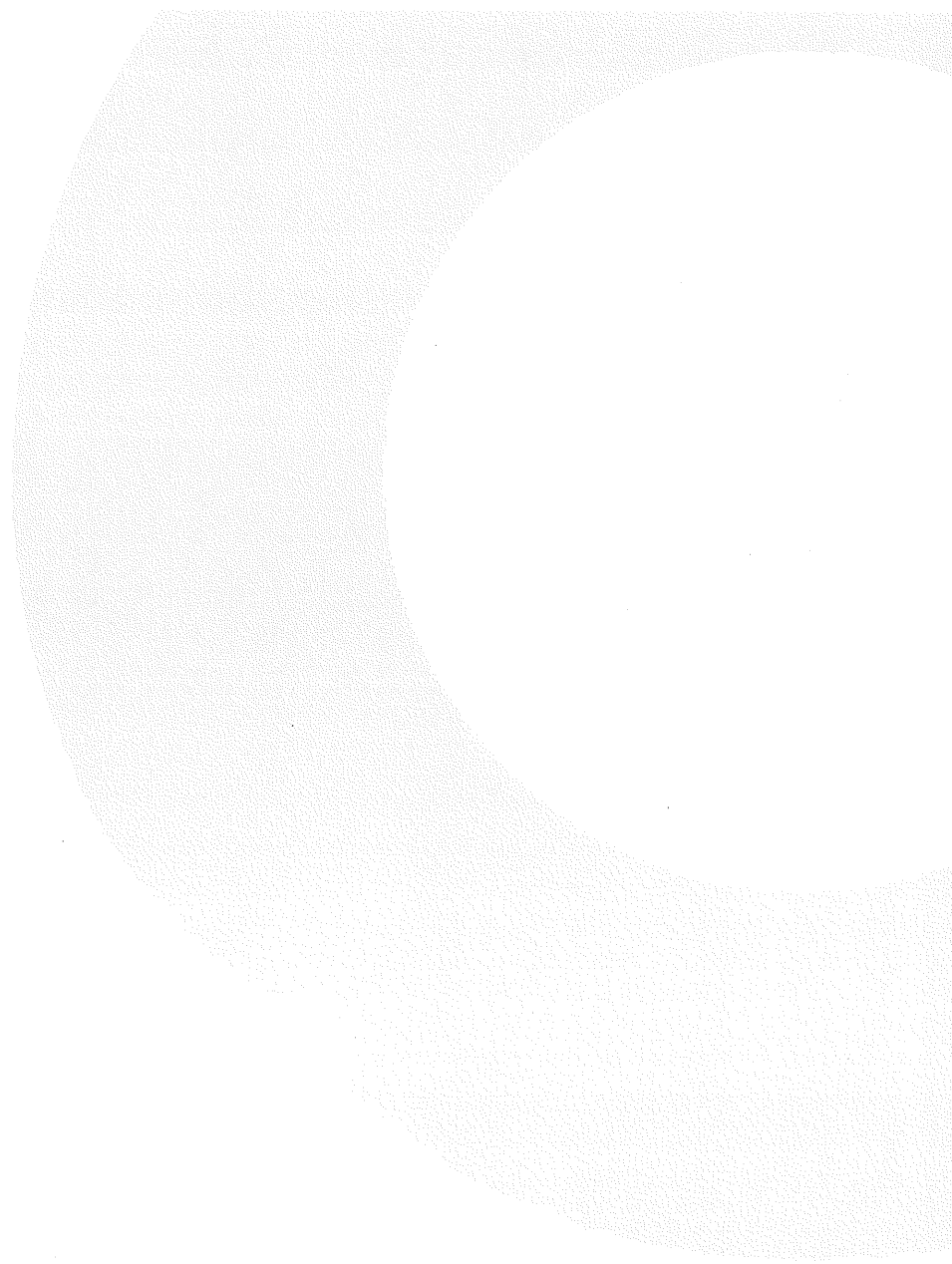


International
Study
Programs



International Residency Contract

Texas A&M University | PMBA Program
Jakarta, Indonesia & Singapore | July-August 2019

International Study Programs, s.r.o.
Karlovo namesti 2097/10, 120 00 Prague 2, Czech Republic
T: +420 277 012 500



1. Summary

The purpose of this Contract is to stipulate in writing the rights and responsibilities of

International Study Programs s.r.o.

Karlovo namesti 2097/10

120 00, Prague 2, Czech Republic (hereafter “the Supplier”)

and

Texas A&M University, a member of The Texas A&M University System, an agency of the State of Texas, on behalf of its Mays Business School

365 Wehner Building, 4219 TAMU

College Station, TX 77843-4113 (hereafter “the Client”)

in reference to the design and implementation of an academic study tour.

