



Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Aug 15, 2017	AB0321505	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
me - Young, Marla	meyoung@tamuc.edu	979.845.2139
Customer Contact:		
Name:	Velone Milo	
Email:	YvetteMilo@tamuc.edu	
Phone:		

Supplier Information		Delivery Information	
Supplier Name	CTWP LEASING HAYDAY INC DBA	Delivery Address	
Address	3730 FRANKLIN AVE WACO, TX 767107330 US	TAMUS Member:	24-Texas A&M University - Central Texas (24)
Phone	+1 254-752-0376	Attn:	Yvette Milo
FOB / FREIGHT	Destination	Provost/VP Academic & Student Affairs	
Pre-Pay & Add	No	Founder's Hall	
Payment Terms	0, Net 30	1001 Leadership Place	
Contract Number - Header	DIR-TSO-3101	Killeen, TX 76549	
Contract Number - Line	no value	United States	
Quote number		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier Utilizing DIR-TSO-3101 Contract

Attachments for supplier

Attachment A - 91467630 - CTWP Hayday.pdf

Cancellation - P500021 - Canon (CTWP).pdf

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed

242 Equal Opportunity for Qualified Individuals This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 5	(FY18) Canon ImageRunner Advance C5250 Copier. See Attachment A for details & features.	na	MON	455.00 USD	12 MON	5,460.00 USD
2 of 5	(FY19) Canon ImageRunner Advance C5250 Copier. See Attachment A for details & features.	na	MON	455.00 USD	12 MON	5,460.00 USD
3 of 5	(FY20) Canon ImageRunner Advance C5250 Copier. See Attachment A for details & features.	na	MON	455.00 USD	12 MON	5,460.00 USD
4 of 5	(FY21) Canon ImageRunner Advance C5250 Copier. See Attachment A for details & features.	na	MON	455.00 USD	12 MON	5,460.00 USD
5 of 5	(FY22) Canon ImageRunner Advance C5250 Copier. See Attachment A for details & features.	na	MON	455.00 USD	12 MON	5,460.00 USD
Total						27,300.00 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University Central Texas-Accounts Payable ***Do Not Mail Invoices***</p> <p>Email invoices to acctspayable@tamuct.edu 1001 Leadership Place Killeen, TX 76549 United States</p>

Attachment A

Contract Pricing Utilizing: DIR-TSO-3101

Term Period: 60 months

Canon ImageRunner Advance C5250 copier to include the following:

- 50 Pages/prints per minute Black & White
- 45 Pages/prints per minute Color
- 150 Sheet Single Pass Document Feeder
- Automatic Two Sided Copies
- Four Drawer Paper Feed System
- Stapling Finisher
- Incorporates GREEN Technology

Configured As:

- Network Printer
- Network Color Scan to Email and File
- Scan to/Print from USB

Includes 72,000 Black & White prints annually

- Overages from 72,001+ to be billed at \$0.0055 per print; billed annually

All Color prints to be billed at \$0.06 per print; billed quarterly

60 Month Rate: \$455.00 per month

Includes consumable supplies for all prints

Pricing fixed for term of the agreement

Document Type 9, Group Purchase Section Government Code Title 10, Subtitle D, Sec. 2155.134.
Group Purchasing Program.

As stated in the solicitation document, Texas A&M cannot execute a tax-exempt bond form (IRS Form 8038GC) as it would violate our bonding rules.

The contractor and subcontractor shall abide by the requirements of 41 CFR 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability

DIVISION OF FINANCE

Procurement Services



August 15, 2017

CTWP Leasing Hayday, Inc. DBA
3730 Franklin Ave.
Waco, TX 76710-7330

To Whom It May Concern:

Please cancel the Canon IR Advance 6065 that is located at the Main Campus of TAMU Central Texas. Dept. no longer requires this machine. Please let this letter serve as our notice of cancellation.

Purchase Order:	P500021
Type of Machine:	Canon IR Advance 6065
Location:	1001 Leadership Place, Killeen, TX 76549
Reason for Cancellation:	Dept. no longer requires this machine.

Effective Date: September 15, 2017

Please contact Yvette Milo at 254-519-5790 to coordinate removal of machines.
Thank you for your attention to this matter.

P.O. Box 30013
1477 TAMU
College Station, TX 77842-3013

Tel. 979.845.4570 Fax. 979.845.3800
<http://purchasing.tamu.edu>