



Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
May 24, 2017	AB0310840	original
Contact instructions for questions regarding this Purchase Order: Please contact the Buyer if Buyer contact information is present. Otherwise, contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
paw - Winkler, Patty	p-winkler@tamu.edu	979.845.4556
Customer Contact:		
Name:	Matthew Pellegrino	
Email:	mpellegrino@law.tamu.edu	
Phone:	+1 (817) 212-4125	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	HBI OFFICE SOLUTIONS INC	Delivery Address	
Address	308 HWY 75 NORTH STE B HUNTSVILLE, TX 77320 US	Texas A&M University	
Phone	+1 (936) 295-4592	Attn:	
Fax	+1 (936) 295-5264	School of Law	
FOB / FREIGHT	Destination	Bldg/Rm:	
Pre-Pay & Add	No	1515 Commerce St.	
Payment Terms	0, Net 30	Ft. Worth, TX 76102	
Contract Number - Header	<i>no value</i>	United States	
Contract Number - Line	<i>no value</i>	Delivery Information	
Quote number		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier: Furnish and Install as per E&I Contract #CNR01146, HBI Office Solutions Quote #18560 and Installation Terms and Conditions

Attachments for supplier

HBIquote18560.pdf

Installation Terms and Conditions.pdf

Vendor HSP PO Language-self performing.doc

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	113	FOB / FREIGHT	FOB Destination, Freight Prepaid and Allowed
	242		This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified

Equal Opportunity
for Qualified
Individuals

individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 38	Sawyer; Chair-Guest, WoodFRAME :3762 FC/OP DARK WALNUTUPHLSTRY:BR21 MOCCASIN	TS37602-1	EA	299.92 USD	65 EA	19,494.80 USD
	Supplier Part BID=440547::ITM=157885::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID TS37602					
2 of 38	Reply; Chair, Mesh, Swivel base, SewnBACK :AR02 AIR BLACKBASE :6205 BLACKFRAME :6205 BLACKUPHLSTRY:BR01 BLACK ONYXOPTIONS * * OPTIONS * *ARMS *OPT:ARMS OPTIONHPD ADJ HEIGHT, PIVOT, DEPTH ADJUSTABLCASTERS *OPT:	466160MTS-2	EA	494.00 USD	48 EA	23,712.00 USD
	Supplier Part BID=440547::ITM=157886::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID 466160MTS					
3 of 38	Move; Stool, Plastic back, Arms, GlidesFRAME :4799 PLATINUM METALLICSHELL :6249 PLATINUM SOLIDUPHLSTRY:BR01 BLACK ONYXOPTIONS * * OPTIONS * *GLIDES *OPT:GLIDESHARD GLD STD:HARD GLIDES	490712-4	EA	339.57 USD	4 EA	1,358.28 USD
	Supplier Part BID=440547::ITM=157887::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID 490712					
4 of 38	36wx21d, 2 Drawer Lateral FileVertical Finish CFIN1A000 Vertical Finish - Grade A CVACT Vertical Finish - Corporate WalnutHorizontal Finish CFIN2A000 Horizontal Finishes - Grade A CHACT Horizontal Finish - Corporate Waln	SLF23620H-5	EA	517.78 USD	10 EA	5,177.80 USD
	Supplier Part BID=440547::ITM=157888::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID SLF23620H					
5 of 38	Bookcase, 4 Adj shelves 36"wVertical Finish CFIN1A000 Vertical Finish - Grade A CVACT Vertical Finish - Corporate WalnutHorizontal Finish CFIN2A000 Horizontal Finishes - Grade A CHACT Horizontal Finish - Corporate Walnut	BC3672H-6	EA	346.50 USD	14 EA	4,851.00 USD
	Supplier Part BID=440547::ITM=157889::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID BC3672H					

