



## Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

| Purchase Order                                                                                                                                                                              |                    |                           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|---------------------------|
| Purchase Order Date                                                                                                                                                                         | PO/Reference No.   | Revision No.              |
| <b>Jun 8, 2018</b>                                                                                                                                                                          | <b>AB0370903</b>   | <b>0</b>                  |
| <b>Contact instructions for questions regarding this Purchase Order:</b><br>If Buyer Contact information is listed below, please contact the Buyer.<br>If not, please contact the Customer. |                    |                           |
| <b>Buyer Contact:</b>                                                                                                                                                                       |                    |                           |
| <b>Buyer</b>                                                                                                                                                                                | <b>Buyer Email</b> | <b>Buyer Phone Number</b> |
| paw - Winkler, Patty                                                                                                                                                                        | p-winkler@tamu.edu | 979.845.4556              |
| <b>Customer Contact:</b>                                                                                                                                                                    |                    |                           |
| Name:                                                                                                                                                                                       | Thena Morris       |                           |
| Email:                                                                                                                                                                                      | T-MORRIS@TAMU.EDU  |                           |
| Phone:                                                                                                                                                                                      | +1 979-458-4306    |                           |

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of the Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by the Texas A&M's Department of Procurement Services prior to shipping.**

| Supplier Information     |                                                   | Delivery Information           |                              |
|--------------------------|---------------------------------------------------|--------------------------------|------------------------------|
| Supplier Name            | VELOCITY OFFICE PRODUCTS                          | <b>Delivery Address</b>        |                              |
| Address                  | 335 PENNBRIGHT DR STE 104<br>HOUSTON, TX 77090 US | TAMUS Member:                  | 02-Texas A&M University (02) |
| Phone                    | +1 888-867-4210                                   | Attn                           | Thena Morris                 |
| FOB / FREIGHT            | Destination                                       | College of Architecture        |                              |
| Pre-Pay & Add            | No                                                | Langford Bldg A                |                              |
| Payment Terms            | 0, Net 30                                         | Room                           | A206                         |
| Contract Number - Header | <i>no value</i>                                   | 3137 TAMU                      |                              |
| Contract Number - Line   | <i>no value</i>                                   | College Station, TX 77843-3137 |                              |
| Quote number             |                                                   | United States                  |                              |
|                          |                                                   | <b>Delivery Information</b>    |                              |
|                          |                                                   | Required Delivery Date         |                              |
|                          |                                                   | Ship Via                       | Best Carrier-Best Way        |

### Notes to Supplier

#### Shipping Instructions

Note to Supplier

Furnish and Install as per Choice Partners Contract #18/015KC-07, Velocity Office Products Quote #1-1195-02 and Installation Terms and Conditions

Attachments for supplier

Velocity - Cabine...

Installation Term...

#### PO Clauses

|        |     |                    |                                                                         |
|--------|-----|--------------------|-------------------------------------------------------------------------|
| Header | 001 | No Collect Freight | Neither COD nor "Collect" freight or handling charges will be accepted. |
|        |     | Charges Accepted   |                                                                         |

| Line No. | Product Description | Catalog No. | Size / Packaging | Unit Price | Quantity | Ext. Price |
|----------|---------------------|-------------|------------------|------------|----------|------------|
| 1 of 59  | Cabinets - custom   | NA          | EA               |            | 1 EA     |            |

|          |                                                          |              |    |                  |      |                  |
|----------|----------------------------------------------------------|--------------|----|------------------|------|------------------|
|          |                                                          |              |    | 14,477.27<br>USD |      | 14,477.27<br>USD |
| 2 of 59  | 36x24x29-1/2 Lateral file two drawer                     | HNL2436LD2   | EA | 633.91<br>USD    | 1 EA | 633.91<br>USD    |
| 3 of 59  | 24x24x78-1/8 Tower eff lam drs wardrobe Rt               | HNL242479TLR | EA | 1,333.98<br>USD  | 1 EA | 1,333.98<br>USD  |
| 4 of 59  | 78x15x48-5/8 Stack on storage sliding door               | HNL4978SD    | EA | 980.33<br>USD    | 1 EA | 980.33<br>USD    |
| 5 of 59  | 10500 Series Modesty Panel for Peninsulas                | H10528       | EA | 103.98<br>USD    | 1 EA | 103.98<br>USD    |
| 6 of 59  | Park Ave Support Column for Bullet Jetty Boomerng Pen    | HPC190X      | EA | 82.30<br>USD     | 1 EA | 82.30<br>USD     |
| 7 of 59  | 36x14-1/4x48-5/8 Bookcase Hutch no drs/ open             | HNL4936BHxD  | EA | 395.36<br>USD    | 1 EA | 395.36<br>USD    |
| 8 of 59  | Flock 36 Diameter Round Laminate Top                     | HFTLD36      | EA | 231.32<br>USD    | 1 EA | 231.32<br>USD    |
| 9 of 59  | 72x30x29-1/2 Bullet Peninsula w/ end panel               | HNL3072BUEP  | EA | 429.27<br>USD    | 1 EA | 429.27<br>USD    |
| 10 of 59 | 48x24x29-1/2 Return Rt                                   | HNL2448RP    | EA | 559.39<br>USD    | 1 EA | 559.39<br>USD    |
| 11 of 59 | Edge Heavy Duty Single Monitor Arm 17.6 - 44 lbs. Silver | EDGE-MAX-SLV | EA | 317.58<br>USD    | 1 EA | 317.58<br>USD    |
| 12 of 59 | Flock Stool 4-Leg                                        | HFSS74L      | EA | 525.27<br>USD    | 4 EA | 2,101.08<br>USD  |
| 13 of 59 | Flock x-bas for 41h stand ht tbl Use w/ 36" tops         | HFXB42B      | EA | 339.76<br>USD    | 1 EA | 339.76<br>USD    |
| 14 of 59 | 30Wx23-1/8x28-1/2H Lateral File Pedestal                 | HNL233028PLF | EA | 528.82<br>USD    | 1 EA | 528.82<br>USD    |
|          |                                                          |              |    |                  |      |                  |

