



Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Oct 6, 2017	AB0329525	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
paw - Winkler, Patty	p-winkler@tamu.edu	979.845.4556
Customer Contact:		
Name:	Jan Pfannstiel	
Email:	jpfannst@library.tamu.edu	
Phone:	+1 979-862-4762	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping.

Supplier Information		Delivery Information	
Supplier Name	MCKINNEY OFFICE SUPPLY INC	Delivery Address	
Address	117 W LOUISIANA STREET MCKINNEY, TX 75069 US	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 972-562-5020	Attn	Jan Pfannstiel
FOB / FREIGHT	Destination	TAMU Libraries	
Pre-Pay & Add	Yes	Evans Library Annex- Receiving Dept	
Payment Terms	0, Net 30	400 Spence St	
Contract Number - Header	<i>no value</i>	5000 TAMU	
Contract Number - Line	<i>no value</i>	College Station, TX 77843-5000	
Quote number		United States	
		Delivery Information	
		Required Delivery Date	Nov 27, 2017
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

Furnish and Install the following furniture for the Re-Imagining Furniture Project as per the attached detailed specifications.

NOTE: All installations must be coordinated through the project contact:

Jan Pfannstiel
jpfanns@library.tamu.edu

Attachments for supplier

02-LIBR-ITB-0018 ...

Installation Term...

PO Clauses

Header 001 Neither COD nor "Collect" freight or handling charges will be accepted.

No Collect Freight
Charges Accepted

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 7	Coalesse Bob Series Ottoman - Item B3 - See attached specification for details.	Item B3		606.68 USD	1	606.68 USD
2 of 7	Coalesse Await Three Section Connector Bench. See attached specification for details.	Item B4		1,515.57 USD	1	1,515.57 USD
3 of 7	Coalesse Bob Lounge Swivel Chair. See attached specification for details	Item L2		1,741.78 USD	1	1,741.78 USD
4 of 7	Steelcase Brody Privacy Lounge with Extension. See attached specification for details.	Item L9		2,740.47 USD	4	10,961.88 USD
5 of 7	Steelcase Gorupwork Mobile Markerboard. See attached specification for details,.	Item MB1		375.37 USD	28	10,510.36 USD
6 of 7	Steelcase Regard Modular Lounge. See attached specification for details.	Item SF1P		5,891.32 USD	4	23,565.28 USD
7 of 7	Steelcase Regard Modular Lounge. See attached specification for details.	Item SF2		3,200.95 USD	3	9,602.85 USD
Total					58,504.40 USD	

Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

Billing Address

Texas A&M University-Accounts Payable
 Do Not Mail Invoices
 Email invoices to invoices@tamu.edu
 750 Agronomy Road - Suite 3101
 6000 TAMU
 College Station, TX 77843-6000
 United States