



## Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Nov 27, 2018</b>	<b>AB0411009</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
paw - Winkler, Patty	p-winkler@tamu.edu	979.845.4556
<b>Customer Contact:</b>		
Name:	Kyra Gunn	
Email:	KGUNN@MAYS.TAMU.EDU	
Phone:	+1 979-862-2134	

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>**

Supplier Information		Delivery Information	
Supplier Name	VISTAGE WORLDWIDE INC	<b>Delivery Address</b>	
Address	11452 EL CAMINO REAL STE 400 SAN DIEGO, CA 92130 US	TAMUS Member:	02-Texas A&M University (02)
FOB / FREIGHT	Destination	Attn	Kyra Gunn
Pre-Pay & Add	No	Ctr Executive Development	
Payment Terms	0, Net 30	Wehner Bldg.	
Contract Number - Header	<i>no value</i>	Room	255
Contract Number - Line	<i>no value</i>	4114 TAMU	
Quote number		College Station, TX 77843-4114	
		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

### Notes to Supplier

#### Shipping Instructions

Note to Supplier

Corporate Service Agreement with Center for Executive Development as per the terms and conditions of the attached fully executed agreement.

Term shall be a period of one (1) year, with automatically renewing each year, not to exceed five (5) years.

Attachments for supplier

Vistage Worldwide...

#### PO Clauses

Header 001

Neither COD nor "Collect" freight or handling charges will be accepted.

No Collect Freight Charges Accepted		
102	TAMU Terms & Conditions	Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: <a href="http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/">http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/</a> From this website please select "Texas A&M University" from the drop-down menu.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 1	Cost per participant for Corporate Service Agreement with Vistage to help promote group learning and development for each participant for the Center for Executive Development. NOTE: TAMU reserves the right to increase the number of clients.	Participant Cost	EA	6,050.00 USD	8 EA	48,400.00 USD
Total						<b>48,400.00 USD</b>

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail <a href="mailto:abvendorhelp@tamu.edu">abvendorhelp@tamu.edu</a>.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&amp;M University-Accounts Payable            ***Do Not Mail Invoices***            Email invoices to <a href="mailto:invoices@tamu.edu">invoices@tamu.edu</a>            750 Agronomy Road - Suite 3101            6000 TAMU            College Station, TX 77843-6000            United States</p>