

EXHIBIT A-1: STATEMENT OF WORK

This Statement of Work shall be performed under the terms and conditions of the Master Services Agreement (“Agreement”) by and between Columbia Advisory Group (“Provider”) and The Texas A&M University System, an agency of the State of Texas, (“TAMUS”) entered and effective on March 29, 2016. All references in the Agreement to TAMUS shall mean Texas A&M University (“Texas A&M”) for purposes of this Statement of Work.

Scope of Work

Provider shall provide Texas A&M with a web developer (“Damian Buttle”) to provide web/application development services. Services will include, but are not limited to, the following projects:

- University Majors web application
 - Evaluate code left by former developer for completeness
 - Remove code from Docker container so that it can live on the existing Texas A&M Division of Marketing & Communication (“Marcomm”) servers
 - Programming (PHP Laravel) to finish the front-end pages
 - Programming (PHP Laravel) to finish the back-end administrative pages
 - Review and remediation for web accessibility
 - Review for IT security vulnerabilities
 - Publish application to code repository for transfer to live server
- Texas A&M Global Impacts (“360 globe”)
 - Evaluate code and styles left by former developer
 - Complete styling for the current scope of the project
 - Add additional functionality for styles as they are requested from the project leader
 - Review and remediation for web accessibility
 - Publish to code repository for transfer to live server
- Fearless Front Website
 - Rebuild the site HTML and CSS based on design mockups provided by Marcomm graphics design team.
 - Review and remediation for web accessibility
 - Publish to code repository for transfer to live server
- University Experts
 - Rebuild the functionality of the site in PHP Laravel
 - Make any feature adjustments as requested for a Phase 2 release
 - Create the front-end pages visible to the public
 - Create the back-end administrative pages
 - Create associated web services and data feeds
 - Review for IT security vulnerabilities
 - Review for web accessibility
 - Publish application to code repository for transfer to live server
- Provide programming support for emerging or emergency needs

Compensation

Texas A&M agrees to pay Provider \$55 per hour for services provided by Damian Buttle and previously approved by Erick Beck, Director of IT & Web Services at Marcomm. Should TAMU hire Damian Buttle as a direct hire employee, the following fee schedule will apply:

<u>Days Worked:</u>	<u>Fee: (% of annual base salary)</u>
1-90	20%
91-120	15%
121-150	10%
151-180	5%
181+ days	0%

Payments of the amount due to Provider will be provided by Texas A&M upon receipt of an invoice which details the date of service, description of work performed, billing rate, and provides supporting documentation for reimbursable expenses related to services requested by Texas A&M, if any. The invoice should be sent to: Texas A&M University Division of Marketing & Communications, 1372 TAMU, College Station, TX 77843-1372, ATTN: Erick Beck, Email: e-beck@tamu.edu.

Project Term

Services shall begin upon final execution of this Statement of Work and continue for a period of 8 weeks ("Project Term"). The Project Term may be extended upon written agreement of the parties.

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Columbia Advisory Group

Robert C. Bounds
Director, Procurement Services
Date: 7.18.2018

Steve Erwin
Sr VP and CTO
Date: 07/19/2018