



Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Jun 27, 2018	AB0374659	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
mey - Young, Marla	meyoung@tamu.edu	979.845.2139
Customer Contact:		
Name:	By Departmental Accounting Services PATT	
Email:	sshipley@tamu.edu	
Phone:	+1 979-847-8915	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by Texas A&M's Terms & Conditions which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>

Supplier Information		Delivery Information	
Supplier Name	UBEO OF EAST TEXAS INC	Delivery Address	
Address	PO BOX 660831 DALLAS, TX 752660831 US	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 979-731-8500	Attn	THERESE KUCERA
FOB / FREIGHT	Destination	Transportation Services	
Pre-Pay & Add	No	Bldg E	
Payment Terms	0, Net 30	702 E University Blvd	
Contract Number - Header	PSA Contract 18-201	1250 TAMU	
Contract Number - Line	no value	College Station, TX 77840-1250	
Quote number		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier Utilizing PSA Contract 18-201

Attachments for supplier

Attachment A - 10...

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
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Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 5	(FY19) Ricoh C6004EX Copier. See Attachment A for details & features.	NA	MON	445.00 USD	12 MON	5,340.00 USD
2 of 5	(FY20) Ricoh C6004EX Copier. See Attachment A for details & features.	NA	MON	445.00 USD	12 MON	5,340.00 USD
3 of 5	(FY21) Ricoh C6004EX Copier. See Attachment A for details & features.	NA	MON	445.00 USD	12 MON	5,340.00 USD
4 of 5	(FY22) Ricoh C6004EX Copier. See Attachment A for details & features.	NA	MON	445.00 USD	12 MON	5,340.00 USD
5 of 5	(FY23) Ricoh C6004EX Copier. See Attachment A for details & features.	NA	MON	445.00 USD	12 MON	5,340.00 USD
Total					26,700.00 USD	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University- Accounts Payable</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to invoices@tamu.edu</p> <p>750 Agronomy Road - Suite 3101</p> <p>6000 TAMU</p> <p>College Station, TX 77843-6000</p> <p>United States</p>

Attachment A

Monthly Base Payment: \$445.00

Reference the PSA Contract #18-201

Including all addendums incorporated herein by reference.

Vendor Contact: Boyd Sheffield

Vendor Phone #: 979-731-8500

All purchase orders are to be issued to:

UBEO of East Texas, Inc. dba Documation

4700 Elmo Weedon Rd. Suite 108

College Station, TX 77845

But all payments have to be remitted to:

UBEO of East Texas, Inc. dba Documation

P.O. Box 660831

Dallas, TX 75266-0831

Ricoh C6004EX Copier to include the following:

- 60 Pages per Minute Black & White Impressions
- 4 Paper Drawers & Bypass Tray
- Staple Finisher
- Fax Board
- Scan to Email/File

Includes 10,000 Black & White impressions per month

Overages from 10,001+ to be billed at \$0.01/impression; billed quarterly

Includes 1,000 Color impressions per month

Overages from 1,001+ to be billed at \$0.065/impression; billed quarterly

Includes all parts; labor; preventative maintenance and supplies (excluding paper).

Installation; Training and Delivery included at no cost

Loaner equipment provided as needed in rare instances