



## Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>May 8, 2018</b>	<b>AB0364749</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b>		
If Buyer Contact information is listed below, please contact the Buyer.		
If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
paw - Winkler, Patty	p-winkler@tamu.edu	979.845.4556
<b>Customer Contact:</b>		
Name:	Wanda Vinton	
Email:	WANDAV@STUDENTLIFE.TAMU.EDU	
Phone:	+1 979-458-1597	

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of the Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M's Department of Procurement Services prior to shipping.**

Supplier Information		Delivery Information	
Supplier Name	AMERICAN PRINTING & MAILING	<b>Delivery Address</b>	
Address	1606 HEADWAY CIR AUSTIN, TX 78754 US	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 512-452-5058	Attn	TJ Marcum
FOB / FREIGHT	Destination	Texas A&M Athletics	
Pre-Pay & Add	No	Kyle Field Stadium	
Payment Terms	0, Net 30	756 Houston St	
Contract Number - Header	<i>no value</i>	1228 TAMU	
Contract Number - Line	<i>no value</i>	College Station, TX 77843-1228	
Quote number		United States	
		<b>Delivery Information</b>	
		Ship Via	Best Carrier-Best Way

### Notes to Supplier

#### Shipping Instructions

Note to Supplier: New Student Handbook as per the attached detailed specifications

Department Contact:  
Kim White  
Communication Specialist II  
979-845-5826  
kimw@studentlife.tamu.edu

Attachments for supplier

Detailed Specific...

#### PO Clauses

Header 001 No Collect Freight Charges Accepted Neither COD nor "Collect" freight or handling charges will be accepted.

Line No.	Product Description	Catalog No.	Quantity
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			Size / Packaging	Unit Price		Ext. Price
1 of 1	New Student Handbooks for New Student and Family Programs as per the attached specification.	none		1.3267 USD	14,000	18,573.80 USD
Required Delivery Date      May 18, 2018						
Total						<b>18,573.80 USD</b>

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail <a href="mailto:abvendorhelp@tamu.edu">abvendorhelp@tamu.edu</a>.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&amp;M University-Accounts Payable                      ***Do Not Mail Invoices***                      Email invoices to <a href="mailto:invoices@tamu.edu">invoices@tamu.edu</a>                      750 Agronomy Road - Suite 3101                      6000 TAMU                      College Station, TX 77843-6000                      United States</p>