



Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Sep 13, 2018	AB0392629	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
mey - Young, Marla	meyoung@tamu.edu	979.845.2139
Customer Contact:		
Name:	Jessica Padgett	
Email:	JESSICA.PADGETT@TAMU.EDU	
Phone:	+1 979-845-3456	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>

Supplier Information		Delivery Information	
Supplier Name	RICOH USA INC	Delivery Address	
Address	PO BOX 650016 DALLAS, TX 752650016 US	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 800-595-1011	Attn:	Jessica Padgett
FOB / FREIGHT	Destination	Health & Kinesiology	
Pre-Pay & Add	No	Blocker Bldg.	
Payment Terms	0, Net 30	Floor	3rd Floor 336Room
Contract Number - Header	TASB Buyboard Contract # 537-17 & Right-Sizing Program	155 Ireland St.	
Contract Number - Line	<i>no value</i>	4243 TAMU	
Quote number		College Station, TX 77843-4243	
		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

Utilizing TASB Buyboard 537-17 & Right-Sizing Program

Attachments for supplier

A - Copier Blocke...

Attachment A to P...

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
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102

TAMU Terms &
Conditions

Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/> From this website please select "Texas A&M University" from the drop-down menu.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 6	(FY19) Ricoh MP6055. See Attachment A for features & details.	NA	MON	328.00 USD	10 MON	3,280.00 USD
2 of 6	(FY20) Ricoh MP6055. See Attachment A for features & details.	n/a	MON	328.00 USD	12 MON	3,936.00 USD
3 of 6	(FY21) Ricoh MP6055. See Attachment A for features & details.	n/a	MON	328.00 USD	12 MON	3,936.00 USD
4 of 6	(FY22) Ricoh MP6055. See Attachment A for features & details.	n/a	MON	328.00 USD	12 MON	3,936.00 USD
5 of 6	(FY23) Ricoh MP6055. See Attachment A for features & details.	n/a	MON	328.00 USD	12 MON	3,936.00 USD
6 of 6	(FY24) Ricoh MP6055. See Attachment A for features & details.	NA	MON	328.00 USD	2 MON	656.00 USD
Total						19,680.00 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University- Accounts Payable ***Do Not Mail Invoices*** Email invoices to invoices@tamu.edu 750 Agronomy Road - Suite 3101 6000 TAMU College Station, TX 77843-6000 United States</p>

Attachment A

Reference Master Agreement #350803-151190 (dated 5/1/08) ("Master Agreement"), Master Service Agreement (dated 5/1/08) ("Master Agreement"), RFP Main 07-0012 ("RFP") and TASB Agreement ("TASB Agreement") for all terms and conditions that shall be incorporated into this purchase, except as otherwise provided herein. The order of precedence of these agreements as they relate to this purchase order shall be as follows:

- 1) Master Agreement
- 2) Master Service Agreement
- 3) TASB Agreement
- 4) RFP
- 5) Purchase Order

Products:

Product Description ("Products"): Ricoh MP6055 Copier to include the following:

- Automatic Document Feeder
- 220 Sheet Single Pass Duplex
- 60 Pages per Minute Black & White
- 1200 x 1200 DPI Print
- 600 x 600 DPI Scanning
- 2 x 550 Sheet Drawers
- 2,000 Sheet Paper Drawer
- 100 Sheet Stack Bypass Tray
- DOSS (Security)
- Stapler Finisher with Hole Punch
- Fax Board
- Color Network Print
- Color Network Scan to Email or Folder
- Post Script 3 for MAC Printing
- Power Filter
- Print from/Scan to USB/SD Card
- Smart Operation Panel

Quantity (X) Make/Model: 1 x Ricoh MP6055

Term (Mos.): 60 months

Base Monthly Product Payment \$ 227.04

The first payment will be due on the effective date. The delivery date is to be indicated by signing a separate acceptance form.

You, the undersigned Customer, have applied to us to rent the above-described items (Products) for commercial (non-consumer) purposes. Except with respect to the express non-appropriations rights set forth in the Master Agreement, this is an unconditional, non-cancelable agreement for the minimum term and base monthly payments indicated above. If we accept this purchase order, you agree to rent the above

Attachment A

product(s) to you, on all the terms hereof, including the Terms and conditions on the Master Agreement. This will acknowledge that you have read and understand this purchase order and the Master Agreement and have received a copy of this purchase order and master order.

Services and Supplies:

Total Minimum Monthly Services and Supplies Payment \$ 100.96

Ricoh agrees to provide (service, parts, labor, drum, toner and staples) per the terms of the Master Services Agreement.

Black and White Images

As part of the Monthly Fees listed above, Ricoh will provide Customer with additional black and white copy services for up to 144,000 prints annually.

Monthly Images will be pooled on an annual basis under the Texas A&M University, College Station campus and adjustments to initial monthly images with a possible monthly rate increase will be made should volumes exceed initial contracted images.

THE PERSON SIGNING THIS AGREEMENT ON BEHALF OF THE CUSTOMER REPRESENTS THAT HE/SHE HAS THE AUTHORITY TO DO SO.

TEXAS A&M UNIVERSITY

Ricoh USA

X Title: Date:

Authorized Signer

X Title: Date:

Authorized Signer