The subject matter of the contractual relationship between the Supplier and the Client is the commitment of the Supplier to ensure the provision of the services as specified in the Attachment of this contract – Proposed Itinerary, List of Services & Pricing – or according to changes (hereinafter referred to as the “Services”), and the commitment of the Client to pay an agreed price as specified in the Attachment of this contract – Proposed Itinerary, List of Services & Pricing – or future changes. The agreement between the Supplier and the Client shall be concluded upon the signature of this contract by both parties.

For

PMBA Program

Representing

Texas A&M University

Traveling to

Jakarta, Indonesia

Singapore

Between

July 27 - August 03, 2019



2. Provision of Services – Supplier's Rights & Responsibilities

1. The Supplier is responsible for engaging, contracting, scheduling and briefing all academic and logistic suppliers according to the needs of the Client and as agreed to in the Proposed Itinerary.
2. The Supplier is responsible for delivering the program as outlined in the Proposed Itinerary and in accordance with the final budget as outlined in Pricing, both attached to this contract.
3. In the case that adjustments, substitutions or changes of any kind need to be made to the Proposed Itinerary, for whatever reason, the Supplier is responsible for making the appropriate changes and any subsequent corrections to the Itinerary, Pricing as well as any further arrangements necessitated by the original change. No changes will be confirmed without the prior consent of the Client. The Supplier thereby undertakes to inform the Client in writing of all necessary changes and any impact on the program costs in a timely fashion.
4. Where changes to the Itinerary or Pricing are initiated by the Client, the Supplier reserves the right to refuse requests for changes in the Proposed Itinerary where the request for change requires the Supplier to take on additional financial risk. Furthermore the Supplier reserves the right to refuse the request if the request contravenes European, International Law and/or Laws local to the Supplier and/or the travel destination, if the requested change is either impractical, endangering (to the group, the Supplier or the Supplier's contacts, sub- contractors, suppliers), and/or is evident of sexually or racially discriminatory behavior.
5. To the extent allowed by the laws and Constitution of the State of Texas, the Supplier reserves the right to change or alter services as provided by local suppliers, and to change local suppliers without prior permission from the Client where such changes are deemed necessary to maintain the quality of the program. Should these amendments affect the budget or quality of the services in any way, the Supplier undertakes to inform the Client immediately, and if any law, rule, regulation or policy does not authorize and/or prohibits Client from a continued contractual relationship then Client may terminate this agreement.
6. The Supplier shall inform the Client in writing of any cancellation policies implemented by its suppliers in the case that these conflict with the cancellation terms and conditions stipulated in this contract.
7. To the extent permitted by the Constitution and laws of the State of Texas, the Supplier, its partners, employees and management will accept no financial liability or financial risk in the case that events are cancelled by the Client and such cancellation results in the imposition of fines or financial penalties upon the Supplier or other suppliers, unless the Client has complied with the cancellation policies detailed either in this contract or in the contracts with the other suppliers.

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8. To the extent permitted by the Constitution and laws of the State of Texas, the Supplier does not accept any liability for loss, damage or theft of goods and possessions, injury, illness or death of any participant in the program arising during or after the program caused by the negligence of the Client. It is recommended that the Client obtains suitable travel insurance.
9. The Supplier does not accept any liability for any losses caused by the negligence or deficiencies of the services of suppliers contracted directly by the Client.
10. Neither Party accepts any liability, financial or otherwise, in the event of program delay or cancellation that is proximately caused by reasons beyond its control, including, but not limited to, financial exigencies, reasons of war, extreme weather conditions or other natural occurrence, terrorist activity, fire, "Acts of God", or similar circumstance normally deemed outside the control of well-managed business. .
11. For the purposes of the contract and all services to be provided thereunder, the Parties shall be, and shall be deemed to be, independent contractors and not employees, partners, or agents of the other Party. The Client is hereby contracting with Supplier for the Services. The order and sequence in which the work is to be performed shall be under the control of Supplier. Except to the extent that Supplier's work must be performed on or with the Client's resources, all equipment used in providing the Services shall be provided by the Supplier. As independent contractors, each Party is responsible for all taxes, withholdings, and other statutory or contractual obligations of any sort, including, but not limited to, workers' compensation insurance. Neither Party shall have authority to make any statements, representations or commitments of any kind, or to take any action which shall be binding on the other Party, except as may be explicitly provided for herein or authorized in writing.
12. To the extent allowed by the laws and Constitution of the State of Texas, the Supplier reserves the right to increase the price in case of any changes in governmental, state, or local taxes, resulting in the increase of prices of local suppliers, that was not known at the time of signing. The Supplier thereby undertakes to inform the Client in writing of all changes and any impact on the program costs in a timely fashion, and if any law, rule, regulation or policy does not authorize and/or prohibits Client from a continued contractual relationship then Client may terminate this agreement.