|          |                                                    |            |    |               |      |               |
|----------|----------------------------------------------------|------------|----|---------------|------|---------------|
| 15 of 59 | Abound Fabric Tile 15H x 36W                       | HRVT1536T  | EA | 32.09<br>USD  | 3 EA | 96.27<br>USD  |
| 16 of 59 | Abound 15" High Clear Glass Tile 15H x 36W         | HRVT1536G  | EA | 209.17<br>USD | 4 EA | 836.68<br>USD |
| 17 of 59 | Abound Top Cap Trim 48"W                           | HRVTC48    | EA | 33.33<br>USD  | 2 EA | 66.66<br>USD  |
| 18 of 59 | Abound 15H x 24W Hardsurface Tile and Mounting Kit | HRVT1524HS | EA | 86.67<br>USD  | 4 EA | 346.68<br>USD |
| 19 of 59 | 48"W External Stiffener                            | HLSLZ5SC60 | EA | 50.05<br>USD  | 1 EA | 50.05<br>USD  |
| 20 of 59 | Panel Frame 65H x 48W                              | HRVF6548P  | EA | 136.67<br>USD | 2 EA | 273.34<br>USD |
| 21 of 59 | Abound 15H x 36W Markerboard Tile                  | HRVT1536M  | EA | 102.50<br>USD | 1 EA | 102.50<br>USD |
| 22 of 59 | Abound Fabric Tile 15H x 48W                       | HRVT1548T  | EA | 35.83<br>USD  | 8 EA | 286.64<br>USD |
| 23 of 59 | Circuit 2                                          | HH873502   | EA | 15.42<br>USD  | 1 EA | 15.42<br>USD  |
| 24 of 59 | 42"W External Stiffener                            | HLSLZ5SC54 | EA | 47.27<br>USD  | 2 EA | 94.54<br>USD  |
| 25 of 59 | Abound Top Cap Trim 24"W                           | HRVTC24    | EA | 21.67<br>USD  | 4 EA | 86.68<br>USD  |
| 26 of 59 | Circuit 4                                          | n          | EA | 15.42<br>USD  | 1 EA | 15.42<br>USD  |
| 27 of 59 | Electrical Power Harness 24W 3-1 & 2-2 Systems     | HH871224   | EA | 77.09<br>USD  | 1 EA | 77.09<br>USD  |
| 28 of 59 | Electrical Power Harness 48W 3-1 & 2-2 Systems     | HH871248   | EA | 80.83<br>USD  | 1 EA | 80.83<br>USD  |

|          |                                                    |               |    |               |       |               |
|----------|----------------------------------------------------|---------------|----|---------------|-------|---------------|
| 29 of 59 | Panel Frame 65H x 24W                              | HRVF6524P     | EA | 121.67<br>USD | 4 EA  | 486.68<br>USD |
| 30 of 59 | Circuit 3                                          | HH873503      | EA | 15.42<br>USD  | 1 EA  | 15.42<br>USD  |
| 31 of 59 | Abound 30H x 24W Hardsurface Tile and Mounting Kit | HRVT3024HS    | EA | 108.33<br>USD | 4 EA  | 433.32<br>USD |
| 32 of 59 | Abound Fabric Tile 30H x 36W                       | HRVT3036T     | EA | 45.83<br>USD  | 4 EA  | 183.32<br>USD |
| 33 of 59 | Panel Frame 65H x 36W                              | HRVF6536P     | EA | 125.83<br>USD | 4 EA  | 503.32<br>USD |
| 34 of 59 | 15-3/4W x 23-1/8Dx28-1/2H Box/Box/File Pedestal    | HNL231628PBBF | EA | 385.35<br>USD | 1 EA  | 385.35<br>USD |
| 35 of 59 | Abound Fabric Tile 30H x 24H                       | HRVT3024T     | EA | 38.33<br>USD  | 4 EA  | 153.32<br>USD |
| 36 of 59 | Abound 36"W Segment Bar                            | HRVFSB36      | EA | 7.92 USD      | 16 EA | 126.72<br>USD |
| 37 of 59 | Abound L Connector Painted 65"                     | HRVC65PL      | EA | 68.76<br>USD  | 4 EA  | 275.04<br>USD |
| 38 of 59 | Systems Rectangular Worksurface Edgeband 24D x 72W | HWR2472P      | EA | 215.00<br>USD | 2 EA  | 430.00<br>USD |
| 39 of 59 | Abound 30H x 36W Hardsurface Tile Mounting Kit     | HRVT3036HS    | EA | 127.50<br>USD | 4 EA  | 510.00<br>USD |
| 40 of 59 | Abound Finished End Painted 65"                    | HRVC65PF      | EA | 44.59<br>USD  | 2 EA  | 89.18<br>USD  |
| 41 of 59 | Abound 24"W Segment Bar                            | HRVFSB24      | EA | 7.50 USD      | 16 EA | 120.00<br>USD |
| 42 of 59 | Flat Bracket 24D                                   | HHN831124     | EA | 24.59<br>USD  | 2 EA  | 49.18<br>USD  |

