



## Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Dec 19, 2018</b>	<b>AB0416548</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
sak - King, Susan	sa-king@tamu.edu	979.845.3888
<b>Customer Contact:</b>		
Name:	Stephanie Walker	
Email:	AGGIEZIP99@LIBRARY.TAMU.EDU	
Phone:	+1 979-862-1220	

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>**

Supplier Information		Delivery Information	
Supplier Name	HBI OFFICE SOLUTIONS INC	<b>Delivery Address</b>	
Address	308 HWY 75 NORTH STE B HUNTSVILLE, TX 77320 US	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 936-295-4592	Attn	Stephanie Walker
Fax	+1 936-295-5264	TAMU Libraries	
FOB / FREIGHT	Destination	Evans Library Annex-Receiving	
Pre-Pay & Add	Yes	Dept	
Payment Terms	0, Net 30	400 Spence St	
Contract Number - Header	Utilizing several contracts	5000 TAMU	
Contract Number - Line	<i>no value</i>	College Station, TX 77843-5000	
Quote number		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

### Notes to Supplier

#### Shipping Instructions

Note to Supplier

Items # 1-6 ordered via TX Smartbuy PO # 19047170 . DO NOT DUPLICATE  
 ITEMS 7-9 REF: CNT # IPA R142204  
 ITEMS # 10-12 E&I cnt CNR01146  
 Furnish and Install as per E&I Contract #CNR01146, National IPA Contract #R142204,  
 TXMAS Contract #17-7101, HBI Office Solutions Quote #20579, #20126, #20578 and  
 Installation Terms and Conditions.

Reference State of Texas SmartBuy PO # 19047170 for TXMAS Contract 17-7101

Attachments for supplier

HBI Quote 20126.pdf  
 HBI Quote 20578.pdf  
 HBI Quote 20579.pdf

Installation Term...

Purchase Order\_19...

**PO Clauses**

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	102	TAMU Terms & Conditions	Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: <a href="http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/">http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/</a> From this website please select "Texas A&M University" from the drop-down menu.
	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
	210	Product Installation	To be installed. Installation to include receiving, unpacking, assembly and placement at point of use and removal and disposal of all packing material. University dumpsters may not be used for disposal.
	214	Winter Holiday closing	Texas A&M University will be closed from December 24, 2018 through January 01, 2019 for the Winter Holidays.
	238	Institution of Higher Education Purchase	Purchases made by an Institution of Higher Education, Section 51.9335 Education Code

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 12	SP/CORSA/ELECSP/CORSA CORSA TABLE SPECIAL SIZE36" X 72"TABLE HEIGHT: 29"BASE SPREAD: 2- 22" DISC BASESLAMINATE: FORMICA ELEMENTAL CONCRETE 8830-58EDGE DETAIL: GR 2B 3MM X 1.25" FLAT PVCEDGE COLOR: CHARCOALBASE: STAINLESS STEEL	SP/CORSA-4	EA	567.41 USD	5 EA	2,837.05 USD
	Supplier Part BID=519379::ITM=210716::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID SP/CORSA					
2 of 12	COV-2U-S-108 COVE PWR & USB UNITELECTRICAL: 2 (12AMP / 120 VOLT)USB: 2-2.1 AMP CHARGING PORTSCORD: 1-108"L SOFT PLUG 15AMPSIZE: 2.5" X 5.75"FINISH: SILVER PEARLLOCATION: CENTERED IN TOP	COV-2U-S-108-5	EA	213.35 USD	5 EA	1,066.75 USD
	Supplier Part BID=519379::ITM=210717::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID COV-2U-S-108					
3 of 12	SP/CORSASP/CORSA CORSA SPECIAL SIZE TABLE36" X 72"TABLE HEIGHT: 29"BASE SPREAD: 2- 22" DISC BASESLAMINATE: FORMICA ELEMENTAL CONCRETE 8830-58EDGE DETAIL: GR 2B 3MM X 1.25" FLAT PVCEDGE COLOR: CHARCOALBASE: STAINLESS STEEL	SP/CORSA-7	EA	567.41 USD	4 EA	2,269.64 USD
	Supplier Part BID=519379::ITM=210718::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID SP/CORSA					
4 of 12	COR3048COR3048-PVC CORSA 30X48 TABLETABLE HEIGHT: 29"BASE SPREAD: 2-17" DISC BASESLAMINATE: FORMICA ELEMENTAL CONCRETE 8830-58EDGE DETAIL: GR 2B 3MM X 1.25" FLAT PVCEDGE COLOR: CHARCOALBASE: STAINLESS STEEL	COR3048-PVC-8	EA	385.58 USD	1 EA	385.58 USD
	Supplier Part BID=519379::ITM=210719::RID=0::DLR=212					

