



## Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Jul 13, 2017</b>	<b>AB0317254</b>	<b>original</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> Please contact the Buyer if Buyer contact information is present. Otherwise, contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
paw - Winkler, Patty	p-winkler@tamu.edu	979.845.4556
<b>Customer Contact:</b>		
Name:	Shelley Wedemeier	
Email:	swedemeier@tamu.edu	
Phone:	+1 (979) 458-1708	

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping.**

Supplier Information		Delivery Information	
Supplier Name	TEJAS OFFICE PRODUCTS INC	<b>Delivery Address</b>	
Address	1225 W 20TH ST HOUSTON, TX 770083315 US	Texas A&M University	
FOB / FREIGHT	Destination	Attn:	Will Schrank
Pre-Pay & Add	No	Corps Academics Office	
Payment Terms	1% 10, Net 30	Buzbee Leadership Learning Ctr	
Contract Number - Header	no value	Room	Main Lobby
Contract Number - Line	no value	1227 TAMU	
Quote number		College Station, TX 77843-1227	
		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

### Notes to Supplier

#### Shipping Instructions

Note to Supplier

Furnish and Install as per E&I Contract #CNR01373, Staples Quote #FQO 449988 and Installation Terms and Conditions

Attachments for supplier

Staples Quote Buzbee LLC.pdf

Installation Terms and Conditions.pdf

#### PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed

242 Equal Opportunity for Qualified Individuals This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 36	Part Number N32MHHM Reno 2.5 Seat Lounge Armless metal legs	na	EA	955.95 USD	1 EA	955.95 USD
2 of 36	Part Number 60SBBC Tag wallsaver guest	na	EA	161.11 USD	33 EA	5,316.63 USD
3 of 36	part number N32BBM Reno Mobile 1 seat lounge	na	EA	835.64 USD	1 EA	835.64 USD
4 of 36	Part Number N32DDML Reno Mobile 1 seat lounge	na	EA	959.25 USD	1 EA	959.25 USD
5 of 36	Part Number N32DDMR Reno Mobile 1 seat lounge	na	EA	959.25 USD	1 EA	959.25 USD
6 of 36	Part Number N32KKC Reno mobile 1 seat bench	na	EA	360.95 USD	3 EA	1,082.85 USD
7 of 36	Part Number N32MBBMX Reno Mobile 1 Seat lounge	na	EA	749.93 USD	2 EA	1,499.86 USD
8 of 36	Part Number N32MHHM Reno 2.5 seat lounge armless	na	EA	955.95 USD	2 EA	1,911.90 USD
9 of 36	Part Number N49GMS1X Grin Lounge 4 Star base	na	EA	533.60 USD	3 EA	1,600.80 USD
10 of 36	Part Number N60SFBX tag wall saver counter stool	na	EA	332.94 USD	4 EA	1,331.76 USD
11 of 36	Part Number N66RD18C Whimsy 18Dia round mobile	na	EA	243.11 USD	1 EA	243.11 USD
12 of 36	Part Number N66SQ18C Whimsy 18dx18w square mobile	na	EA	264.53 USD	2 EA	529.06 USD

13 of 36	Part Number N92M2MX fringe mid back two seat	na	EA	1,106.76 USD	2 EA	2,213.52 USD
14 of 36	Part Number N95PPL swift end table laminate	na	EA	468.49 USD	3 EA	1,405.47 USD
15 of 36	Part Number 83N24RDL footings 24 dia round top	na	EA	147.93 USD	2 EA	295.86 USD
16 of 36	Part Number 86N366035WKF2L Strassa, 36Dx60Wx35H work table	na	EA	623.43 USD	1 EA	623.43 USD
17 of 36	Part Number CBV2115XBP footings 21Wx15H base	na	EA	148.75 USD	2 EA	297.50 USD
18 of 36	Part Number CBV2802CMS conference 2DIAx28H column leg	na	EA	63.87 USD	4 EA	255.48 USD
19 of 36	Part Number NAC0236SUR Accessories 36W undersurface support	na	EA	60.99 USD	1 EA	60.99 USD
20 of 36	Part Number NACG23ELS accessories, power grommet silver	na	EA	177.59 USD	3 EA	532.77 USD
21 of 36	Part Number WW2454WSSDL waveworks, 24Dx54W surface wire	na	EA	129.80 USD	1 EA	129.80 USD
22 of 36	Part Number N32MHM Reno 2.5 seat lounge	na	EA	955.95 USD	1 EA	955.95 USD
23 of 36	Part Number N32BBM Reno Mobile 1 seat lounge metal legs	na	EA	835.64 USD	2 EA	1,671.28 USD
24 of 36	Part Number N32DDMR Reno Mobile 1 seat lounge	na	EA	959.25 USD	2 EA	1,918.50 USD
25 of 36	Part Number N32KKC Reno Mobile 1 seat bench	na	EA	360.95 USD	4 EA	1,443.80 USD
26 of 36	Part Number N32MBBMX Reno, Mobile 1 seat lounge armless metal legs	na	EA	749.93 USD	1 EA	749.93 USD

27 of 36	Part Number N60SFBX tag wallsaver counter stool	na	EA	332.94 USD	4 EA	1,331.76 USD
28 of 36	Part Number N66SQ18C Whimsy, 18Dx18W square mobile	na	EA	264.53 USD	4 EA	1,058.12 USD
29 of 36	Part Number N92M2MX fringe mid back two seat armless	na	EA	1,106.76 USD	2 EA	2,213.52 USD
30 of 36	Part Number N95PPL Swift end table laminate	na	EA	468.49 USD	1 EA	468.49 USD
31 of 36	Part Number 86N366035WKF2L Strassa 36Dx60Wx35H work table counter	na	EA	623.43 USD	1 EA	623.43 USD
32 of 36	Part Number 91NA2424CYL Myriad 24Dx24W end table cylinder round laminate	na	EA	250.94 USD	2 EA	501.88 USD
33 of 36	Part Number CBV2802CMS Conference 2DIAx28H Column leg mobile metal platinum	na	EA	63.87 USD	8 EA	510.96 USD
34 of 36	Part Number NACG23ELS Accessories, power grommet silver	na	EA	177.59 USD	2 EA	355.18 USD
35 of 36	Part Number WW2454WSSDL waveworks 24Dx54W surface wire	na	EA	129.80 USD	2 EA	259.60 USD
36 of 36	Part Number INSTALL deliver assemble and install during normal business hours	na	EA	1,385.00 USD	1 EA	1,385.00 USD
Total					<b>38,488.28 USD</b>	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&amp;M University-Accounts Payable</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to invoices@tamu.edu</p> <p>750 Agronomy Road - Suite 3101</p> <p>6000 TAMU</p> <p>College Station, TX 77843-6000</p> <p>United States</p>