6 of 38	66x30 Single Pedestal Desk, Ped Left,BBFVertical Finish CFIN1A000 Vertical Finish - Grade A CVACT Vertical Finish - Corporate WalnutHorizontal Finish CFIN2A000 Horizontal Finishes - Grade A CHACT Horizontal Finish -	SPL6630BH-7	EA	526.53 USD	14 EA	7,371.42 USD
Supplier Part BID=440547::ITM=157890::RID=0::DRL=212 Auxiliary ID						
		Manufacturer Part ID SPL6630BH				
7 of 38	66x30 Single Pedestal Desk, Ped Right,BFFVertical Finish CFIN1A000 Vertical Finish - Grade A CVACT Vertical Finish - Corporate WalnutHorizontal Finish CFIN2A000 Horizontal Finishes - Grade A CHACT Horizontal Finish -	SPR6630BH-8	EA	526.53 USD	9 EA	4,738.77 USD
Supplier Part BID=440547::ITM=157891::RID=0::DRL=212 Auxiliary ID						
		Manufacturer Part ID SPR6630BH				
8 of 38	48x24 Pedestal Return, Left, FFVertical Finish CFIN1A000 Vertical Finish - Grade A CVACT Vertical Finish - Corporate WalnutHorizontal Finish CFIN2A000 Horizontal Finishes - Grade A CHACT Horizontal Finish-	RL4824CH-9	EA	432.46 USD	2 EA	864.92 USD
Supplier Part BID=440547::ITM=157892::RID=0::DRL=212 Auxiliary ID						
		Manufacturer Part ID RL4824CH				
9 of 38	48x24 Pedestal Return, Right, FFVertical Finish CFIN1A000 Vertical Finish - Grade A CVACT Vertical Finish - Corporate WalnutHorizontal Finish CFIN2A000 Horizontal Finishes - Grade A CHACT Horizontal Finish -	RR4824CH-10	EA	432.46 USD	4 EA	1,729.84 USD
Supplier Part BID=440547::ITM=157893::RID=0::DRL=212 Auxiliary ID						
		Manufacturer Part ID RR4824CH				
10 of 38	60x24 Pedestal Return, Left, FFVertical Finish CFIN1A000 Vertical Finish - Grade A CVACT Vertical Finish - Corporate WalnutHorizontal Finish CFIN2A000 Horizontal Finishes - Grade A CHACT Horizontal Finish-	RL6024CH-11	EA	501.15 USD	6 EA	3,006.90 USD
Supplier Part BID=440547::ITM=157894::RID=0::DRL=212 Auxiliary ID						
		Manufacturer Part ID RL6024CH				
11 of 38	60x24 Pedestal Return, Right, FFVertical Finish CFIN1A000 Vertical Finish - Grade A CVACT Vertical Finish - Corporate WalnutHorizontal Finish CFIN2A000 Horizontal Finishes - Grade A CHACT Horizontal Finish -	RR6024CH-12	EA	501.15 USD	9 EA	4,510.35 USD
Supplier Part BID=440547::ITM=157895::RID=0::DRL=212 Auxiliary ID						

