



## Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Jul 31, 2017</b>	<b>AB0319461</b>	<b>original</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
paw - Winkler, Patty	p-winkler@tamu.edu	979.845.4556
<b>Customer Contact:</b>		
Name:	Gwen Rougas	
Email:	grougas@tamu.edu	
Phone:	+1 979-845-8669	

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping.**

Supplier Information		Delivery Information	
Supplier Name	WILTON'S OFFICEWORKS LTD	<b>Delivery Address</b>	
Address	PO BOX 5040 BRYAN, TX 778055040 US	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 979-268-0062	Attn:	Gwen Rougas
FOB / FREIGHT	Destination	Office of Sponsored Research Services	
Pre-Pay & Add	No	Valley Park Ctr	
Payment Terms	0, Net 30	Suite	300
Contract Number - Header	<i>no value</i>	400 Harvey Mitchell Pkwy S	
Contract Number - Line	<i>no value</i>	College Station, TX 77845	
Quote number		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

### Notes to Supplier

#### Shipping Instructions

Note to Supplier

Furnish and Install as per TCPN Contract #R142208, Wilton's Quote #12219 and Installation Terms and Conditions

Attachments for supplier

Estimate 12219 Wilton's desk chairs.pdf

Installation Terms and Conditions.pdf

#### PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
	242		

Equal Opportunity  
for Qualified  
Individuals

This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 6	BASYX HVL 131.3N11: HIGH BACK EXEC CHAIR (CHAIR 1)	n/a	EA	137.76 USD	21 EA	2,892.96 USD
2 of 6	BASYX HVL534.MST3: MESH HIGH-BACK TASK CHAIR (CHAIR 2)	N/A	EA	159.60 USD	62 EA	9,895.20 USD
3 of 6	BASYX HVL532.MM10: MESH BACK TASK CHAIR (CHAIR 3)	N/A	EA	154.56 USD	44 EA	6,800.64 USD
4 of 6	HON HSL VTMM.Y1.A.H.IM BL.SB.T: MID-BACK TASK CHAIR W/MESH BACK AND GRADE 1 UPHOLSTERED SEAT (CHAIR 4)	N/A	EA	239.36 USD	5 EA	1,196.80 USD
5 of 6	HON HIWMM.Y2.A.H.IM __.AL.SB.T: MID-BACK DESK CHAIR W/ADJUSTABLE ARMS, MESH BACK, LUMBAR AND GRADE 1 UPHOLSTERY (CHAIR 5)	N/A	EA	292.16 USD	30 EA	8,764.80 USD
6 of 6	TO RECEIVE, ASSEMBLE AND REMOVE ALL DEBRIS	N/A	LO	4,432.56 USD	1 LO	4,432.56 USD
Total					<b>33,982.96 USD</b>	

#### Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

#### Billing Address

Texas A&M University-Accounts Payable

\*\*\*Do Not Mail Invoices\*\*\*

Email invoices to invoices@tamu.edu

750 Agronomy Road - Suite 3101

6000 TAMU

College Station, TX 77843-6000

United States