|          |                                                             |            |    |               |      |                 |
|----------|-------------------------------------------------------------|------------|----|---------------|------|-----------------|
| 43 of 59 | Systems Rectangular Worksurface Edgeband 24D x 48W          | HWR2448P   | EA | 164.17<br>USD | 2 EA | 328.34<br>USD   |
| 44 of 59 | Abound 15" High Clear Glass Tile 15H x 24W                  | HRVT1524G  | EA | 187.50<br>USD | 4 EA | 750.00<br>USD   |
| 45 of 59 | Abound Fabric Tile 30H x 48W                                | HRVT3048T  | EA | 52.50<br>USD  | 4 EA | 210.00<br>USD   |
| 46 of 59 | Electrical Power Harness 36W 3-1 & 2-2 Systems              | HH871236   | EA | 77.09<br>USD  | 1 EA | 77.09<br>USD    |
| 47 of 59 | Abound 15H x 36W Hardsurface Tile and Mounting Kit          | HRVT1536HS | EA | 97.50<br>USD  | 4 EA | 390.00<br>USD   |
| 48 of 59 | Base-In-Feed Cable 3-1 & 2-2 Systems                        | HH879168   | EA | 200.42<br>USD | 1 EA | 200.42<br>USD   |
| 49 of 59 | Worksurface Bracket Kit                                     | HWSB2      | EA | 18.33<br>USD  | 2 EA | 36.66<br>USD    |
| 50 of 59 | 24D Cantilever One Pair                                     | HCTL242    | EA | 36.26<br>USD  | 5 EA | 181.30<br>USD   |
| 51 of 59 | Abound 48"W Segment Bar                                     | HRVFSB48   | EA | 8.76<br>USD   | 8 EA | 70.08<br>USD    |
| 52 of 59 | Abound Top Cap Trim 36"W                                    | HRVTC36    | EA | 29.59<br>USD  | 4 EA | 118.36<br>USD   |
| 53 of 59 | Abound Fabric Tile 15H x 24W                                | HRVT1524T  | EA | 28.33<br>USD  | 4 EA | 113.32<br>USD   |
| 54 of 59 | 10500 Series 42Wx24Dx40-15/16H Reception Return Shell       | H105726    | EA | 414.27<br>USD | 1 EA | 414.27<br>USD   |
| 55 of 59 | 10500 Series Floorstnding Full Ht Ped F/F 15-5/8W x 22-3/4D | H10504     | EA | 375.35<br>USD | 1 EA | 375.35<br>USD   |
| 56 of 59 | 10500 Series 36Wx20Dx45-1/2H Lateral File Three Drawer      | H10517     | EA | 878.58<br>USD | 2 EA | 1,757.16<br>USD |

|          |                                                            |         |    |                 |      |                      |
|----------|------------------------------------------------------------|---------|----|-----------------|------|----------------------|
| 57 of 59 | 10500 Series Floorstnd Full Ht Ped B/B/F 15-5/8W x 22-3/4D | H10502  | EA | 375.35<br>USD   | 1 EA | 375.35<br>USD        |
| 58 of 59 | 10500 Series 72Wx39Dx42-1/16H Reception Desk Shell         | H105724 | EA | 597.77<br>USD   | 1 EA | 597.77<br>USD        |
| 59 of 59 | Installation                                               | NA      | EA | 6,735.00<br>USD | 1 EA | 6,735.00<br>USD      |
| Total    |                                                            |         |    |                 |      | <b>41,434.47 USD</b> |

| Billing Information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Billing Address                                                                                                                                                                                                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p> | <p>Texas A&amp;M University-Accounts Payable</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to invoices@tamu.edu</p> <p>750 Agronomy Road - Suite 3101</p> <p>6000 TAMU</p> <p>College Station, TX 77843-6000</p> <p>United States</p> |