



Sales Tax Exemption

Texas A&M University-Galveston is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M University-Galveston.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Apr 22, 2019	AB0444738	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
mey - Young, Marla	meyoung@tamu.edu	979.845.2139
Customer Contact:		
Name:	Sherry Parker	
Email:	PARKERS@TAMUG.EDU	
Phone:	+1 409-741-4331	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>

Supplier Information		Delivery Information	
Supplier Name	MATTER + FORM CONSULTING LLC	Delivery Address	
Address	610 W 110 STREET SUITE 3C NEW YORK, NY 10025 US	TAMUS Member:	10-Texas A&M at Galveston (10)
Phone	+1 646-330-2938	Attn	Sherry Parker
FOB / FREIGHT	Destination	Central Receiving Warehouse	
Pre-Pay & Add	Yes	1001 Texas Clipper Rd.	
Payment Terms	0, Net 30	Galveston, TX 77554	
Contract Number - Header	no value	United States	
Contract Number - Line	no value	Delivery Information	
Quote number		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Attachments for supplier

Proposal for TAMU...

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	110	TAMUG Terms & Conditions	Terms & Conditions - Texas A&M University Galveston -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/ From this website please select "Texas A&M University Galveston" from the drop-down menu.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 2	Month 1 - Services to accomplish the work plan outlined above to be inclusive of travel expenses.	Na		33,000.00 USD	1	33,000.00 USD

Required Delivery Date		May 18, 2019				
2 of 2	Month 2 - Services to accomplish the work plan outlined above to be inclusive of travel expenses.	Na		16,000.00 USD	1	16,000.00 USD
	Required Delivery Date Jun 1, 2019					
Total						49,000.00 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu. Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University Galveston-Accounts Payable ***Do Not Mail Invoices*** Email invoices to acctspay@tamu.edu P.O. Box 1675 Galveston, TX 77553 United States</p>