	Auxiliary ID					
		Manufacturer Part ID	COR3048-PVC			
5 of 12	ERG INTERNATIONAL FREIGHT FOR 10 TABLES	FREIGHT-9	EA	1,072.17 USD	1 EA	1,072.17 USD
	Supplier Part Auxiliary ID	BID=519379:::ITM=210720:::RID=0:::DLR=212				
		Manufacturer Part ID	FREIGHT			
6 of 12	FURNISH MEN AND EQUIPMENT TO DELIVER AND INSTALL THE FOLLOWING ERG PRODUCT DURING REGULAR WORKING HOURS PER TXMAS CONTRACT5- 36X72 TABLES WITH POWER4- 36X72 TABLES W/O POWER1- 30X48 TABLE W/O POWER	DELIVER AND INSTALL-10	EA	2,000.00 USD	1 EA	2,000.00 USD
	Supplier Part Auxiliary ID	BID=519379:::ITM=210721:::RID=0:::DLR=212				
		Manufacturer Part ID	DELIVER AND INSTALL			
7 of 12	Sensation Base Credenza, 4-door, Laminate, 24x72A Pull Suffix Arc Pull, AluminumB Std Laminate FIN: Wilsonart Monticello MapleS Paint Finish Silver	TGL2472-11	EA	1,844.14 USD	1 EA	1,844.14 USD
	Supplier Part Auxiliary ID	BID=519379:::ITM=210722:::RID=0:::DLR=212				
		Manufacturer Part ID	TGL2472			
8 of 12	MINIMUM ORDER FEE	MINIMUM ORDER FEE-12	EA	125.00 USD	1 EA	125.00 USD
	Supplier Part Auxiliary ID	BID=519379:::ITM=210723:::RID=0:::DLR=212				
		Manufacturer Part ID	MINIMUM ORDER FEE			
9 of 12	DELIVER AND INSTALL 1 ENWORK24X72 CREDENZAWORK TO BE DONE DURING REGULAR WORKING HOURS	DELIVER AND INSTALL-13	EA	185.00 USD	1 EA	185.00 USD
	Supplier Part Auxiliary ID	BID=519379:::ITM=210724:::RID=0:::DLR=212				
		Manufacturer Part ID	DELIVER AND INSTALL			
10 of 12	Regard; Base-Frame assembly,Single sided, 27 1/2D x 66WBASIC :4799 PLATINUM METALLICOPTIONS * * OPTIONS * *TBFRMOPT *OPT:TABLET FRAME OPTIONNOTBFRM STD:NO TABLET FRAME	HS4FS66-14	EA	649.29 USD	10 EA	6,492.90 USD
	Supplier Part Auxiliary ID	BID=519379:::ITM=210725:::RID=0:::DLR=212				
		Manufacturer Part ID	HS4FS66			
11 of 12	Regard; Back-Single sided, 7 1/2D x 66WINNER :59DH GRADED IN PR. GRP. 8 ARC COM FABRICS Purchaser: VENDOR Pattern: AXIS	HS4BS66-15	EA	1,056.37 USD	10 EA	10,563.70 USD

	Color: AMETHYST -61348 Direction: HORIZONTAL OUTER :59DH GRADED IN PR. GRP. 8 ARC COM FABRICS Purchaser					
	Supplier Part                    BID=519379::ITM=210726::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID                    HS4BS66					
12 of 12	Regard; Cushion-Seat, 20D x 33W SEAT :59DG GRADED IN PR. GRP. 7 MOMENTUM GROUP Purchaser: VENDOR Pattern: SILICA Color: ECLIPSE -09143319 Direction: HORIZONTAL		HS4H33-16	EA	346.66 USD	20 EA      6,933.20 USD
	Supplier Part                    BID=519379::ITM=210727::RID=0::DLR=212 Auxiliary ID					
	Manufacturer Part ID                    HS4H33					
Total					35,775.13 USD	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail <a href="mailto:abvendorhelp@tamu.edu">abvendorhelp@tamu.edu</a>.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&amp;M University-Accounts Payable</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to <a href="mailto:invoices@tamu.edu">invoices@tamu.edu</a></p> <p>750 Agronomy Road - Suite 3101</p> <p>6000 TAMU</p> <p>College Station, TX 77843-6000</p> <p>United States</p>