

## Event Summary - Endnote Bibliographic Management Software Unlimited Site License

Type	Invitation to Bid	Number	02QATAR-ITB-0512
Organization	TAMU	Currency	US Dollar
Event Status	Awarded	Work Group	TAMU-Qatar
Exported on	11/2/2018	Exported by	Patricia Winkler
For Requisition	103793160	Created Document	105303979
Estimated Value	17,168.80 USD	Payment Terms	-

## Bid and Evaluation

Respond by Proxy	Allow	Use Panel Questionnaire	No
Sealed Bid	Yes	Auto Score	No
		Cost Analysis	No
Alternate Items	No		

## Visibility and Communication

Visible to Public Yes


### Enter a short description for this public event

*Endnote Bibliographic Management Software Site License for the use on Texas A&M University at Qatar campus located in Doha, Qatar.*

## Commodity Codes

*None Added*

## Event Dates

Time Zone	CDT
Released	-
Open	6/6/2018 12:00 AM
Close	6/13/2018 2:00 PM
Sealed Until	6/13/2018 2:00 PM
	 Show Sealed Bid Open Date to Supplier
Q&A Close	6/13/2018 2:00 PM

## Description

---

Endnote Bibliographic Management Software Site License for the use on Texas A&M University at Qatar campus located in Doha, Qatar.

### Attention Bidders:

Texas A&M, Procurement Services is transitioning to an E-commerce system for all invitation for bids and purchase orders. We are asking all vendors to take a few moments and register as one of our vendors. This will allow you to respond to our bid invitations electronically as well as view other bid opportunities.

Please visit the following website to register:

<https://bids.sciquest.com/apps/Router/PublicEvent?CustomerOrg=TAMU>

If you have any questions in reference to registrations, please contact us at 979-845-2325.

\*\*\*\*\*

All invitation for bid documents not submitted electronically via the AggieBid system will only be accepted via the following methods:

- Faxed to (979) 845-3800
- Express Mail (FedEx, UPS, etc.)
- US Postal Service
- Hand Delivered

At this time, no email responses are acceptable. If your response is received via email, your response may be disqualified.

All invitation for bid documents not submitted electronically via the AggieBid system must be returned on our form.

As a bidder responding to this invitation upon submission of your response, regardless of the format of your submission, you and the entity you represent are agreeing to the terms and conditions presented here as well as the TAMU terms and conditions located

at <http://purchasing.tamu.edu/media/123743/bidtamu.pdf>

### Physical Address:

Texas A&M University  
Procurement Services  
Agronomy Road  
College Station TX 77843-1477  
Fax - 979-845-3800

NOTE: If responding manually, please submit with your bid response a W9. This will allow us to enter your company into our bid system and include your response on the electronic tabulation.

### 1 ★ Instructions To Supplier :

Please acknowledge that additional terms and conditions have been reviewed

#### **Prerequisite Content:**

##### **Note To Bidders**

##### **Note To Bidders:**

##### **Contract:**

If TAMU - Qatar is required to sign a contract for site license, bidders shall submit a copy of the required contract with their bid response for review. All formal contracts are required to be reviewed and approved by Texas A&M, Contract Administration. Changes may be necessary to make the agreement comply with state law.

##### **Award**

The award shall be made based on the following "Best Value Criteria". Texas A&M reserves the right to consider the following and any other factor deemed necessary to evaluate the offer and determine the "Best Value" for the University.

- Vendor's ability to meet the minimum specifications;
- Delivery requirement;
- Experience/past experience with vendor;
- The quality, availability and adaptability of equipment offered to required application.
- Quality of performance of previous services;
- The acquisition price.

Texas A&M University reserves the right to accept or reject any or all bids, to waive informalities and technicalities, to accept the offer considered the most advantageous to the University

##### **Certification**

I certify that I have read and agree to the terms above.

##### **Supplier Must Also Upload a File:**

No

## Buyer Attachments

---

Detailed Specifications	02Qatar-ITB-0512.docx	../Attachments/02Qatar-ITB-0512.docx
TAMU Standard Terms & Condition		<a href="http://purchasing.tamu.edu/media/123743/bidtamu.pdf">http://purchasing.tamu.edu/media/123743/bidtamu.pdf</a>

## Page 1

### Group 1

- 1.1 Payment Terms - Quote 100% Net 30 Upon Receipt, Installation and Acceptance. If quoting as specified, type "Agreed" in the required field. If quoting otherwise, indicate here-in ★  
Text (Single Line)
- Renewal:
- Texas A&M University reserves the right to renew the awarded agreement for an additional two (2) years (after contracted third year), one (1) year at a time, if mutually agreed upon by both parties with all terms, conditions remaining firm.
- 1.2 If renewal option is exercised, the vendor may increase the contract price to reflect increases in the cost of providing the listed services. Vendor shall quote a maximum percentage increase for each extension period as follows: ★
- Forth Year: \_\_\_\_\_ %  
Fifth Year: \_\_\_\_\_ %
- NOTE: If bidder fails to indicate a maximum percentage increase for each extension period, it will be assumed the percentage is zero (0%).
- Text (Multi-Line)
- Contract:
- 1.3 If TAMU - Qatar is required to sign a contract for site license, bidders shall submit a copy of the required contract with their bid response for review. All formal contracts are required to be reviewed and approved by Texas A&M, Contract Administration. Changes may be necessary to make the agreement comply with state law.\*\*\*\*\*Make sure you attach a copy of your required contract; if not required type "N/A" in the required field. ★
- Text (Single Line)
- 1.4 Vendor Contact: Provide vendor contact person, telephone number and email address ★  
Text (Multi-Line)

## Product Line Items

★ Required Product Line Items

### Group P1

#	Item Name, Commodity Code, Description	Qty.	UOM	Target Price	Allow Alternates	Requested Delivery
P1.1	Endnote Site License - Year 1 ★	1	YR - Year	-		-
	43230000 - Software   5761 <\$100K, 8810 / Endnote Bibliographic Management Software Unlimited Site License, TIER 13 for 77 faculty and 45 graduate students (122 FTE); First Year					
P1.2	Endnote Site License - Year 2 ★	1	YR - Year	-		-
	43230000 - Software   5761 <\$100K, 8810 / Endnote Bibliographic Management Software Unlimited Site License, TIER 13 for 77 faculty and 45 graduate students (122 FTE); Second Year					
P1.3	Endnote Site License - Year 3 ★	1	YR - Year	-		-
	43230000 - Software   5761 <\$100K, 8810 / Endnote Bibliographic Management Software Unlimited Site License, TIER 13 for 77 faculty and 45 graduate students (122 FTE); Third Year					

# Service Line Items

---

There are no Items added to this event.