



## Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>May 24, 2018</b>	<b>AB0368079</b>	<b>original</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
paw - Winkler, Patty	p-winkler@tamu.edu	979.845.4556
<b>Customer Contact:</b>		
Name:	Susan Mitchell	
Email:	SMITCHELL25@TAMU.EDU	
Phone:	+1 979-862-3696	

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of the Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M's Department of Procurement Services prior to shipping.**

Supplier Information		Delivery Information	
Supplier Name	WITT/KIEFFER INC	<b>Delivery Address</b>	
Address	2015 SPRING ROAD STE 510 OAK BROOK, IL 60523 US	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 630-990-1370	Attn:	Joe Pettibon
FOB / FREIGHT	Destination	Office of the Provost	
Pre-Pay & Add	No	Jack K. Williams Bldg	
Payment Terms	0, Net 30	Room	100
Contract Number - Header	C5535791	1248 TAMU	
Contract Number - Line	<i>no value</i>	College Station, TX 77843-1248	
Quote number		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

### Notes to Supplier

#### Shipping Instructions

Note to Supplier Reference TAMU Master Order C5535791 and attached fully executed agreement

Attachments for supplier

Witt Kieffer Agre...

#### PO Clauses

Header 001 No Collect Freight Neither COD nor "Collect" freight or handling charges will be accepted.  
Charges Accepted

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 5	FY18 - Initial invoice - Professional fees in assisting with search for the new Dean of GeoSciences.	N/A	EA	20,000.00 USD	1 EA	20,000.00 USD

2 of 5	FY18 - Fixed one-time office-related expenses to include administrative support, verifications, media checks, database access, communications and research services that are not easily identifiable by project.	N/A	EA	6,000.00 USD	1 EA	6,000.00 USD
3 of 5	FY18 - Second invoice - Professional fees in assisting with search for the new Dean of GeoSciences.	N/A	EA	20,000.00 USD	1 EA	20,000.00 USD
4 of 5	FY18 - Third invoice - Professional fees in assisting with search for the new Dean of GeoSciences.	N/A	EA	20,000.00 USD	1 EA	20,000.00 USD
5 of 5	FY18 - Other out-of-pocket expenses for candidate or consultant travel and accommodations, video conferences, interview costs, advertising, overnight delivery, professional printing, education verification, publication costs & other external expenses.	N/A	EA	1.00 USD	1 EA	1.00 USD
Total						<b>66,001.00 USD</b>

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&amp;M University-Accounts Payable</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to invoices@tamu.edu</p> <p>750 Agronomy Road - Suite 3101</p> <p>6000 TAMU</p> <p>College Station, TX 77843-6000</p> <p>United States</p>