3. Acceptance of Services – Client's Rights & Responsibilities

13. The Client reserves the right to request changes to the Proposed Itinerary and Pricing without penalty or prejudice, inasmuch as requested changes do not contravene any articles stated in this contract. The Client undertakes to inform the Supplier of any necessary changes to the Itinerary or Cost Estimate as soon as they are aware of the necessity of such changes.
14. The Client reserves the right to request a change of local supplier in the case that the local

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supplier's cancellation terms and conditions, or for other reasons the local supplier is unacceptable to the Client.

15. The Client reserves the right to include additional arrangements in the Proposed Itinerary made directly by the Client with other suppliers or agencies. In the case of such inclusions, the Client undertakes to inform the Supplier in writing and in a timely manner. To the extent allowed by the laws and Constitution of the State of Texas, the Supplier does not accept any liability for the quality of such inclusions.
16. The Client accepts responsibility for the promptness and accuracy of all payments as outlined in the payment calendar.
17. The Client undertakes to provide the Supplier with all necessary information for the successful design and implementation of the study tour and/or as requested by the Supplier. Information includes, but is not limited to, rooming and participant lists, notable dietary requirements, special medical requirements, disability access, etc.
18. The Client undertakes responsibility for the dissemination of information to the participants regarding itinerary, timings, dress code, behavior, etc. The Supplier accepts no liability for events missed or cancelled as a direct result of non-communication by the Client.
19. The Supplier will accept no financial liability incurred by the Supplier as a consequence of the Client's acts or acts of omission or provision of inaccurate or incorrect information to the Supplier while using the Services.
20. The Client has the right to withhold payment for non-performance of duties contracted to the Supplier where the Supplier has shown negligence or incompetence or inability to fulfill its contracted duties.
21. Where the Supplier has failed to deliver the Services up to the agreed standards, the Client has the right to demand alternative services up to the contracted value without additional charges. In such a case, the Supplier agrees to pay any additional costs which occur as a result of such action.
22. The Client undertakes responsibility for complying with payment calendar and subject to the Texas Prompt Payment Act (Texas Government Code Chapter 2251), and cancellation policy stated in this contract. The Client accepts responsibility for meeting the terms for both in-country services and for the international airfare if airfare is arranged through the Supplier (except fees subject to good faith dispute). The Supplier reserves the right to terminate services in the case of late or of non-payment by the Client. Furthermore, to the extent allowed by the laws and Constitution of the State of Texas, the Supplier is not responsible for any deterioration in program quality which is a direct result of late

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payment by the Client, where the Client has been invoiced accurately and punctually. All fees due hereunder (except fees subject to good faith dispute) shall be due and payable within thirty (30) days after the Client's receipt of Supplier's complete and accurate invoice, provided that the Services invoiced for have been accepted by the Client as hereinafter provided. All fees are quoted and payable in United States dollars. The Client shall provide Supplier with complete and accurate billing and contact information including a valid email address for receipt of invoices. Client will compensate Supplier for services and/or deliverables in accordance with the contract.

The cost for the Services shall be as set forth in the Attachments, and Supplier shall not increase the prices or change the itinerary or materially reduce the kind or quality of the Supplier's goods and services without prior written consent of the Client.

23. Client has sole responsibility as the home institution for U.S. Title IV financial aid processing, disbursement, and record keeping for any Client's student participating in programs described by this Agreement. Supplier will provide less than 25% of the coursework applied to the Client degree being pursued by Client's students under this Agreement. Students must demonstrate that they have insurance in order to participate in such academic program.



4. Payment and Cancellation Conditions

1. Pricing

The price for this program is USD 2,520 per student *

*** based on 47 students and 2 faculty members/administrators traveling with the group**

Total program price is USD 118,440.

Note 1: The price above is based on the exact number of participants. Should the number of participants change before the cancellation conditions apply, the price per student/participant will be subject to change as well. The reason is that some of the services are charged per group (shared expenses) such as buses; ground assistance; conference facilities; academic content, etc. and therefore with less students we may need to charge higher fee per participant.

2. Payment Calendar & Cancellation Terms

- a. Payment Calendar for in-country services (incl. inter-city flight if necessitated by the itinerary in this contract)

Payment	Currency	Deadline
30% of total land costs	USD	30 days upon first invoice issuing
70% of total land costs	USD	30 days prior to arrival
final invoice/any outstanding balance	USD	30 days after the end of the trip

- b. Cancellation policy for in-country services (incl. inter-city flight if necessitated by the itinerary in this contract*)

Days' notice	% deductible
91 + days prior to arrival	0% of total costs
28-90 days prior to arrival	50% of total costs
14-27 days prior to arrival	75% of total costs
0-13 days prior to arrival	100% of total costs

**Cancellation fees may vary from the above for the inter-city flight. If this is the case, the cancellation policy will be communicated to the Client immediately upon its receipt from the airline.*

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c. Payment Calendar for international airfare if arranged through the Supplier

Payment	Currency	Deadline
First deposit as per the selected airline	USD	7 days upon invoice issuing
Remaining amount for all tickets issued stated already on the first deposit invoice	USD	As per the selected airline's terms
Final invoice/any outstanding balance	USD	30 days after the end of the trip

d. Cancellation policy for international airfare if arranged through the Supplier

As per the selected airline, to be shared upon airfare confirmation and on the first issued invoice.



