



Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Oct 6, 2017	AB0329494	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
paw - Winkler, Patty	p-winkler@tamu.edu	979.845.4556
Customer Contact:		
Name:	Jan Pfannstiel	
Email:	jpfannst@library.tamu.edu	
Phone:	+1 979-862-4762	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	WILTON'S OFFICEWORKS LTD	Delivery Address	
Address	PO BOX 5040 BRYAN, TX 778055040 US	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 979-268-0062	Attn	Jan Pfannstiel
FOB / FREIGHT	Destination	TAMU Libraries	
Pre-Pay & Add	Yes	Evans Library Annex- Receiving Dept	
Payment Terms	0, Net 30	400 Spence St	
Contract Number - Header	<i>no value</i>	5000 TAMU	
Contract Number - Line	<i>no value</i>	College Station, TX 77843-5000	
Quote number		United States	
		Delivery Information	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

Furnish and Install the following furniture for the Re-Imagining Library Project as per the attached detailed specifications

All installations must be coordinated with project contact:

Jan Pfannstiel - jpfannst@library.tamu.edu

Attachments for supplier

02-LIBR-ITB-0026 ...

PO Clauses

Header	001	No Collect Freight	Neither COD nor "Collect" freight or handling charges will be accepted.
		Charges Accepted	

Line No.	Product Description	Catalog No.		Quantity
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			Size / Packaging	Unit Price		Ext. Price
1 of 6	First Office Staks Single Sided Table. Must Match existing furnishings for finish and materials. See attached specification for details.	Item T15P		852.98 USD	2	1,705.96 USD
	Required Delivery Date Dec 1, 2017					
2 of 6	First Office Staks Benching Double Sided Table. Must match existing. See attached specification for details.	Item T19P		3,596.86 USD	2	7,193.72 USD
	Required Delivery Date Dec 1, 2017					
3 of 6	First Office Staks Double Sided & Tri-Cluster Table. Must match existing for finish and materials. See attached specification for details.	Item T20P		9,325.40 USD	2	18,650.80 USD
	Required Delivery Date Dec 1, 2017					
4 of 6	First Office Staks Tri-Cluster Single Table. Must match existing for finish and materials. See attached specification for details.	Item T21P		1,646.96 USD	5	8,234.80 USD
	Required Delivery Date Dec 1, 2017					
5 of 6	First Office Staks Tri-Cluster Desk. Must match existing for finish and materials. See attached specification for details.	Item T22P		1,768.53 USD	1	1,768.53 USD
	Required Delivery Date Dec 1, 2017					
6 of 6	Installation as per the attached terms and conditions			2,400.00 USD	1	2,400.00 USD
	Required Delivery Date Dec 1, 2017					
Total					39,953.81 USD	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University-Accounts Payable</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to invoices@tamu.edu</p> <p>750 Agronomy Road - Suite 3101</p> <p>6000 TAMU</p> <p>College Station, TX 77843-6000</p> <p>United States</p>