24, 2018 . Kentico Reference # ORD-32274-B0F8V9			USD		USD
3 of 3	Processing Fee - 24 May 2017 Maintenance Renewal	N/A	EA	420.00 USD	1 EA	420.00 USD
				Total	17,218.00 USD	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to invoices@tamu.edu. If email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via CXML, CSV or PO flip through the supplier portal e-mail vendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University Financial Management Operations ATTN: Accounts Payable 750 Agronomy Road - Suite 3101 6000 TAMU College Station, TX 77843-6000 United States</p>