



## Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

| Purchase Order  |                     |                           |
|---|---------------------|---------------------------|
| Purchase Order Date   | PO/Reference No.    | Revision No.              |
| <b>Jan 29, 2019</b>   | <b>AB0423964</b>    | <b>0</b>                  |
| <b>Contact instructions for questions regarding this Purchase Order:</b><br>If Buyer Contact information is listed below, please contact the Buyer.<br>If not, please contact the Customer. |                     |                           |
| <b>Buyer Contact:</b>   |                     |                           |
| <b>Buyer</b>  | <b>Buyer Email</b>  | <b>Buyer Phone Number</b> |
| paw - Winkler, Patty  | p-winkler@tamu.edu  | 979.845.4556              |
| <b>Customer Contact:</b>  |                     |                           |
| Name:   | Kyra Gunn           |                           |
| Email:  | KGUNN@MAYS.TAMU.EDU |                           |
| Phone:  | +1 979-862-2134     |                           |

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>**

| Supplier Information     |  | Delivery Information           |                              |
|--------------------------|--|--------------------------------|------------------------------|
| Supplier Name            | WORKPLACE RESOURCE                           | <b>Delivery Address</b>        |                              |
| Address                  | 1717 W 6TH ST STE 190<br>AUSTIN, TX 78203 US | TAMUS Member:                  | 02-Texas A&M University (02) |
| Phone                    | +1 512-472-7300                              | Attn                           | Kyra Gunn                    |
| FOB / FREIGHT            | Destination                                  | Ctr Executive Development      |                              |
| Pre-Pay & Add            | No   | Wehner Bldg.                   |                              |
| Payment Terms            | 0, Net 30                                    | Room                           | 255                          |
| Contract Number - Header | <i>no value</i>                              | 4114 TAMU                      |                              |
| Contract Number - Line   | <i>no value</i>                              | College Station, TX 77843-4114 |                              |
| Quote number             | FR190005                                     | United States                  |                              |
|                          |  | <b>Delivery Information</b>    |                              |
|                          |  | Required Delivery Date         |                              |
|                          |  | Ship Via                       | Best Carrier-Best Way        |

### Notes to Supplier

#### Shipping Instructions

Note to Supplier

Furnish and Install as per NIPA Contract #P15-150, Workplace Resource Quote Dated 1/24/19 and Installation Terms and Conditions

Attachments for supplier

Installation Term...

#### PO Clauses

|        |     |                                     |   |
|--------|-----|-------------------------------------|---|
| Header | 001 | No Collect Freight Charges Accepted | Neither COD nor "Collect" freight or handling charges will be accepted. |
|        | 102 |                                     |   |

## TAMU Terms &amp; Conditions

Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/> From this website please select "Texas A&M University" from the drop-down menu.

| Line No. | Product Description  | Catalog No.  | Size / Packaging | Unit Price   | Quantity             | Ext. Price   |
|----------|--|--------------|------------------|--------------|----------------------|--------------|
| 1 of 10  | NACG15AELPGS, Accessories, G15A, Double Pivot Power/USB Grommet Silver                                 | NACG15AELPGS | EA               | 566.10 USD   | 6 EA                 | 3,396.60 USD |
| 2 of 10  | 15N8428TPBP, MIO, For 84W TOP, Taper Base, MIO Wall Mnt, Desk Height, Paint                            | 15N8428TPBP  | EA               | 1,182.60 USD | 3 EA                 | 3,547.80 USD |
| 3 of 10  | 15N7228TPBP, MIO, For 72W Top, Taper Base, MIO Wall Mnt, Desk Height, Paint                            | 15N7228TPBP  | EA               | 1,118.70 USD | 1 EA                 | 1,118.70 USD |
| 4 of 10  | 15N6628TPBP, MIO, For 66W Top, Taper Base, MIO Wall Mnt, Desk Height, Paint                            | 15N6628TPBP  | EA               | 1,088.10 USD | 2 EA                 | 2,176.20 USD |
| 5 of 10  | 15N4867MW2L, MIO, 48WX67H, Media Wall, Desk HT, Laminate   | 15N4867MW2L  | EA               | 1,903.50 USD | 4 EA                 | 7,614.00 USD |
| 6 of 10  | 15N6067MW2L, MIO, 60WX67H, Media Wall, Desk HT, Laminate   | 15N6067MW2L  | EA               | 1,965.15 USD | 2 EA                 | 3,930.30 USD |
| 7 of 10  | NCG122728020, MIO, 60DX66W, Conference Top, Wedge, Laminate  | NCG122728020 | EA               | 1,238.85 USD | 2 EA                 | 2,477.70 USD |
| 8 of 10  | NCG12278030, MIO, 48DX84W, Conference Top, Wedge, Laminate   | NCG12278030  | EA               | 1,262.25 USD | 3 EA                 | 3,786.75 USD |
| 9 of 10  | NCG122728010, MIO, 48DX72W, Conference Top, Wedge, Laminate  | NCG122728010 | EA               | 1,115.55 USD | 1 EA                 | 1,115.55 USD |
| 10 of 10 | INSTALL, Labor to receive, inspect, deliver and install breakout room MIO tables, normal working hours | INSTALL      | EA               | 3,500.00 USD | 1 EA                 | 3,500.00 USD |
| Total    |  |              |                  |              | <b>32,663.60 USD</b> |              |

## Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via

## Billing Address

Texas A&M University-Accounts Payable  
 \*\*\*Do Not Mail Invoices\*\*\*  
 Email invoices to [invoices@tamu.edu](mailto:invoices@tamu.edu)  
 750 Agronomy Road - Suite 3101  
 6000 TAMU

cXML, CSV or PO flip through the supplier portal, e-mail  
abvendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

College Station, TX 77843-6000  
United States