		Manufacturer Part ID RR6024CH				
12 of 38	Akira; Table-Rectangle, Flip top,L base, Fixed height, Casters,72L x 24WBASE :4799 PLATINUM METALLICEDGE :6677 CHOCOLATE WALNUTEDGETYPE:FPVC FLAT PVC EDGETOP :2614 CHOCOLATE WALNUTOPTIONS * * OPTIONS * *MOD OPT *OPT:MODESTY PANEL OPTION	AKF7224RLC-13	EA	1,062.04 USD	12 EA	12,744.48 USD
	Supplier Part BID=440547::ITM=157896::RID=0::DLR=212 Auxiliary ID					
		Manufacturer Part ID AKF7224RLC				
13 of 38	36"dia Round Table, 1" Thick Table TopHorizontal Finish CFIN2A000 Horizontal Finishes - Grade A CHACT Horizontal Finish - Corporate Walnut	RD36H-14	EA	133.65 USD	1 EA	133.65 USD
	Supplier Part BID=440547::ITM=157897::RID=0::DLR=212 Auxiliary ID					
		Manufacturer Part ID RD36H				
14 of 38	Metal X-BaseSupport Post Leg Color /SLPL Silver Post Leg	XL35-15	EA	198.40 USD	1 EA	198.40 USD
	Supplier Part BID=440547::ITM=157898::RID=0::DLR=212 Auxiliary ID					
		Manufacturer Part ID XL35				
15 of 38	72"d x 36"w Rectangular Top,1 1/2" Thick Table TopHorizontal Finish CFIN2A000 Horizontal Finishes - Grade A CHACT Horizontal Finish - Corporate WalnutCompete Plus Edge Options -F EDGE: Flat EdgeConference Cut Out (One Piece	RC7236-16	EA	214.15 USD	1 EA	214.15 USD
	Supplier Part BID=440547::ITM=157899::RID=0::DLR=212 Auxiliary ID					
		Manufacturer Part ID RC7236				
16 of 38	96"d x 48"w Rectangular Top,1 1/2" Thick Table TopHorizontal Finish CFIN2A000 Horizontal Finishes - Grade A CHACT Horizontal Finish - Corporate WalnutCompete Plus Edge Options -F EDGE: Flat EdgeConference Cut Out (One Piece	RC9648-17	EA	329.65 USD	3 EA	988.95 USD
	Supplier Part BID=440547::ITM=157900::RID=0::DLR=212 Auxiliary ID					
		Manufacturer Part ID RC9648				
17 of 38	Jenny; Chair, Arm right seatedUPHLSTRY:BR01 BLACK ONYXOPTIONS * * OPTIONS * *LEG OPT *OPT:LEG OPTIONSSALUMINUM ALUMINUM LEGS	TS31403-18	EA	773.22 USD	1 EA	773.22 USD

	Supplier Part BID=440547::ITM=157901::RID=0::DLR=212 Auxiliary ID	Manufacturer Part ID TS31403				
18 of 38	Jenny; Chair, Arm left seatedUPHLSTRY:BR01 BLACK ONYX OPTIONS * * OPTIONS * *LEG OPT *OPT:LEG OPTIONSALUMINUM ALUMINUM LEGS	TS31404-19	EA	773.22 USD	1 EA	773.22 USD
	Supplier Part BID=440547::ITM=157902::RID=0::DLR=212 Auxiliary ID	Manufacturer Part ID TS31404				
19 of 38	Jenny; Chair-RoundUPHLSTRY:BR01 BLACK ONYX	TS31409-20	EA	880.04 USD	6 EA	5,280.24 USD
	Supplier Part BID=440547::ITM=157903::RID=0::DLR=212 Auxiliary ID	Manufacturer Part ID TS31409				
20 of 38	Jenny; Table-Coffee, High pressurelaminateBASIC :264L CHOCOLATE WALNUT LPLEDGE :6677 CHOCOLATE WALNUTTOP-SURF:2614 CHOCOLATE WALNUTOPTIONS * * OPTIONS * *LEG OPT *OPT:LEG OPTIONSALUMINUM ALUMINUM LEGS	TS31416H-21	EA	301.35 USD	4 EA	1,205.40 USD
	Supplier Part BID=440547::ITM=157904::RID=0::DLR=212 Auxiliary ID	Manufacturer Part ID TS31416H				
21 of 38	48"w x 24"d BridgesVertical Finish CFIN1A000 Vertical Finish - Grade A CVACT Vertical Finish - Corporate WalnutHorizontal Finish CFIN2A000 Horizontal Finishes - Grade A CHACT Horizontal Finish - Corporate Walnut	BR4824H-24	EA	204.53 USD	2 EA	409.06 USD
	Supplier Part BID=440547::ITM=157905::RID=0::DLR=212 Auxiliary ID	Manufacturer Part ID BR4824H				
22 of 38	Ology; Base-Rectangle, Base, ElectricSize Option: ModularDepth: 24.00000Width: 40.00000Base Finish: Smooth Metallic 4799 - PLATINUM METALLICController: Up/Down ControllerAntimicrobial: Non-AntimicrobialOverhang: No OverhangGlides: 1/2" Glide	OLELRQB-41	EA	1,072.17 USD	2 EA	2,144.34 USD
	Supplier Part BID=440547::ITM=157906::RID=0::DLR=212 Auxiliary ID	Manufacturer Part ID OLELRQB				
23 of 38	T Base 35"Support Post Leg Color /SLPL Silver Post Leg	TL35-25	EA	146.13 USD	6 EA	876.78 USD

