



## Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Nov 8, 2018</b>	<b>AB0407527</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
paw - Winkler, Patty	p-winkler@tamu.edu	979.845.4556
<b>Customer Contact:</b>		
Name:	Charles Scharett	
Email:	CSCHARETT@TAMU.EDU	
Phone:	+1 979-862-4608	

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>**

Supplier Information		Delivery Information	
Supplier Name	OFFICE DEPOT	<b>Delivery Address</b>	
Address	PO BOX 9020 DES MOINES, IA 503689020 US	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 713-996-3557	Attn:	Richard Hubacek
Fax	+1 713-996-3338	Utilities & Energy Mgmt.	
FOB / FREIGHT	Destination	Central Utility Plant Receiving	
Pre-Pay & Add	No	165 Asbury St.	
Payment Terms	0, Net 30	1584 TAMU	
Contract Number - Header	Tips Contract # 180305	College Station, TX 77843-1584	
Contract Number - Line	<i>no value</i>	United States	
Quote number		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

### Notes to Supplier

#### Shipping Instructions

Note to Supplier

Furnish and Install as per Tips Contract #180305, Office Depot Quotes and Installation Terms and Conditions.

Payment Terms are as per Tips Contract - Net 30

Submit Insurance Certificate to the following:

Texas A&M University  
Procurement Services  
Attn: Patty Winkler  
PO Box 30013

College Station TX 77842-3013

or via email - p-winkler@tamu.edu

Attachments for supplier

TAMU Utilities - ...

Office Depot - Wo...

Installation Term...

**PO Clauses**

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	102	TAMU Terms & Conditions	Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: <a href="http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/">http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/</a> From this website please select "Texas A&M University" from the drop-down menu.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 32	Lumisource Oregon Table Set, 6 Chairs, Antique/Espresso	161609	EA	949.99 USD	2 EA	1,899.98 USD
2 of 32	Realspace MFTC 200 Multifunction Ergonomic Super Task Chair, Black	493876	EA	109.99 USD	12 EA	1,319.88 USD
3 of 32	Bush Business Furniture 120"W x 48"D Boat Shaped Conference Table	832259	EA	683.99 USD	1 EA	683.99 USD
4 of 32	Bush Business Furniture Components 60W x 43D Bow Front L Shaped Desk	851913	EA	649.99 USD	4 EA	2,599.96 USD
5 of 32	Brenton Studio Bellanca Guest Chair, Black	334679	EA	109.99 USD	8 EA	879.92 USD
6 of 32	Tackable Panel w/o TC 65H x 30W	HETP6530FP	EA	176.00 USD	16 EA	2,816.00 USD
7 of 32	Tackable Panel w/o TC 65H x 24W	HETP6524FP	EA	166.97 USD	25 EA	4,174.25 USD
8 of 32	Systems Rectangular Worksurface Edgeband 24D x 60W	HWR2460P	EA	230.66 USD	8 EA	1,845.28 USD
9 of 32	Systems Rectangular Worksurface Edgeband 24D x 72W	HWR2472P	EA	255.73 USD	8 EA	2,045.84 USD
10 of 32	Tackable Panel w/o TC 65H x 48W	HETP6548FP	EA	214.11 USD	8 EA	1,712.88 USD

11 of 32	Worksurface Bracket Kit	HWSB2	EA	21.56 USD	24 EA	517.44 USD
12 of 32	24D Cantilever One Pair	HCTL242	EA	40.11 USD	16 EA	641.76 USD
13 of 32	15H x 13"D x 30W Flipper Door Overhead	HEOHRTA1530FD	EA	206.09 USD	8 EA	1,648.72 USD
14 of 32	5 5/8"H x 13"D x 30W Shelf	HESHRTA30	EA	101.79 USD	8 EA	814.32 USD
15 of 32	Brigade Ped "R" Pull Mobile B/B/F 23"D x 28"H	H33723R	EA	292.83 USD	8 EA	2,342.64 USD
16 of 32	Brigade Ped "R" Pull Mobile F/F 23"D x 28"H	H33823R	EA	292.83 USD	8 EA	2,342.64 USD
17 of 32	Electrical Pass-Thru Cable 30W 3-1 & 2-2 Systems	HH871130	EA	59.67 USD	9 EA	537.03 USD
18 of 32	Electrical Pass-Thru Cable 25-1/2W 3-1 & 2-2 Systems	HH871124	EA	59.67 USD	8 EA	477.36 USD
19 of 32	Base In-Feed Cable Base 3-1 & 2-2 Systems	HH879072	EA	106.30 USD	1 EA	106.30 USD
20 of 32	Duplex Receptacle Circuit 4 3-1 & 2-2 Systems	HH871504	EA	19.56 USD	8 EA	156.48 USD
21 of 32	Duplex Receptacle Circuit 3 3-1 System Only	HH871503	EA	19.56 USD	3 EA	58.68 USD
22 of 32	Duplex Receptacle Circuit 2 3-1 & 2-2 Systems	HH871502	EA	19.56 USD	3 EA	58.68 USD
23 of 32	Duplex Receptacle Circuit 1 3-1 & 2-2 Systems	HH871501	EA	19.56 USD	2 EA	39.12 USD
24 of 32	Electrical Pass-Thru w/o Power Block 30" 3-1&2-2	HH871030	EA	55.16 USD	7 EA	386.12 USD

25 of 32	Panel Top Cap 30"W	HETC30	EA	20.56 USD	16 EA	328.96 USD
26 of 32	Panel Top Cap 24"W	HETC24	EA	16.54 USD	25 EA	413.50 USD
27 of 32	Panel Top Cap 48"W	HETC48	EA	31.09 USD	8 EA	248.72 USD
28 of 32	L Connector 65H	HEC65PL	EA	73.71 USD	10 EA	737.10 USD
29 of 32	Straight Connector Kit	HSCKTPS	EA	8.53 USD	24 EA	204.72 USD
30 of 32	T Connector 65H	HEC65PT	EA	73.71 USD	7 EA	515.97 USD
31 of 32	Panel Finished End Covers 65H	HEFEC65P	EA	29.59 USD	9 EA	266.31 USD
32 of 32	RECEIVE, DELIVER, INSTALL, REMOVED DEBRIS. NORMAL BUSINESS HOURS M-F 8-5	FABRICATION	EA	2,657.33 USD	1 EA	2,657.33 USD
Total					<b>35,477.88 USD</b>	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&amp;M University-Accounts Payable</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to invoices@tamu.edu</p> <p>750 Agronomy Road - Suite 3101</p> <p>6000 TAMU</p> <p>College Station, TX 77843-6000</p> <p>United States</p>