5. Important Notes

1. No work will begin on the program until the contract has been signed and returned with a deposit, or proof of payment as a commitment from the Client to proceed with the program as contracted. As a guideline, please note that programs usually require 4 months' active work and planning. No liability will be taken by the Supplier for any deterioration in the program quality due to late payments from the Client.
2. To the extent allowed by the laws and Constitution of the State of Texas, the Supplier does not accept any responsibility for any cost increase resulting from late payments from the Client.
3. Deposits will be used for payment of services and goods on behalf of the Client. Once such services and goods have been paid for, the cancellation terms and policies of the local supplier may override those stated in this contract. The Supplier will inform the Client in every such instance.
4. All payments should be made by Wire Transfer to the Supplier's bank account, details may be found in section 6 (page 12 of this agreement).. The Services can alternatively be paid through ISP Student Zone by means of a debit/credit card which is suitable for making online payments. Payments made using a debit/credit card will be subject to a 1.6% transaction fee.
5. ITINERARY CHANGES are assumed to be cost-free, unless in the case where local suppliers' cancellation policies do not allow for this. In such cases the Client will be informed, and if any law, rule, regulation or policy does not authorize and/or prohibits Client from a continued contractual relationship then Client may terminate this agreement.
6. **Proprietary Information.**
 - a. Each Party acknowledges that in order for the Services called for in this contract to be performed, it may be necessary for it to disclose to the other Party certain Proprietary Information developed by it. Each Party further acknowledges that the Services, including any deliverables, may of necessity incorporate Proprietary Information of Supplier. Each Party agrees that it shall not disclose, transfer, use, copy, or allow access to any Proprietary Information disclosed by the other Party to any employees or to any third parties excepting those who have a need to know such Proprietary Information in order to allow the Services to be performed, and who have executed a nondisclosure agreement consistent with the provisions hereof. Notwithstanding, Supplier acknowledges that the Client is obligated to strictly comply with the Texas Public Information Act, Chapter 552, Texas Government Code, in responding to any request for public information pertaining to this Agreement, as well as any other disclosure of information required by applicable Texas law. .
 - b. Upon the Client's written request, Supplier will provide specified public information exchanged or created under this Agreement that is not otherwise excepted from disclosure under Chapter 552, Texas Government Code, to the Client in a non-proprietary format acceptable to the Client. As used in this provision, "public information "has the meaning assigned in section, 552.002, Texas Government Code, but only includes information to which the Client has a right of access. Supplier acknowledges that the

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Client may be required to post a copy of the fully executed agreement on its internet website in compliance with section 2261.253(a) (1), Texas Government Code.

