

The Texas A&M University System

COMPANY NAME _____
 ADDRESS _____
 CITY _____ STATE _____ ZIP _____
 PHONE _____ FAX _____

Purchaser Patty Winkler
 Info Contact p-winkler@tamu.edu 979-845-4556

DEPARTMENT

Department 02SCOU
 Bill-to-Address 750 Agronomy Road - Suite 3101
 6000 TAMU
 Attn: Email invoices to invoices@tamu.edu
 Attn: Do not mail invoice if sending via email
 College Station, TX 778436000
 Ship-to-Address Student Services at White Creek
 757 West Campus
 Building 0065, Room 100
 1263 TAMU
 COLLEGE STATION, TX 778431263

BID INFORMATION

Description testing administrations

Bulletin Desc.

Bid Number AM02-17-B000721

Bid Type Open Market

Alternate Id 27998AF

Pre-Bid Conference

Bid Opening Date 10/28/2016 2:00 PM

Type Code Invitation for Bid

Fiscal Year 2017

Available Date 10/25/2016 8:08 AM

AMENDMENTS

ITEMS

Item	Description	Quantity	Unit	Unit Price	Total
1.000	Attention All Bidders:	0.00			

Texas A&M, Procurement Services is transitioning to an E-commerce system for all invitation for bids and purchase orders. We are asking all vendors to take a few moments and register as one of our vendors. This will allow you to respond to our bid invitations electronically as well as accept purchase orders.

Please visit the following website to register
<https://buy.tamus.edu/bsol/>

If you have any questions in reference to registrations, please contact us at vendorhelp@tamu.edu

As a bidder responding to this invitation upon submission of your response, regardless of the format of your submission, you and the entity you represent are agreeing to the terms and conditions presented here as well as the TAMU terms and conditions located at http://purchasing.tamu.edu/media/123743/bid_tamu.pdf.

Physical Address:

Texas A&M University
 Procurement Services
 Agronomy Road
 College Station TX 77843-1477
 Fax - 979-845-3800

NOTE: If responding manually, please submit with your bid response a W9. This will allow us to enter your company into our bid system and include your response on the electronic tabulation.

Blanket Order to Provide On-Line Testing for the department of Student Counseling Services on the campus of Texas A&M

The Texas A&M University System

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total</u>
	<p>University, College Station TX for the period of Date of Award through August 31, 2017.</p> <p>Quantities are estimates only and do not guarantee purchase. Delivery to be made at times and in quantities requested by Texas A&M, Student Counseling Services.</p> <p>Upon award, orders will be placed that refer to your offer. All invoices must reflect the price(s) quoted and must reflect the blanket order number issued by Texas A&M, Procurement Services.</p> <p>Any unused quantities as of August 31, 2017 shall be considered cancelled.</p> <p>All items are to be delivered to Student Counseling Services, Texas A&M University, College Station, Texas. Texas A&M reserves the right to order elsewhere if items are not available for shipment.</p> <p>Vendor Contact:</p> <p>Vendor shall indicate contact person and contact information of the individual who will service the account and where orders are to be placed:</p> <p>Contact: Telephone Number: Fax Number: Email:</p> <p>Renewal:</p> <p>Texas A&M University reserves the right to renew the awarded agreement for an additional four (4) years, one (1) year at a time, if mutually agreed upon by both parties with all terms and conditions remaining firm.</p> <p>In the event of renewal, contract pricing may increase as per the quoted maximum percentage increase for each renewal period.</p> <p>9-1-17 - 8-31-18: % 9-1-18 - 8-31-19: % 9-1-19 - 8-31-20: % 9-1-20 - 8-31-21: %</p> <p>Please Note: If bidder fails to indicate a maximum percentage increase for each extension period, it will be assumed the percentage is zero (0%).</p> <p>Cancellation:</p> <p>Upon award, this agreement is subject to cancellation without penalty, either in whole or in part, if funds are not appropriated by the Texas Legislature, or otherwise not made available to the using agency.</p> <p>Texas A&M reserves the right to cancellation within thirty (30) days written notice.</p> <p>Unacceptable performance by the vendor may be cause for immediate cancellation if deemed necessary by TAMU Procurement Services.</p> <p>Payment Terms:</p> <p>Payment shall be Net 30, Receipt and Acceptance.</p> <p>Shipping Term:</p> <p>Shipping terms shall be Destination Freight Prepaid and Allowed. If quoting other than specified, indicate shipping terms here-in.</p>				

The Texas A&M University System

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Total</u>
-------------	--------------------	-----------------	-------------	-------------------	--------------

Delivery Terms:

Delivery shall be _____ days upon receipt of order.

2.000	MBTI Career Report administrations for use when counseling TAMU students.	500.00	EA	
-------	---	--------	----	--

3.000	Strong Interest Inventory Profile Report administrations for use when counseling TAMU students	500.00	EA	
-------	--	--------	----	--

4.000	FIRO-B Report administrations for use when counseling TAMU students	250.00	EA	
-------	---	--------	----	--

5.000	Note to Bidders:	0.00		
-------	------------------	------	--	--

Pricing:

Bidders must indicate any additional charges not listed here-in.
Indicate a minimum order, if applicable.

Award

The award shall be made based on the following "Best Value Criteria". Texas A&M reserves the right to consider the following and any other factor deemed necessary to evaluate the offer and determine the "Best Value" for the University.

- Vendor's ability to meet the minimum specifications;
- Delivery requirement;
- Experience/past experience with vendor;
- The quality, availability and adaptability of equipment offered to required application.
- Quality of performance of previous services;
- Minimum order;
- The acquisition price.

Texas A&M University reserves the right to accept or reject any or all bids, to waive in formalities and technicalities, to accept the offer considered the most advantageous to the University.