



Sales Tax Exemption

Texas A&M University-Galveston is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M University-Galveston.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Oct 26, 2018	AB0404242	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
paw - Winkler, Patty	p-winkler@tamu.edu	979.845.4556
Customer Contact:		
Name:	Michael Sweeney	
Email:	SWEENEYM@TAMUG.EDU	
Phone:	+1 409-740-4564	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>

Supplier Information		Delivery Information	
Supplier Name	TEJAS OFFICE PRODUCTS INC	Delivery Address	
Address	1225 W 20TH STREET HOUSTON, TX 770083315 US	TAMUS Member:	10-Texas A&M at Galveston (10)
Phone	+1 713-864-6004	Attn	Michael Sweeney
FOB / FREIGHT	Destination	Central Receiving Warehouse	
Pre-Pay & Add	No	1001 Texas Clipper Rd.	
Payment Terms	1% 10, Net 30	Galveston, TX 77554	
Contract Number - Header	no value	United States	
Contract Number - Line	no value	Delivery Information	
Quote number		Required Delivery Date	
		Ship Via	Best Carrier-Best Way
Notes to Supplier			
Shipping Instructions			
Note to Supplier		Furnish and Install as per E&I Contract #CNR01373, Tejas Office Products Quote #FQO-538619 and Installation Terms and Conditions	
Attachments for supplier			
Quote_0005674317.pdf			
Installation Term...			
PO Clauses			
Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
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TAMUG Terms & Conditions

Terms & Conditions - Texas A&M University Galveston -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/> From this website please select "Texas A&M University Galveston" from the drop-down menu.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 48	Systems Corner Worksrfce 48x30	na	EA	393.05 USD	15 EA	5,895.75 USD
2 of 48	120 3-Way Connector 50H, HEC50P3	NA	EA	49.70 USD	5 EA	248.50 USD
3 of 48	Panel Finished End Covers, HEFEC50P	NA	EA	21.35 USD	15 EA	320.25 USD
4 of 48	Panel Top Cap 48"W, HETC48	NA	EA	21.70 USD	15 EA	325.50 USD
5 of 48	Tackable Top Tier Glass Panel, HETP5048DP	NA	EA	235.90 USD	15 EA	3,538.50 USD
6 of 48	Electrical Pass-Thru Cable 48W, HH871148	NA	EA	43.75 USD	5 EA	218.75 USD
7 of 48	Electrical Power Harness 48W, HH871248	NA	EA	70.00 USD	10 EA	700.00 USD
8 of 48	Duplex Receptacle Circuit 1, HH871501	NA	EA	13.65 USD	5 EA	68.25 USD
9 of 48	Duplex Receptacle Circuit 2, HH871502	NA	EA	13.65 USD	5 EA	68.25 USD
10 of 48	Duplex Receptacle Circuit 3, HH871503	NA	EA	13.65 USD	5 EA	68.25 USD
11 of 48	Duplex Receptacle Circuit 4, HH871504	NA	EA	13.65 USD	15 EA	204.75 USD
12 of 48	Base - In-Feed Cable 3-1 & 2-2, HH879168	NA	EA	173.25 USD	5 EA	866.25 USD
13 of 48	30"D x 28"H O-Leg Support, HL30280	NA	EA		30 EA	

				143.62 USD		4,308.60 USD
14 of 48	Voi O-Leg to Panel Bracket, HLSLPBL	NA	EA	41.71 USD	15 EA	625.65 USD
15 of 48	Voi O-Leg to Panel Bracket, HLSLPBR	NA	EA	41.71 USD	15 EA	625.65 USD
16 of 48	Systems Corner Worksrfce 48x30, HBWCT4830P	NA	EA	393.05 USD	12 EA	4,716.60 USD
17 of 48	120 3-Way Connector 50H, HEC50P3	NA	EA	49.70 USD	4 EA	198.80 USD
18 of 48	Panel Finished End Covers 50H, HEFEC50P	NA	EA	21.35 USD	12 EA	256.20 USD
19 of 48	Panel Top Cap 48"W, HETC48	NA	EA	21.70 USD	12 EA	260.40 USD
20 of 48	Tackable Top Tier Glass Panel, HETP5048DP	NA	EA	235.90 USD	12 EA	2,830.80 USD
21 of 48	Electrical Pass-thru Cable 48W, HH871148	NA	EA	43.75 USD	4 EA	175.00 USD
22 of 48	Electrical Power Harness 48W, HH871248	NA	EA	70.00 USD	8 EA	560.00 USD
23 of 48	Duplex Receptacle Circuit 1, HH871501	NA	EA	13.65 USD	4 EA	54.60 USD
24 of 48	Duplex Receptacle Circuit 2, HH871502	NA	EA	13.65 USD	4 EA	54.60 USD
25 of 48	Duplex Receptacle Circuit 3, HH871503	NA	EA	13.65 USD	4 EA	54.60 USD
26 of 48	Duplex Receptacle Circuit 4, HH871504	NA	EA	13.65 USD	12 EA	163.80 USD