7. Supplier recognizes and acknowledges that the Client is the sole owner of its name, logo and trademarks (collectively, the "Client's Name") and has the right of exclusive use and control. Neither Supplier nor any of its employees or agents shall use the Client's Name without the prior written approval of the Client in each case.
8. Supplier agrees to indemnify and hold The Texas A&M University System ("TAMUS"), the Client, and their respective regents, employee, and agents harmless from any liability, loss or damage they may suffer as a result of claims, demands, costs or judgments against them (1) arising out of Supplier's acts or omissions whether pursuant to the contract or otherwise; (2) arising out of any breach of this contract by Supplier; or (3) arising out of errors, omissions or any activities of any carrier or supplier of accommodations, goods or services that Supplier may select. Provided however, that any such liability, loss or damage resulting from the negligence or willful malfeasance of any regent, employee or agent of TAMUS or the Client is excluded from Supplier's obligation to indemnify and hold harmless. This provision shall survive any termination of this Agreement and this section shall take precedent over any other section of this Agreement that may be in conflict with it.
9. Supplier understands that acceptance of funds under this contract constitutes acceptance of the authority of the Texas State Auditor's Office, or any successor agency (collectively, "Auditor"), to conduct an audit or investigation in connection with those funds pursuant to Section 51.9335(c), Texas Education Code. Supplier agrees to cooperate with the Auditor in the conduct of the audit or investigation, including without limitation, providing all records requested. Supplier will include this provision in all contracts with permitted subcontractors.
10. Supplier shall procure and maintain a comprehensive general liability and professional liability insurance policy, which shall provide for coverage in the amount of not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. With the exception of Professional Liability (E&O), all coverage shall be written on an occurrence basis. Any and all insurers with whom Supplier contracts to provide insurance must be licensed to do business in the State of Texas and currently rated A- or better by A.M. Best Company or otherwise acceptable to the Client. The policy shall be primary coverage, ahead of any liability insurance carried by the Client, with respect to the subject matter of this Agreement, and Supplier shall furnish the Client with the insurer's written consent to the primacy of the policy. These requirements apply to any subcontractors or agents Supplier uses in the performance of the work and services provided hereunder and it is Supplier's responsibility to assure that subcontractors and agents comply with such requirements. Supplier certifies that it and its employees have the background, training, experience and necessary licenses to perform properly the services to be delivered under this agreement. Supplier acknowledges that the Client, in entering into this Agreement, reasonably expects Supplier to be aware of all applicable safety standards and necessary safety procedures and practices to be able to perform the services to be delivered under this Agreement without injury to TAMUS, the Client, and their respective regents, employees, and any third parties.
11. Supplier and its employees, agents, and representatives have read and understand the Client's Conflicts of Interest Policy available at System Policy 7.01 – Ethics, available at <http://policies.tamug.edu/07-01.pdf>; System Policy 7.03 – Conflicts of Interest, Dual Office Holding, and Political Activities, available at <http://policies.tamug.edu/07-03.pdf>; and System Policy 7.04 – Benefits, Gifts, and Honoraria, available at <http://policies.tamug.edu/07-04.pdf>, and applicable state ethics laws and rules (including



but not limited to those state laws and rules identified in the foregoing System Policies). Neither Supplier nor its employees, agents, or representatives or subcontractors will assist or cause the Client's employees to violate the Client's Conflicts of Interest Policy, Standards of Conduct, or applicable state ethics laws or rules. To the best of Supplier's knowledge, no member of The Texas A&M University System Board of Regents has a direct or indirect financial interest in the transaction that is the subject of this contract.

12. Supplier hereby certifies that:
A drug free work place will be provided for the Supplier's employees and any subcontractors during the performance of this contract.
13. This contract, along with its Attachments, constitutes the entire agreement between the Parties with respect to the subject matter. This contract may be amended only by a writing executed by both Parties.
14. Pursuant to Subchapter F, Chapter 2252, Texas Government Code, Supplier certifies it is not engaged in business with Iran, Sudan, or a foreign terrorist organization. Supplier acknowledges this contract may be terminated if this certification is inaccurate.
15. By executing this Contract, the Supplier certifies it does not and will not, during the performance of this contract, boycott Israel. Supplier acknowledges this contract may be terminated if this certification is inaccurate.



6. Banking & Company Details

Bank Name:

ČSOB (Československá Obchodní Banka)

Bank Address:

Na Příkopě 857/18, 110 00 Praha 1, Czech Republic

SWIFT CODE (BIC):

CEKOCZPP

IBAN Number:

CZ05 0300 0000 0001 9303 0192 USD

Account Name:

International Study Programs, s.r.o.

Account Number:

193030192/0300 USD

Company Name:

International Study Programs, s.r.o.

Company Address:

Karlovo náměstí 2097/10, 120 00, Prague 2, Czech Republic

Registration Number:

271 66 708

Tax Identification Number:

CZ27166708

Year Established:

1999

Owner, Managing Director:

Viktoria Kish

Finance Director & Head of PMO:

Tomáš Chalupník

International Study Programs, s.r.o is insured against the company failure in accordance of Act 159/99. The insurance #0200602284 is held with Česká podnikatelská pojišťovna, a.s., Vienna Insurance Group.



7. Confidentiality

To the extent permitted by applicable law, both parties hereby agree to retain and protect the confidentiality of this agreement and its parts herein.

Signed: _____
International Study Programs

*Texas AandM University
Dr. Michael Benedik
Vice Provost and Chief International Officer*

Date: April 2, 2019

Date: April 15, 2019

The signatures above are in reference to the design and implementation of an academic study tour.

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8. Attachments

1. The Design Process & Timeline

Typically a program will take 4-6 months to construct – from proposal through to a final, fully-confirmed itinerary. As a rule, we would advise that the more advance notice we have to manage your program, the better your program will be.

