



Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Mar 26, 2019	AB0438018	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
paw - Winkler, Patty	p-winkler@tamu.edu	979.845.4556
Customer Contact:		
Name:	Matthew Pellegrino	
Email:	MPELLEGRINO@LAW.TAMU.EDU	
Phone:	+1 817-212-4125	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>

Supplier Information		Delivery Information	
Supplier Name	HBI OFFICE SOLUTIONS INC	Delivery Address	
Address	308 HWY 75 NORTH STE B HUNTSVILLE, TX 77320 US	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 936-295-4592	Attn:	
Fax	+1 936-295-5264	School of Law	
FOB / FREIGHT	Destination	1515 Commerce St.	
Pre-Pay & Add	No	Ft. Worth, TX 76102	
Payment Terms	0, Net 30	United States	
Contract Number - Header	<i>no value</i>	Delivery Information	
Contract Number - Line	<i>no value</i>	Required Delivery Date	
Quote number		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

Furnish and Install as per TXMAS Contract #7-7110180, National IPA Contract #P15-150, E&I Contract #CNR01146, HBI Office Solution Quote #20877 & #20642, State of Texas SmartBuy PO # 19090582 and Installation Terms and Conditions.

Attachments for supplier

Installation Term...

HBI Office Soluti...

HBI Quote 20877 u...

SmartBuy PO 19090582

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	102	TAMU Terms & Conditions	Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/ From this website please select "Texas A&M University" from the drop-down menu.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 11	Reno, 24Dx24W,End Table, Square, Laminate, Surface Grommet: Cut-G23C Cutout-G23	N32T2424ENL	EA	543.15 USD	5 EA	2,715.75 USD
2 of 11	Accessories, Power Grommet, Silver	NACG23ELS	EA	207.90 USD	5 EA	1,039.50 USD
3 of 11	Installation for National Products during regular working hours	NA	LO	2,000.00 USD	1 LO	2,000.00 USD
4 of 11	Travel - Trip Fee	NA	LO	350.00 USD	1 LO	350.00 USD
5 of 11	Confirming Order - Do Not Duplicate - Reference SmartBuy PO - 19090582 - Canterbury Lounge Chair with Arms 37.5"W x 35.5" D x 31.5"H	945-01	EA	876.12 USD	6 EA	5,256.72 USD
6 of 11	Confirming Order - Do Not Duplicate - Reference SmartBuy PO - 19090582 - UltraFabric Brisa - M/B To Supply - Color Moccasin	NA	EA	632.32 USD	6 EA	3,793.92 USD
7 of 11	Confirming Order - Do Not Duplicate - Reference SmartBuy PO 19090582 - Canterbury Three Cushion Sofa with Arms 90"W x 35.5"D x 31.5"H	945-90	EA	1,886.64 USD	2 EA	3,773.28 USD
8 of 11	Confirming Order - Do Not Duplicate - Reference SmartBuy PO - 19090582 - UltraFabric Brisa - M/B to Supply - Color Truffle	NA	EA	1,225.12 USD	2 EA	2,450.24 USD
9 of 11	Confirming Order - Do Not Duplicate - Reference SmartBuy PO - 19090582 - TXSmartBuy Surcharge	NA	LO	232.59 USD	1 LO	232.59 USD
10 of 11	Confirming Order - Do Not Duplicate - Reference SmartBuy PO - 19090582 - Freight	NA	LO	1,014.00 USD	1 LO	1,014.00 USD
11 of 11	Confirming Order - Do Not Duplicate - Reference SmartBuy PO - 19090582 - Installation of Martin Brat Items	NA	LO	1,695.00 USD	1 LO	1,695.00 USD

	Total 24,321.00 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University-Accounts Payable</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to invoices@tamu.edu</p> <p>750 Agronomy Road - Suite 3101</p> <p>6000 TAMU</p> <p>College Station, TX 77843-6000</p> <p>United States</p>