



Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Feb 21, 2019	AB0430305	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
cjt - Toler, Cherise	ctoler@tamu.edu	979.845.5887
Customer Contact:		
Name:	Kevin Gustavus	
Email:	GUS@TAMU.EDU	
Phone:	+1 979-845-4964	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>

Supplier Information		Delivery Information	
Supplier Name	WILTON'S OFFICEWORKS LTD	Delivery Address	
Address	PO BOX 5040 BRYAN, TX 778055040 US	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 979-268-0062	Attn	Kevin Gustavus
FOB / FREIGHT	Destination	College of Architecture	
Pre-Pay & Add	No	Langford Bldg A	
Payment Terms	0, Net 30	Room	A206
Contract Number - Header	no value	3137 TAMU	
Contract Number - Line	no value	College Station, TX 77843-3137	
Quote number		United States	
		Delivery Information	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

Contact BILL JENKS at bdj@viz.tamu.edu to schedule delivery - minimum of 24 hours in advance.
Reference detailed specifications.

Attachments for supplier

Detailed Specific...

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	102	TAMU Terms & Conditions	Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/ From this website please select "Texas A&M University" from the drop-down menu.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 6	MOBILE SHELVING - 36 X 18 X 69" To Include: Casters for the above (Item# H-1205WH) Additional chrome wire shelves for the above (Item# H-1337-SHELF) Post for chrome wire shelving for the above (Item# H1508-POST)	H-3885		195.00 USD	12	2,340.00 USD
	Required Delivery Date Mar 7, 2019					
2 of 6	WORK STOOL - FABRIC, GRAY	H-1376GR		222.00 USD	12	2,664.00 USD
	Required Delivery Date Mar 7, 2019					
3 of 6	CASTERS FOR OFFICE CHAIRS AND WORK STOOLS	H-1375WH		14.00 USD	12	168.00 USD
	Required Delivery Date Mar 7, 2019					
4 of 6	MOBILE CABINET WORKBENCH - 48 X 30",COMPOSITE WOOD TOP To Include: Replacement Packing Table Top for the above (Item#H-1128-TOP) Frame for the above (Item# H-7000) Casters for the above (Item# H-7003)	H-6996-WOOD		471.00 USD	12	5,652.00 USD
	Required Delivery Date Mar 7, 2019					
5 of 6	MOBILE STEEL ASSEMBLY TABLE - 72 X 30" To Include: Steel Assembly Table CSTRS W/GUSSTS for the above (Item# H-5790) Steel Assembly Table for the above (Item# H-6835)	H-6836		393.00 USD	12	4,716.00 USD
	Required Delivery Date Mar 7, 2019					
6 of 6	Shipping & Handling	NA		504.98 USD	1	504.98 USD
	Required Delivery Date Mar 7, 2019					
Total						16,044.98 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University-Accounts Payable</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to invoices@tamu.edu</p> <p>750 Agronomy Road - Suite 3101</p> <p>6000 TAMU</p> <p>College Station, TX 77843-6000</p> <p>United States</p>