

The Texas A&M University System

COMPANY NAME _____
 ADDRESS _____
 CITY _____ STATE _____ ZIP _____
 PHONE _____ FAX _____

Purchaser Patty Winkler
 Info Contact p-winkler@tamu.edu 979-845-4556

DEPARTMENT

Department 02ATHL
 Bill-to-Address 750 Agronomy Road - Suite 3101
 6000 TAMU
 Attn: Email invoices to invoices@tamu.edu
 Attn: Do not mail invoice if sending via email
 College Station, TX 778436000
 Ship-to-Address KYLE FIELD STADIUM
 756 HOUSTON ST
 1228 TAMU
 COLLEGE STATION, TX 778431228

BID INFORMATION

Description Ellis Field Sod - Soccer

Bulletin Desc.

Bid Number AM02-17-B000682

Bid Type Open Market

Alternate Id 13908AF

Bid Opening Date 10/26/2016 2:00 PM

Type Code Invitation for Bid

Fiscal Year 2017

Available Date 10/12/2016 2:47 PM

Pre-Bid Conference

Attachments Attachment A - Insurance Requirement 2-12-16-24.docx
 HUB Subcontracting Plan-16.pdf

AMENDMENTS

ITEMS

Item	Description	Quantity	Unit	Unit Price	Total
1.000	Attention All Bidders:	0.00			

Texas A&M, Procurement Services is transitioning to an E-commerce system for all invitation for bids and purchase orders. We are asking all vendors to take a few moments and register as one of our vendors. This will allow you to respond to our bid invitations electronically as well as accept purchase orders.

Please visit the following website to register
<https://buy.tamus.edu/bsol/>

If you have any questions in reference to registrations, please contact us at vendorhelp@tamu.edu

As a bidder responding to this invitation upon submission of your response, regardless of the format of your submission, you and the entity you represent are agreeing to the terms and conditions presented here as well as the TAMU terms and conditions located at http://purchasing.tamu.edu/media/123743/bid_tamu.pdf.

Physical Address:

Texas A&M University
 Procurement Services
 Agronomy Road
 College Station TX 77843-1477
 Fax - 979-845-3800

NOTE: If responding manually, please submit with your bid response a W9. This will allow us to enter your company into our bid system and include your response on the electronic tabulation.

HUB Subcontracting Plan

The Texas A&M University System

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total</u>
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It is the policy of the State of Texas and Texas A&M University (TAMU) to encourage the of Historically Underutilized Businesses (HUBs) in our prime contracts, subcontractors and purchasing transactions. The goal of the HUB Program is to promote equal access and equal opportunity in TAMU contracting and purchasing.

Subcontracting opportunities are anticipated for this Invitation for Bid/Request for Proposal and therefore a HUB Subcontracting Plan (HSP) is required. Failure to submit a comprehensive, acceptable HSP will be considered a material failure, to comply with the requirements of the Invitation for Bid/ Request for Proposal and will result in rejection of the submittal. Prepare the HUB Subcontracting Plan and submit one copy to the buyer at the address and by the submittal deadline given in the Invitation for Bid/Request for Proposal. The HUB Subcontracting Plan shall be submitted as a separate document appropriately tabbed for easy reference.

If you have any questions in reference to the Program and/or HUB Subcontracting Plan requirements, please contact the following:

Patty Winkler - p-winkler@tamu.edu; 979-845-4556
Dean Endler - d-endler@tamu.edu; 979-862-5616

The attached HSP Subcontracting Plan MUST be returned with this invitation for bid.

Failure to fill-out the proper forms with supporting documentation if applicable and return properly executed form with your bid response will ***VOID*** your offer.

2.000	Texas A&M University, Athletics is seeking pricing for the Furnish and Installation of Sod for Ellis Field, soccer facility located on the campus in College Station, TX. The project shall begin sometime in May, 2017.	1.00	LOT		
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Specifications:

- Latitude 36 Bermuda grass is required - no substitutions on grass will be acceptable.
- Total area of grass needed; 88,372 ft.2
- The sod shall be cut 48 inches wide with two 24" cutting heads and shall be 90 feet long for a total of 360 sq ft big rolls.
- Sod shall be washed clean of any growing medium
- After completion of the installation, Texas A&M will take over the field for the grow in.

Installation

The requested product shall be supplied as a complete operational system, set-up and ready for use. This project shall be considered a "turnkey" project that includes all aspects of the installation.

Final Testing and Acceptance Criteria:

The completed installation shall be inspected by Texas A&M to assure that all product is installed in a professional manner, and in accordance with manufacture specifications.

Insurance Requirement:

It is understood that all equipment and material supplied by the vendor shall remain their property until such time as accepted or paid for by TAMU. The vendor shall protect them with appropriate insurance against theft or other loss or damage.

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<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total</u>
	<p>The successful vendor will be required to provide proof of insurance in the amounts indicated in Attachment A, with Texas A&M University listed as an additional insured party. Bidders are asked to submit a sample certificate of insurance (COI) for review and approval. Upon award, an updated COI will be required and it shall be the responsibility of the vendor to maintain a current certificate on file with Procurement Services during the term of the agreement.</p>				
3.000	Note to Bidders:	0.00			
	<p>Pricing:</p> <p>Pricing shall include Latitude 36 Bermuda grass, washing of sod and installation.</p> <p>References:</p> <p>Bidders shall provide at least three (3) references where services comparable in size and scope have been performed within the last two (2) years. Bidders shall provide the Company name, Contact Person, Company Address, phone and fax number and email for each reference.</p> <p>Texas A&M University reserves the right to contact these references to verify bidder's ability to perform these services. A negative reference may be grounds for disqualification of your bid.</p> <p>Payment Terms:</p> <p>Quote 100% Net 30 Upon Receipt and Acceptance. If quoting as specified, type "Agreed" in the required field. If quoting otherwise, indicate here-in. _____(required field)</p> <p>Shipping Terms:</p> <p>Quote Destination Freight Prepaid and Allowed. If quoting as specified, type "Agreed" in the required field. If quoting otherwise, indicate here-in and provide estimated shipping cost. _____(required field)</p> <p>Delivery Terms: Quote delivery time, upon receipt of order. _____(required field)</p> <p>Award</p> <p>The award shall be made based on the following "Best Value Criteria". Texas A&M reserves the right to consider the following and any other factor deemed necessary to evaluate the offer and determine the "Best Value" for the University.</p> <ul style="list-style-type: none"> -Vendor's ability to meet the minimum specifications; -Delivery requirement; -Experience/past experience with vendor; -The quality, availability and adaptability of equipment offered to required application. -Quality of performance of previous services; -Insurance Requirement; -References; -The acquisition price. <p>Texas A&M University reserves the right to accept or reject any or all bids, to waive in formalities and technicalities, to accept the offer considered the most advantageous to the University.</p>				