Stage:	Done by:
Stage 1: 6+ months prior to arrival	
<i>Request for proposal submitted to ISP Sales Department</i>	Client
<i>ISP Contact Person appointed to manage proposal preparation & client communication</i>	ISP Sales
<i>Trip dates checked for feasibility</i>	ISP Sales & Program Management Team
<i>Itinerary & proposed price prepared based on the client's preferences & ISP recommendations</i>	ISP Program Management Team
<i>Proposal including draft itinerary & proposed price sent to the client</i>	ISP Sales
Stage 2: 6 - 4 months prior to arrival	
<i>Proposal customization (themes; services; dates; approximate number of travelers; cost, etc)</i>	Client; ISP Sales; ISP Program Management Team
<i>Final proposal sent to the client</i>	ISP Sales
<i>Client's approval of proposal, contract & first deposit invoice sent and modified if necessary</i>	Client; ISP Sales; ISP Finance
<i>Contract signed & returned to ISP, first deposit processed</i>	Client
Stage 3: 4 - 3 months prior to arrival	
<i>ISP Program Manager & Travel Manager appointed & introduced to the client</i>	ISP Sales
<i>Initial conference call suggested</i>	ISP Program Management Team
<i>Password-protected program website (ISP Student Zone) set up including a full registration form</i>	ISP Program Management Team
<i>Preferred companies & speakers contacted based on initial conference call</i>	ISP Program Management Team
<i>Upon deposit receipt, accommodation deposit paid</i>	ISP Finance & Travel
<i>Accurate & complete participant information collected & sent to ISP (including e.g. roommates, dietary restrictions, etc.)</i>	Client/Students via ISP Student Zone
<i>Ongoing arrangements with companies & speakers, conference room(s) booked as necessary</i>	ISP Program Management Team

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Stage 4: 3 - 1 month(s) prior to arrival	
<i>Academic events, restaurants, cultural events, etc. pre-booked</i>	ISP Program Management Team
<i>Regular update shared & calls initiated as needed</i>	ISP Program Management Team
Stage 5: 4 – 3 weeks prior to arrival	
<i>Second deposit invoice issued & sent to the client</i>	ISP Finance
<i>All activities confirmed, ground transportation finalized, services booked & paid, the client informed</i>	ISP Program Management Team & Finance
<i>If the Client is arranging for any services with their own resources, detailed information about such to be provided to ISP Program Management Team</i>	Client
<i>Student Zone mobile app set up and shared with the Client</i>	ISP Program Management Team
<i>Regular update shared & calls initiated as needed</i>	ISP Program Management Team
Stage 6: 2 weeks prior to arrival	
<i>Final details handled & shared with the Client</i>	ISP Program Management Team
<i>If the Client is arranging for any services with their own resources, final details to be handled & detailed information to be provided to ISP Program Management Team</i>	Client
<i>Final program information finalized & delivered to Client (via e-mail, ISP Student Zone or SZ App)</i>	ISP Program Management Team
<i>Final conference call with the Client initiated</i>	ISP Program Management Team
Stage 7: up to 1 month after departure	
<i>Conference call initiated for the review of student & group leader evaluation forms</i>	ISP Program Management Team
<i>Final invoice sent to the Client</i>	ISP Finance
<i>Discussion about future plans initiated</i>	ISP Sales



3. Proposed Itinerary

Texas AandM University, Jakarta & Singapore, July 27 - August 03, 2019

Sat, Jul 27, 2019	selamat datang di Indonesia!	day 1
	arrive in Jakarta meet ISP Program Manager at the airport	air
	transfer to hotel, check-in	2x bus transfer
	free to relax and freshen-up	
evening	welcome dinner Start off your trip with a welcome feast in a beautiful historical setting of Old Batavia exploring the exotic tastes of Indonesian cuisine, diverse as the archipelago itself!	2x bus transfer/restaurant
Sun, Jul 28, 2019	Pulau Seribu	day 2
	breakfast	hotel
morning	cultural event: Pulau Seribu island hopping (incl. lunch) Before delving into the concrete congested jungle of Jakarta's streets, let's take a day off to recharge your energy levels after an exhausting flight. Take a speed boat to Sepa Island and enjoy nice couple of hours swimming and snorkelling in the clean waters of this tropical paradise. After lunch on the beach, we will sail back to Jakarta stopping at Onrust Island to explore its colonial heritage and learn more about Jakarta's history.	2x bus/boat/lunch
	return to hotel	
	rest of the day at leisure	

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Mon, Jul 29, 2019	local business environment - foreign company perspective	day 3
	breakfast	hotel
	orientation talk by ISP Program Manager and A&M faculty	conference room
morning	presentation: doing business in Indonesia - challenges and opportunities for US companies <i>e.g. AmCham Indonesia</i>	conference room
	coffee break	
late morning	panel discussion: doing business in Indonesia - sharing session with foreign companies' representatives This panel will provide you with an opportunity to listen to some real live case studies from Jakarta's business world and discuss the potential of Indonesia with local representatives of US companies.	conference room
	group lunch with panellists	hotel restaurant
afternoon	cultural event: slum tour - the real Jakarta experience Get the full picture of real Jakarta by exploring the city's shanty towns and meeting their inhabitants. Your local tour guides will take you to various areas of the slum for a safe exploration of this hidden part of Jakarta. A truly eye-opening and humbling experience!	bus/tuk-tuk/boat/cars
	rest of the day at leisure recommendations: Take a stroll down Pasar Baru, the oldest market in Jakarta, full of vendors hawking fabrics, vintage cameras and fresh flowers. The perfect place to sample all sorts of amazing Indonesian street food.	

