

Event Summary - New Student Handbooks; Printing

Type	Invitation to Bid	Number	02-VPSS-ITB-0431
Organization	TAMU	Currency	US Dollar
Event Status	Awarded	Work Group	VP-Student Affairs
Exported on	5/8/2018	Exported by	Patricia Winkler
For Requisition	102494678	Created Document	102959989
Estimated Value	22,000.00 USD	Payment Terms	-

Bid and Evaluation

Respond by Proxy	Allow	Use Panel Questionnaire	No
Sealed Bid	Yes	Auto Score	No
		Cost Analysis	No
Alternate Items	No		

Visibility and Communication

Visible to Public Yes


Enter a short description for this public event

Printing Services for New Student Handbook for New Student and Family Program.

Commodity Codes

None Added

Event Dates

Time Zone	CDT
Released	-
Open	5/1/2018 12:00 AM
Close	5/4/2018 2:00 PM
Sealed Until	5/4/2018 2:00 PM
	 Show Sealed Bid Open Date to Supplier
Q&A Close	5/4/2018 2:00 PM

Description

Printing Services for New Student Handbook for New Student and Family Program.

Attention Bidders:

Texas A&M, Procurement Services is transitioning to an E-commerce system for all invitation for bids and purchase orders. We are asking all vendors to take a few moments and register as one of our vendors. This will allow you to respond to our bid invitations electronically as well as view other bid opportunities.

Please visit the following website to register:

<https://bids.sciquest.com/apps/Router/PublicEvent?CustomerOrg=TAMU>

If you have any questions in reference to registrations, please contact us at 979-845-2325.

All invitation for bid documents not submitted electronically via the AggieBid system will only be accepted via the following methods:

- Faxed to (979) 845-3800
- Express Mail (FedEx, UPS, etc.)
- US Postal Service
- Hand Delivered

At this time, no email responses are acceptable. If your response is received via email, your response may be disqualified.

All invitation for bid documents not submitted electronically via the AggieBid system must be returned on our form.

As a bidder responding to this invitation upon submission of your response, regardless of the format of your submission, you and the entity you represent are agreeing to the terms and conditions presented here as well as the TAMU terms and conditions located

at <http://purchasing.tamu.edu/media/123743/bidtamu.pdf>

Physical Address:

Texas A&M University
Procurement Services
Agronomy Road
College Station TX 77843-1477
Fax - 979-845-3800

NOTE: If responding manually, please submit with your bid response a W9. This will allow us to enter your company into our bid system and include your response on the electronic tabulation.

1 ★ Instructions To Supplier :

Please acknowledge that additional terms and conditions have been reviewed.

Prerequisite Content:

Note To Bidders

Note To Bidders

Renewal:

Texas A&M University reserves the right to renew the awarded agreement for an additional four (4) years, one (1) year at a time, if mutually agreed upon by both parties with all terms and conditions remaining firm. In the event of renewal, a new pricing will be requested based on updated quantity changes for the extension.

Cancellation

Upon award, any order is subject to cancellation without penalty, either in whole or in part if funds are not appropriated by the Texas Legislature or otherwise made available to the using agency.

Texas A&M University reserves the right to cancellation due to non-performance.

Award Criteria:

The award shall be made based on the following "Best Value Criteria". Texas A&M reserves the right to consider the following and any other factor deemed necessary to evaluate the offer and determine the "Best Value" for the University.

- Vendor's ability to meet the minimum specifications;
- Delivery requirement;
- Experience/past experience with vendor;
- The quality, availability and adaptability of equipment offered to required application.
- Quality of performance of previous services;
- The acquisition price.

Texas A&M University reserves the right to accept or reject any or all bids, to waive informalities and technicalities, to accept the offer considered the most advantageous to the University

Certification

I certify that I have read and agree to the terms above.

Supplier Must Also Upload a File:

No

Buyer Attachments

Detailed Specifications	02-VPSS-ITB-0431.doc	../Attachments/02-VPSS-ITB-0431.doc
Standard Terms and Conditions		https://purchasing.tamu.edu/media/1597818/tamu-bid-terms.pdf

Questions

★ Supplier Response Is Required

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Group 1

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- 1.1 Payment Terms - Quote 100% Net 30 Upon Receipt, Installation and Acceptance. If quoting as specified, type "Agreed" in the required field. If quoting otherwise, indicate here-in
Text (Single Line)
- 1.2 Delivery Requirement - Are you able to meet the specified delivery requirement?
Yes/No
- 1.3 Shipping/Delivery Terms: Shipping - Delivery Terms shall be FOB Destination Freight Prepaid and Allowed. If quoting as specified, type "Agreed" in the required field. If quoting otherwise, indicate offered shipping/delivery terms and provide estimated cost.
Text (Single Line)
- 1.4 Contact Info - Please provide contact name, telephone number and email address of individual that will service this account.
Text (Single Line)

★ Required Product Line Items

#	Item Name, Commodity Code, Description	Qty.	UOM	Target Price	Allow Alternates	Requested Delivery
P1.1	New Student Handbooks ★	14,000	EA - Each	-		-
	82121500 - Printing 5616 / New Student Handbooks for New Student and Family Programs as per the attached specification.					

Service Line Items

There are no Items added to this event.