



### Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Apr 9, 2019</b>	<b>AB0441672</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
mey - Young, Marla	meyoung@tamu.edu	979.845.2139
<b>Customer Contact:</b>		
Name:	Brittany Pekar	
Email:	BREKIETA@SHS.TAMU.EDU	
Phone:	+1 979-458-8257	

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>**

Supplier Information		Delivery Information	
Supplier Name	UBEO LLC	<b>Delivery Address</b>	
Address	4560 LOCKHILL SELMA STE 100 SAN ANTONIO, TX 78249 US	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 979-731-8500	Attn	Business Office
FOB / FREIGHT	Destination	Student Health Services	
Pre-Pay & Add	No	Beutel Health Ctr. Bldg.	
Payment Terms	0, Net 30	Room	008
Contract Number - Header	PSA Contract 18-201	1264 TAMU	
Contract Number - Line	no value	College Station, TX 77843-1264	
Quote number		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

### Notes to Supplier

#### Shipping Instructions

Note to Supplier

Utilizing PSA Contract 18-201

Attachments for supplier

Attachment A - UB...

#### PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	102	TAMU Terms & Conditions	Terms & Conditions - Texas A&M University - This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: <a href="http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/">http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/</a> From this website please select "Texas A&M University" from the drop-down menu.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 6	(FY19) (2 ea.) Ricoh MP4055. (1 ea.) Ricoh C4504EX. (2 ea.) Ricoh MP402SPF. See Attachment A for details & features.	n/a	MON	795.00 USD	4 MON	3,180.00 USD
2 of 6	(FY20) (2 ea.) Ricoh MP4055. (1 ea.) Ricoh C4504EX. (2 ea.) Ricoh MP402SPF. See Attachment A for details & features.	n/a	MON	795.00 USD	12 MON	9,540.00 USD
3 of 6	(FY21) (2 ea.) Ricoh MP4055. (1 ea.) Ricoh C4504EX. (2 ea.) Ricoh MP402SPF. See Attachment A for details & features.	n/a	MON	795.00 USD	12 MON	9,540.00 USD
4 of 6	(FY22) (2 ea.) Ricoh MP4055. (1 ea.) Ricoh C4504EX. (2 ea.) Ricoh MP402SPF. See Attachment A for details & features.	n/a	MON	795.00 USD	12 MON	9,540.00 USD
5 of 6	(FY23) (2 ea.) Ricoh MP4055. (1 ea.) Ricoh C4504EX. (2 ea.) Ricoh MP402SPF. See Attachment A for details & features.	n/a	MON	795.00 USD	12 MON	9,540.00 USD
6 of 6	(FY24) (2 ea.) Ricoh MP4055. (1 ea.) Ricoh C4504EX. (2 ea.) Ricoh MP402SPF. See Attachment A for details & features.	n/a	MON	795.00 USD	8 MON	6,360.00 USD
Total					47,700.00 USD	

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&amp;M University- Accounts Payable ***Do Not Mail Invoices*** Email invoices to invoices@tamu.edu 750 Agronomy Road - Suite 3101 6000 TAMU College Station, TX 77843-6000 United States</p>

## Attachment A

Rental Period: 60 months

Monthly Base Payment: \$795.00

Reference the PSA Contract #18-201

Including all addendums incorporated herein by reference.

Vendor Contact: Boyd Sheffield

Vendor Phone #: 979-731-8500

All purchase orders are to be issued to:

UBEO – College Station

4700 Elmo Weedon Rd. Suite 108

College Station, TX

But all payments have to be remitted to:

UBEO of Texas

P.O. Box 660831

Dallas, TX 75266-0831

(2 each) Ricoh MP4055 Digital Imaging System to include the following:

- 40 Pages per Minute
- Scan; Print; Fax Capabilities
- Staple Finisher with Bridge Unit
- 4 Paper Drawers & Bypass Tray

(1 each) Ricoh C4504EX Color Digital Imaging System to include the following:

- 45 Pages per Minute
- Scan; Print; Fax Capabilities
- Scan at 110/180 Images per Minute
- Staple Finisher with Bridge Unit
- 4 Paper Drawers & Bypass Tray

(2 each) Ricoh MP402SPF Digital Imaging System to include the following:

- 40 Pages per Minute
- Scan; Print; Fax Capabilities
- 1 Paper Drawer & Bypass Tray

Includes 25,000 Black & White impressions per month

Overages from 25,001+ to be billed at \$0.01/print; billed quarterly

Color to be billed at \$0.07/print; billed quarterly

## Attachment A

Includes all parts; labor; preventative maintenance and supplies (except paper)

Loaner equipment provided as needed in rare instances

Changes in equipment and/or volume may be made prior to contract term

As stated in the solicitation document, Texas A&M cannot execute a tax-exempt bond form (IRS Form 8038GC) as it would violate our bonding rules.