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Tue, Jul 30, 2019			social enterprise & successful start-ups	day 4
			breakfast	hotel
morning			entrepreneurial labs: the power of social enterprise - empowering local farmers and food artisans <i>e.g. Javara Indonesia</i> management presentation, case study, local snacks & Indonesian fair trade coffee tasting	2x bus full day
			group lunch	restaurant
afternoon			visit: a success story of local ride-hailing app - meet the first Indonesian unicorn <i>e.g. GO-JEK</i> management presentation, discussion, tour of premises	
evening			cultural event: Jakarta foodie tour Join the hustle and bustle of Jakarta's nightlife to discover the most popular street-food stalls, bistros and restaurants where locals love to eat while learning more about the city and Indonesian food culture.	2x bus/walk
Wed, Jul 31, 2019			transfer day	day 5
			breakfast	hotel
morning			check-out, transfer to airport	2x bus transfer
			transfer to Singapore (duration approx. 3 hour)	air
			arrive Singapore	
early afternoon			transfer to hotel, check-in	2x bus transfer
			lunch: own arrangements	
afternoon			free to relax & explore the city recommendations: explore the bustling China Town Street Market in downtown Singapore or visit the most famous shopping street in Asia - Orchard Road!	
evening			cultural event: Magical Singapore by Night Explore the beauty of Singapore's night lights on this incredible evening tour! Experience the must-see Gardens by the Bay and soak in the music and lights of the Garden Rhapsody light show. Continue to the iconic Sky Park for a panoramic view of Marina Bay and Singapore's shining skyline. And what better way to finish than by boarding a River Taxi to Clarke Quay for one unforgettable night in this metropolis!	2x bus/walk

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Thu, Aug 01, 2019		Singapore - the business hub of Asia	day 6
		breakfast	hotel
morning		group A - visit: Singapore as a regional hub for oil trading and refining - local operations of a global Texas company <i>e.g. ExxonMobil Asia Pacific</i> management presentation, discussion	2x bus full day
		group B - visit: innovation models for consumer goods industry - local operations of a global Texas company <i>e.g. Kimberly Clark</i> management presentation, discussion	
		group lunch	restaurant
afternoon		group A - visit: manufacturing in the digital age - empowering creativity with unique software solutions <i>e.g. Autodesk</i> management presentation, discussion	
late afternoon		group B - visit: cloud wars - cloud computing as the new battleground for global tech giants <i>e.g. Microsoft Singapore</i> management presentation, discussion	
evening		networking event: meeting local business professionals & MBA students Meet new interesting people, improve your network and learn about their everyday life in Singapore in an informal casual setting. Don't forget your business cards!	2x bus transfer/bar

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Fri, Aug 02, 2019			from the big picture to the individual	day 7
		breakfast		hotel
morning		case study: in-house innovation strategies - incubating a successful FinTech start-up <i>e.g. DBS Bank</i> management presentation, case study, discussion		2x bus full day/(Singapore Management University)
late morning		case study: how PR work in Asia - tailoring a communication strategy for Asia markets <i>e.g. Hume Brophy</i> management presentation, case study, discussion		(Singapore Management University)
		lunch: own arrangements		
afternoon		volunteering experience: #metoo in Asian context - the position of women in Singapore society <i>e.g. Singapore Council of Women's Organisation (SCWO)</i> The SCWO is an organisation that runs multiple programmes to support women in need including a crisis centre that provides safe temporary refuge for women and children who are victims of family violence. Volunteer your time to lend support to the shelter by tutoring, training and mentoring the residents and spending time with the children.		
evening		farewell dinner with a scenic view of Singapore Wrap up your travels with a delicious meal as you say goodbye to your rewarding trip with the beautiful Marina Bay view.		2x bus transfer/restaurant
Sat, Aug 03, 2019			depart for USA	day 8
		breakfast		hotel
morning		check-out, transfer to airport		2x bus transfer
		depart for USA		air

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3. List of Services

/ ISP & Program Management

Management fee

Dedicated Program Manager* to prepare the program

Sourcing & contacting companies and speakers as outlined in the itinerary

Proposal & Program design & implementation

Password-protected, web-based support services

Pre-departure materials

/ Academics & Facilities

5 x company visit

1 x presentation

1 x panel discussion

2 x case study

1 x entrepreneurial labs

1 x networking event

1 x volunteering experience

1 x half-day conference room (max 4 hrs) including technical equipment, coffee break and **buffet lunch**

/ Accommodation

4 nights in a centrally-located **4* hotel in Jakarta** such as Millenium Hotel Sirih (www.millenniumhotels.com)

3 nights in a centrally-located **4* hotel in Singapore** such as Rendezvous hotel (www.rendezvoushotels.com)

- **9 twin rooms for 18 female students**
- **13 twin rooms for 26 male students**
- **1 double room for a married couple**
- **1 single room for an odd male student**
- **2 single rooms for the faculty/staff**

Please note: Should a single room be required (should you have an odd number of students or odd number of males/females) or requested (e.g. by individual students), single room supplement will be added to the trip cost – please see Additional Services for more information.

