



Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Apr 11, 2019	AB0442235	original
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
paw - Winkler, Patty	p-winkler@tamu.edu	979.845.4556
Customer Contact:		
Name:	Veronica Griffin	
Email:	VGRIFFIN@MAYS.TAMU.EDU	
Phone:	+1 979-845-4987	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>

Supplier Information		Delivery Information	
Supplier Name	WASHINGTON CAMPUS THE	Delivery Address	
Address	1150 18 ST NW STE 400 WASHINGTON, DC 20036 US	TAMUS Member:	02-Texas A&M University (02)
FOB / FREIGHT	Destination	Attn	
Pre-Pay & Add	No	Business Admin-Dean	
Payment Terms	0, Net 30	Wehner Bldg.	
Contract Number - Header	<i>no value</i>	Room	440
Contract Number - Line	<i>no value</i>	4113 TAMU	
Quote number		College Station, TX 77843-4113	
		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

Executive MBA Program, Academic Program Trip, 5/26/19 - 5/30/19 as per the attached fully executed contract.

Attachments for supplier

Washington Campus...

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	102		

TAMU Terms & Conditions

Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/> From this website please select "Texas A&M University" from the drop-down menu.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 2	Executive MBA Program required academic program trip from 5/26/19 to 5/30/19 to Washington DC. This amount includes Deposit due now and balance and estimated expenses for price per person, alcohol and transportation.	00000	EA	79,900.00 USD	1 EA	79,900.00 USD
2 of 2	Estimated alcohol.	00000	EA	2,100.00 USD	1 EA	2,100.00 USD
Total						82,000.00 USD

Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

Billing Address

Texas A&M University-Accounts Payable
 Do Not Mail Invoices
 Email invoices to invoices@tamu.edu
 750 Agronomy Road - Suite 3101
 6000 TAMU
 College Station, TX 77843-6000
 United States