



Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

| Purchase Order | | |
|---|----------------------|---------------------------|
| Purchase Order Date | PO/Reference No. | Revision No. |
| Nov 27, 2018 | AB0411019 | 0 |
| Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer. | | |
| Buyer Contact: | | |
| Buyer | Buyer Email | Buyer Phone Number |
| paw - Winkler, Patty | p-winkler@tamu.edu | 979.845.4556 |
| Customer Contact: | | |
| Name: | Susan Mitchell | |
| Email: | SMITCHELL25@TAMU.EDU | |
| Phone: | +1 979-862-3696 | |

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>

| Supplier Information | | Delivery Information | |
|--------------------------|---|--------------------------------|------------------------------|
| Supplier Name | HBI OFFICE SOLUTIONS INC | Delivery Address | |
| Address | 308 HWY 75 NORTH STE B HUNTSVILLE, TX 77320 US | TAMUS Member: | 02-Texas A&M University (02) |
| Phone | +1 936-295-4592 | Attn: | Vivian Medrano |
| Fax | +1 936-295-5264 | Office of the Provost | |
| FOB / FREIGHT | Destination | Jack K. Williams Bldg | |
| Pre-Pay & Add | No | Room | 100 |
| Payment Terms | 0, Net 30 | 1248 TAMU | |
| Contract Number - Header | <i>no value</i> | College Station, TX 77843-1248 | |
| Contract Number - Line | <i>no value</i> | United States | |
| Quote number | | Delivery Information | |
| | | Required Delivery Date | |
| | | Ship Via | Best Carrier-Best Way |

Notes to Supplier

Shipping Instructions

Note to Supplier

Furnish and Install as per E&I Contract #CNR01172, HBI Office Solutions Quote #20436 and Installation Terms and Conditions

Attachments for supplier

HBI Office Soluti...

Installation Term...

PO Clauses

| | | | |
|--------|-----|--------------------|---|
| Header | 001 | No Collect Freight | Neither COD nor "Collect" freight or handling charges will be accepted. |
| | | Charges Accepted | |

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TAMU Terms &
Conditions

Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/> From this website please select "Texas A&M University" from the drop-down menu.

| Line No. | Product Description | Catalog No. | Size / Packaging | Unit Price | Quantity | Ext. Price |
|----------|---|--------------|------------------|-----------------|----------|----------------------|
| 1 of 11 | Fitzgerald Lounge - Two Seat, Fitzgerald Base Opt, .BE Maple, .BTU Button Uph, Cherry/Maple Fin on Maple 511 Dark Red Cherry, Color: #9 Garnet GUNLOCKE | GK2331-1 | EA | 1,815.97 USD | 1 EA | 1,815.97 USD |
| 2 of 11 | Fitzgerald Lounge - Two Seat, Fitzgerald Base Opt, .BE Maple, .BTU Button Uph, Cherry/Maple Fin on Maple 511 Dark Red Cherry, Color: #9 Garnet GUNLOCKE | GK2331-2 | EA | 2,477.73 USD | 1 EA | 2,477.73 USD |
| 3 of 11 | Porter Hig Back/Tight Porter Arm Opt, Jet Black Urethane, Black Base Hard Caster, Color: Redwood GUNLOCKE | GK2384 | EA | 1,006.47 USD | 8 EA | 8,051.76 USD |
| 4 of 11 | Height Adjust Base for use with 24" x 48" tops. Color: Silver (PR6) GUNLOCKE | BSHAT2148 | EA | 950.19 USD | 1 EA | 950.19 USD |
| 5 of 11 | CRED U-UNIT FF PED RH 24D 72W 29H, Medley Wood Finish: Natural FC Cherry | MDCU2472R-2 | EA | 1,790.17 USD | 1 EA | 1,790.17 USD |
| 6 of 11 | Desk Snl Ped 6" O-hang Front 36D 72W 29H, Medley Wood Finish: Natural FC Cherry | MDDRO3672L-3 | EA | 2,073.92 USD | 1 EA | 2,073.92 USD |
| 7 of 11 | Modular Wksf for Height Adj 24x48 Wd, Medley Wood Finish: Medley Wood Finish: Natural FC Cherry | MDDWRA2448-W | EA | 509.80 USD | 1 EA | 509.80 USD |
| 8 of 11 | End Panel Base for 48x96 Table, Medley Wood Finish: Natural FC Cherry | BSWSL4896 | EA | 1,726.86 USD | 1 EA | 1,726.86 USD |
| 9 of 11 | Racetrack Table Top 48D 96L, Medley Wood Finish: Natural FC Cherry | MDTRA4896 | EA | 2,090.80 USD | 1 EA | 2,090.80 USD |
| 10 of 11 | Tiara Round 24" D x 21"H, Table Base Wood Finish: Cherry Veneer | TARD24H21 | EA | 1,458.59 USD | 1 EA | 1,458.59 USD |
| 11 of 11 | Proud Silver Metal Reveal GUNLOCKE | .PS | EA | 0.00 USD | 0 EA | 0.00 USD |
| Total | | | | | | 22,945.79 USD |

Billing Information

Billing Address

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

Texas A&M University-Accounts Payable

Do Not Mail Invoices

Email invoices to invoices@tamu.edu

750 Agronomy Road - Suite 3101

6000 TAMU

College Station, TX 77843-6000

United States