



Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Jul 6, 2017	AB0316440	0
Contact instructions for questions regarding this Purchase Order: Please contact the Buyer if Buyer contact information is present. Otherwise, contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
paw - Winkler, Patty	p-winkler@tamu.edu	979.845.4556
Customer Contact:		
Name:	Darlene Flores	
Email:	d-flores@tamu.edu	
Phone:	+1 (979) 862-2141	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	CTWP LEASING HAYDAY INC DBA	Delivery Address	
Address	3730 FRANKLIN AVE WACO, TX 767107330 US	Texas A&M University	
Phone	+1 (254) 752-0376	Attn	Darlene Flores
FOB / FREIGHT	Destination	Dept. of Performance Studies	
Pre-Pay & Add	No	LAAH Bldg	
Payment Terms	0, Net 30	Room	245
Contract Number - Header	no value	4240 TAMU	
Contract Number - Line	no value	College Station, TX 77843-4240	
Quote number		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier Utilizing US Communities Contract #4400003732 and CTWP Fleet Management Program

Attachments for supplier

Attachment A - CTWP 90041330.docx

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
	242	Equal Opportunity for Qualified Individuals	This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or

national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 6	(FY17) Lanier MC8003 copier, as per Attachment A	na	MON	755.00 USD	1 MON	755.00 USD
2 of 6	(FY18) Lanier MC8003 copier, as per Attachment A	na	MON	755.00 USD	12 MON	9,060.00 USD
3 of 6	(FY19) Lanier MC8003 copier, as per Attachment A	na	MON	755.00 USD	12 MON	9,060.00 USD
4 of 6	(FY20) Lanier MC8003 copier, as per Attachment A	na	MON	755.00 USD	12 MON	9,060.00 USD
5 of 6	(FY21) Lanier MC8003 copier, as per Attachment A	na	MON	755.00 USD	12 MON	9,060.00 USD
6 of 6	(FY22) Lanier MC8003 copier, as per Attachment A	na	MON	755.00 USD	11 MON	8,305.00 USD
Total					45,300.00 USD	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University-Accounts Payable ***Do Not Mail Invoices*** Email invoices to invoices@tamu.edu 750 Agronomy Road - Suite 3101 6000 TAMU College Station, TX 77843-6000 United States</p> <p><i>Invoice</i> <i>TAMU-Procurement Services</i> <i>Attn: Marla Young</i> <i>mey@tamu.edu</i></p>

Patty Winkler

Attachment A

This purchase order shall constitute a schedule for purposes of that certain Master Image Management Agreement dated as of May 24, 2017 (the "Master Agreement") between Texas A&M University ("Customer") and CTWP Leasing, the terms and conditions of which are incorporated herein by reference, and evidences Customer's agreement to rent the equipment described herein pursuant to the terms of this Purchase Order and the Master Agreement. This purchase order is binding on Customer as of the date of issuance and cannot be cancelled, unless otherwise provided by the terms of the Master Agreement.

Rental Period: 60 months

Monthly Base Payment: \$755.00

Utilizing Contract: US Communities 4400003732

Lanier MC8003 (manufactured by Ricoh Corp) copier to include the following:

- 80 pages/prints per minute black and white and color (current is 45/60)
- 200 Sheet Single Pass Document Feeder
- Automatic Two Sided Copies
- 3700 Sheet Paper Supply
- 65 Sheet Stapling Finisher with Hole Punch

Configured as:

- Network Color PCL/Postscript Printer
- Network Color Scan to Email and File
- Scan to/Print from USB Device

Includes Unlimited Black & White impressions/prints; annually

No Overages for Black & White impressions

All color prints to billed at \$0.05 – billed quarterly

Includes service, parts, labor, drum, toner and staples

Buyout Payment Amount of \$7712.00 for remaining 8 Payments on the current Ricoh MP6002 and MPC4502.

As stated in the solicitation document, Texas A&M cannot execute a tax-exempt bond form (IRS Form 8038GC) as it would violate our bonding rules.