Breakfast, portorage, internet and all taxes included

**The hotels above are examples only and ISP guarantees the star rating, quality and location for the program.*

**Upgraded rooms for faculty members/administrators are not guaranteed, are based on availability and may be subject to additional charge.*

/ Meals

Welcome dinner – 3-course menu, and 2 drinks included

Farewell dinner – 3-course menu, and 2 drinks included

2 x group lunch – 2-course menu, and 2 soft drinks included

Refreshments for the networking event

/ Transportation / Air

Please note that international air (to/from your original starting point) is not included in the price given below, while airfare if required between cities during the time of your program is included. Current estimated price is USD 198 per ticket (incl. all taxes & surcharges). Should this cost change, the price below will need to be modified.

International air (if requested) is quoted separately.

Learn more



/ Transportation / Ground

- 4 x airport transfer – one way to or from the airport
- 3 x full-day bus use – 8 hours max, within city limits
- 3 x evening bus for use to and from evening activities

*Water on the bus included.

**2 coaches per each way

/ Cultural Events

- 1 x Pulau Seribu island hopping including a guide, a bus, entrance fees, and **group lunch**
- 1 x slum tour - the real Jakarta experience including a guide, and a bus
- 1 x Jakarta foodie tour including a guide, and a bus
- 1 x Magical Singapore by Night including a guide

/ On-the-ground Support

- 2 ISP Program Manager* to accompany the group throughout their stay
- 1 ISP Tour Coordinator* in each city to accompany the group throughout their stay excluding transfer between cities

/ Miscellaneous

- StudentZone mobile app
- Tips for guides and drivers

**ISP Program Manager is responsible for arranging the academic content of ISP programs. The ISP Program Manager typically handles all communication with our clients and oversees the trip coordination including logistics. The ISP Program Manager can accompany ISP programs.*

**ISP Travel Manager is responsible for logistical arrangements for ISP programs. The ISP Travel Manager works closely with The ISP Program Manager and in some cases communicates with clients regarding logistics arrangements. The ISP Travel Manager independently handles programs where ISP provides logistics support only. The ISP Travel Manager can accompany ISP programs.*

**ISP Tour Coordinator is a local tour guide responsible for accompanying ISP programs. The ISP Tour Coordinator speaks the local language and is familiar with the destination visited. The ISP Tour Coordinator is specifically trained by ISP to handle business school groups.*



4. Pricing

The price for this program is USD 2,520 per student *

*** based on 47 students and 2 faculty members/administrators traveling with the group**

Total program price is USD 118,440.

Note 1: The price above is based on the exact number of participants. Should the number of participants change before the cancellation conditions apply, the price per student/participant will be subject to change as well. The reason is that some of the services are charged per group (shared expenses) such as buses; ground assistance; conference facilities; academic content, etc. and therefore with less students we may need to charge higher fee per participant.

5. Additional Services

Single room supplement: **USD 550** per person per stay

(Additional single rooms are not guaranteed and are based on hotel availability.)

[Learn more](#)



9. Code of Conduct

The international trip should be considered a professional business trip which provides participants with the opportunity to explore new cultures while also extending their business networks. We require all participants to act respectfully & responsibly and to that end we require all participants to acknowledge and accept the following code of conduct:

1. Act responsibly and be a good representative of your country, university and group.
2. Act in compliance with local laws and customs.
3. Refrain from causing physical injury to yourself and others.
4. Refrain from causing damage to the property of others.
5. Respect the members of the group (e.g. by being punctual to & properly attired for all scheduled events).
6. Refrain from excessive consumption of alcohol. Individuals who are visibly suffering the after-effects of alcohol will be asked to remove themselves from that day's activities and may incur an academic penalty such as a lower grade or a loss of academic credit.
7. Preserve the quality and cleanliness of all facilities incl. hotels, restaurants, buses, etc.
8. Ensure that your actions do not negatively impact the learning, cultural experience or enjoyment for yourself and the rest of the group.
9. Attend and participate in all mandatory visits, events and activities.
10. Any expenses caused by reckless behavior will be charged directly to the participant.