



## Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Mar 11, 2019</b>	<b>AB0434431</b>	<b>original</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
sak - King, Susan	sa-king@tamu.edu	979.845.3888
<b>Customer Contact:</b>		
Name:	John Owens	
Email:	JAOWENS@TAMU.EDU	
Phone:	+1 979-458-4916	

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online:**  
<http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>

Supplier Information		Delivery Information	
Supplier Name	WITT/KIEFFER INC	<b>Delivery Address</b>	
Address	2015 SPRING ROAD STE 510 OAK BROOK, IL 60523 US	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 630-990-1370	Attn:	
FOB / FREIGHT	Destination	Office of the Provost	
Pre-Pay & Add	No	Jack K. Williams Bldg	
Payment Terms	0, Net 30	Room	
Contract Number - Header	C5535791	1248 TAMU	
Contract Number - Line	<i>no value</i>	College Station, TX 77843-1248	
Quote number		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

### Notes to Supplier

#### Shipping Instructions

Note to Supplier

This PO references TAMU C5535791.

REF: Letter/Quote dated 2/21/19. The PO amount is only an estimate

#### PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	102	TAMU Terms & Conditions	Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: <a href="http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/">http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/</a> From this website please select "Texas A&M University" from the drop-down menu.
	238	Institution of Higher Education Purchase	Purchases made by an Institution of Higher Education, Section 51.9335 Education Code

Line No.	Product Description	Catalog No.	Size /	Unit Price	Quantity	Ext. Price
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			Packaging			
1 of 3	Search Services for Dean of School of Public Health. This amount is only an estimate . Professional fee initial invoice	N/A	EA	36,666.00 USD	1 EA	36,666.00 USD
2 of 3	Professional fee installments	N/A	EA	36,667.00 USD	2 EA	73,334.00 USD
3 of 3	One time overhead expenses	N/A	EA	10,000.00 USD	1 EA	10,000.00 USD
				Total	<b>120,000.00 USD</b>	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&amp;M University-Accounts Payable</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to invoices@tamu.edu</p> <p>750 Agronomy Road - Suite 3101</p> <p>6000 TAMU</p> <p>College Station, TX 77843-6000</p> <p>United States</p>