	Supplier Part BID=440547::ITM=157907::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID TL35					
24 of 38	Base-Caf☞, 22 diaBASE :4799 PLATINUM METALLIC	TS4TCAFE22-27	EA	169.28 USD	2 EA	338.56 USD
	Supplier Part BID=440547::ITM=157908::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID TS4TCAFE22					
25 of 38	66x24 Storage + Lat File CredenzasLateral File LeftVertical Finish CFIN1A000 Vertical Finish - Grade A CVACT Vertical Finish - Corporate WalnutHorizontal Finish CFIN2A000 Horizontal Finishes - Grade A CHACT Horizontal Fi	CFL6624H-28	EA	656.83 USD	1 EA	656.83 USD
	Supplier Part BID=440547::ITM=157909::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID CFL6624H					
26 of 38	66x24 Storage + Lat File CredenzasLateral File RightVertical Finish CFIN1A000 Vertical Finish - Grade A CVACT Vertical Finish - Corporate WalnutHorizontal Finish CFIN2A000 Horizontal Finishes - Grade A CHACT Horizontal F	CFR6624H-29	EA	656.83 USD	1 EA	656.83 USD
	Supplier Part BID=440547::ITM=157910::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID CFR6624H					
27 of 38	66" Closed Overhead, hinged doorsVertical Finish CFIN1A000 Vertical Finish - Grade A CVACT Vertical Finish - Corporate WalnutHorizontal Finish CFIN2A000 Horizontal Finishes - Grade A CHACT Horizontal Finish -	OD6636H-36	EA	530.13 USD	5 EA	2,650.65 USD
	Supplier Part BID=440547::ITM=157911::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID OD6636H					
28 of 38	66"w Wall Mount Overhead ClosedVertical Finish CFIN1A000 Vertical Finish - Grade A CVACT Vertical Finish - Corporate WalnutHorizontal Finish CFIN2A000 Horizontal Finishes - Grade A CHACT Horizontal Finish-	WMOD66H-37	EA	530.13 USD	18 EA	9,542.34 USD
	Supplier Part BID=440547::ITM=157912::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID WMOD66H					
29 of 38	66"w Tackboard for 36" high OverheadsTackboard Fabric Option CF01 Avenue Dusk	TK6636-38	EA	145.13 USD	5 EA	725.65 USD
	BID=440547::ITM=157913::RID=0::DLR=212					

