



Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Aug 8, 2018	AB0383756	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
paw - Winkler, Patty	p-winkler@tamu.edu	979.845.4556
Customer Contact:		
Name:	Shannon Wiley	
Email:	SWILEY@VPSA.TAMU.EDU	
Phone:	+1 979-458-5993	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>

Supplier Information		Delivery Information	
Supplier Name	WILTON'S OFFICEWORKS LTD	Delivery Address	
Address	PO BOX 5040 BRYAN, TX 778055040 US	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 979-268-0062	Attn	Shannon Wiley
FOB / FREIGHT	Destination	VP-Student Affairs	
Pre-Pay & Add	No	John J Koldus Bldg	
Payment Terms	0, Net 30	Suite	STE-117
Contract Number - Header	<i>no value</i>	1256 TAMU	
Contract Number - Line	<i>no value</i>	College Station, TX 77843-1256	
Quote number		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way
Notes to Supplier			
Shipping Instructions			
Note to Supplier		Furnish and Install as per NIPA Contract #R142217, Wilton's Quote #13367 and Installation Terms and Conditions	
Attachments for supplier			
Wiltons Estimate ...			
Installation Term...			
PO Clauses			
Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.

102

TAMU Terms &
Conditions

Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/> From this website please select "Texas A&M University" from the drop-down menu.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 3	JSI #LA1281.B.BRL.COM 'LAUREL' GUESY CHAIR W/ ARMSFINISH - BARLEYUPHOLSTERY - COM	na	EA	359.08 USD	30 EA	10,772.40 USD
2 of 3	ARCCOM #AC60566 'FACET' MIST #7UPHOLSTERY (1.5 YDS PER CHAIR)	na	EA	116.50 USD	30 EA	3,495.00 USD
3 of 3	RECEIVE, DELIVER AND INSTALL	na	EA	1,725.00 USD	1 EA	1,725.00 USD
Total						15,992.40 USD

Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.
Invoice must include the PO/Reference number shown above.

Billing Address

Texas A&M University-Accounts Payable
Do Not Mail Invoices
Email invoices to invoices@tamu.edu
750 Agronomy Road - Suite 3101
6000 TAMU
College Station, TX 77843-6000
United States