27 of 48	Base, In-Feed Cable 3-1 & 2-2, HH879168	NA	EA	173.25 USD	4 EA	693.00 USD
28 of 48	30"D x 28"H O-Leg Support, HL30280	NA	EA	143.62 USD	24 EA	3,446.88 USD
29 of 48	Voi O-Leg to Panel Bracket, HL3PBL	NA	EA	41.71 USD	12 EA	500.52 USD
30 of 48	Vio O-Leg to Panel Bracket, HL3PBR	NA	EA	41.71 USD	12 EA	500.52 USD
31 of 48	Systems Corner Worksrfce 48 x 30, HBWCT4830P	NA	EA	393.05 USD	12 EA	4,716.60 USD
32 of 48	120 3-Way Connector 50H, HEC50P3	NA	EA	49.70 USD	4 EA	198.80 USD
33 of 48	Panel Finished End Covers 50H, HEFEC50P	NA	EA	21.35 USD	12 EA	256.20 USD
34 of 48	Panel Top Cap 48"W, HETC48	NA	EA	21.70 USD	12 EA	260.40 USD
35 of 48	Tackable Top Tier Glass Panel, HETP5048DP	NA	EA	258.65 USD	12 EA	3,103.80 USD
36 of 48	Electrical Pass-Thru Cable 48W, HH871148	NA	EA	43.75 USD	4 EA	175.00 USD
37 of 48	Electrical Power Harness 48W, HH871248	NA	EA	70.00 USD	8 EA	560.00 USD
38 of 48	Duplex Receptacle Circuit 1, HH871501	NA	EA	13.65 USD	4 EA	54.60 USD
39 of 48	Duplex Receptacle Circuit 2, HH871502	NA	EA	13.65 USD	4 EA	54.60 USD
40 of 48	Duplex Receptacle Circuit 3, HH871503	NA	EA	13.65 USD	4 EA	54.60 USD

41 of 48	Duplex Receptacle Circuit 4, HH871504	NA	EA	13.65 USD	12 EA	163.80 USD
42 of 48	Base-In-Feed Cable 3-1 & 2-2, HH879168	NA	EA	173.25 USD	4 EA	693.00 USD
43 of 48	30"D x 28"H O-Leg Support, HL30280	NA	EA	143.62 USD	24 EA	3,446.88 USD
44 of 48	Voi O-Leg to Panel Bracket, HL30PBL	NA	EA	41.71 USD	12 EA	500.52 USD
45 of 48	Voi O-Leg to Panel Bracket, HL30PBR	NA	EA	41.71 USD	12 EA	500.52 USD
46 of 48	72"W x 36"D Peninsula Laminate, HTLF3672	NA	EA	239.86 USD	3 EA	719.58 USD
47 of 48	Preside Aluminum T Leg for 72" Table Tops, HTLEG72	NA	EA	275.01 USD	3 EA	825.03 USD
48 of 48	Installation as per the attached terms and conditions	NA	LO	5,760.00 USD	1 LO	5,760.00 USD
Total					54,593.15 USD	

Billing Information	Billing Address
To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu. Invoice must include the PO/Reference number shown above.	Texas A&M University Galveston-Accounts Payable ***Do Not Mail Invoices*** Email invoices to acctspay@tamug.edu P.O. Box 1675 Galveston, TX 77553 United States