	Supplier Part Auxiliary ID	Manufacturer Part ID TK6636				
30 of 38	66"w x 17"h Wall Mounted TackboardTackboard Fabric Option CF01 Avenue Dusk	WMTK66-39	EA	145.13 USD	18 EA	2,612.34 USD
	Supplier Part BID=440547::ITM=157914::RID=0::DLR=212 Auxiliary ID	Manufacturer Part ID WMTK66				
31 of 38	36" TASK LIGHT, USE WITH 42"-84"OVERHEAD	TL37-40	EA	137.20 USD	23 EA	3,155.60 USD
	Supplier Part BID=440547::ITM=157915::RID=0::DLR=212 Auxiliary ID	Manufacturer Part ID TL37				
32 of 38	Executive Payback; Credenza-Singlepedestal, Left hand, 24D x 72WBASIC :264L CHOCOLATE WALNUT LPLLOCK :9250 EMBER CHROMETOP-SURF:264L CHOCOLATE WALNUT LPLOPTIONS * * OPTIONS * *EDGE *OPT:EDGE PROFILE OPTIONSFLAT FLAT EDGE PROFILE	TS5AEC2472L- 30	EA	702.88 USD	1 EA	702.88 USD
	Supplier Part BID=440547::ITM=157916::RID=0::DLR=212 Auxiliary ID	Manufacturer Part ID TS5AEC2472L				
33 of 38	Executive Payback; Return-Singlepedestal, Right hand, 24D x 48WBASIC :264L CHOCOLATE WALNUT LPLLOCK :9201 POLISHED CHROMETOP-SURF:264L CHOCOLATE WALNUT LPLOPTIONS * * OPTIONS * *EDGE *OPT:EDGE PROFILE OPTIONSFLAT FLAT EDGE PROFI	TS5AER2448R- 31	EA	547.86 USD	1 EA	547.86 USD
	Supplier Part BID=440547::ITM=157917::RID=0::DLR=212 Auxiliary ID	Manufacturer Part ID TS5AER2448R				
34 of 38	Executive Payback; Shell-Desk, Corner, Freestanding, 24D x 48WBASIC :264L CHOCOLATE WALNUT LPLLEGS :4799 PLATINUM METALLICTOP-SURF:264L CHOCOLATE WALNUT LPLOPTIONS * * OPTIONS * *EDGE *OPT:EDGE PROFILE OPTIONSFLAT FLAT EDGE PROFI	TS5AECR2448- 32	EA	429.64 USD	1 EA	429.64 USD
	Supplier Part BID=440547::ITM=157918::RID=0::DLR=212 Auxiliary ID	Manufacturer Part ID TS5AECR2448				
35 of 38	Executive Payback; Reception gallery, 72WBASIC :264L CHOCOLATE WALNUT LPLTOP-SURF:264L CHOCOLATE	TS5AERG72-33	EA	345.46 USD	1 EA	345.46 USD

	WALNUT LPLOPTIONS ** OPTIONS **EDGE *OPT:EDGE PROFILE OPTIONSFLAT FLAT EDGE PROFILE					
	Supplier Part BID=440547::ITM=157919::RID=0::DLR=212 Auxiliary ID	Manufacturer Part ID TS5AERG72				
36 of 38	Executive Payback; Reception gallery,48WBASIC :264L CHOCOLATE WALNUT LPLTOP-SURF:264L CHOCOLATE WALNUT LPLOPTIONS ** OPTIONS **EDGE *OPT:EDGE PROFILE OPTIONSFLAT FLAT EDGE PROFILE	TS5AERG48-34	EA	294.40 USD	1 EA	294.40 USD
	Supplier Part BID=440547::ITM=157920::RID=0::DLR=212 Auxiliary ID	Manufacturer Part ID TS5AERG48				
37 of 38	Executive Payback; Reception gallery,Corner, 48D x 48WBASIC :264L CHOCOLATE WALNUT LPLTOP-SURF:264L CHOCOLATE WALNUT LPLOPTIONS ** OPTIONS **EDGE *OPT:EDGE PROFILE OPTIONSFLAT FLAT EDGE PROFILE	TS5AERG4848-35	EA	521.18 USD	1 EA	521.18 USD
	Supplier Part BID=440547::ITM=157921::RID=0::DLR=212 Auxiliary ID	Manufacturer Part ID TS5AERG4848				
38 of 38	TRIP FEE.	TRAVEL-26	EA	650.00 USD	1 EA	650.00 USD
	Supplier Part BID=440547::ITM=157922::RID=0::DLR=212 Auxiliary ID	Manufacturer Part ID TRAVEL				
Total						126,388.19 USD

Billing Information	Billing Address
To assure timely payment please e-mail invoices to invoices@tamu.edu. If email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via CXML, CSV or PO flip through the supplier portal e-mail vendorhelp@tamu.edu. Invoice must include the PO/Reference number shown above.	Texas A&M University Financial Management Operations ATTN: Accounts Payable 750 Agronomy Road - Suite 3101 6000 TAMU College Station, TX 77843-6000 United States