



Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
May 6, 2019	AB0448225	0
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
cjt - Toler, Cherise	ctoler@tamu.edu	979.845.5887
Customer Contact:		
Name:	Diane Johnson	
Email:	DJOHNSON@MAYS.TAMU.EDU	
Phone:	+1 979-862-4078	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>

Supplier Information		Delivery Information	
Supplier Name	HBI OFFICE SOLUTIONS INC	Delivery Address	
Address	308 HWY 75 NORTH STE B HUNTSVILLE, TX 77320 US	TAMUS Member:	02-Texas A&M University (02)
Phone	+1 936-295-4592	Attn	John Norton
Fax	+1 936-295-5264	Business Admin-Dean	
FOB / FREIGHT	Destination	Wehner Bldg.	
Pre-Pay & Add	No	Room	241
Payment Terms	0, Net 30	4113 TAMU	
Contract Number - Header	no value	College Station, TX 77843-4113	
Contract Number - Line	no value	United States	
Quote number		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

Shipping Instructions

Note to Supplier

Per E&I Contract# CNR01146
Quote# 20948

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
	102	TAMU Terms & Conditions	Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/ From this website please select "Texas A&M University" from the drop-down menu.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price

1 of 3	Steelcase Series 1; Chair-TaskBack Finish: 3D Microknit 5T29 - GRAPHITEBack Color Scheme: Non-Contrasting Outer BackOuter Back Finish: Plastic - PG1 6295 -NEAR BLACKSeat Finish: Buzz2 5F07 - BLUEFrame Finish: Plastic - PG1 6205 - BLACKArm Type: Height,W	435A00-6	EA	341.89 USD	48 EA	16,410.72 USD
	Supplier Part BID=539879:::ITM=221738:::RID=0:::DLR=212 Auxiliary ID					
		Manufacturer Part ID 435A00				
2 of 3	Steelcase Series 1; Stool-TaskBack Finish: 3D Microknit 5T29 - GRAPHITEBack Color Scheme: Non-Contrasting Outer BackOuter Back Finish: Plastic - PG1 6295 -NEAR BLACKSeat Finish: Buzz2 5F07 - BLUEFrame Finish: Plastic - PG1 6205 - BLACKArm Type: Height,W	435B00-7	EA	429.57 USD	1 EA	429.57 USD
	Supplier Part BID=539879:::ITM=221739:::RID=0:::DLR=212 Auxiliary ID					
		Manufacturer Part ID 435B00				
3 of 3	Steelcase Series 1; Chair-TaskBack Finish: 3D Microknit 5T29 - GRAPHITEBack Color Scheme: Non-Contrasting Outer BackOuter Back Finish: Plastic - PG1 6295 -NEAR BLACKSeat Finish: Buzz2 5F07 - BLUEFrame Finish: Plastic - PG1 6205 - BLACKArm Type: Height,W	435A00-8	EA	341.89 USD	50 EA	17,094.50 USD
	Supplier Part BID=539879:::ITM=221740:::RID=0:::DLR=212 Auxiliary ID					
		Manufacturer Part ID 435A00				
Total						33,934.79 USD

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&M University-Accounts Payable ***Do Not Mail Invoices*** Email invoices to invoices@tamu.edu 750 Agronomy Road - Suite 3101 6000 TAMU College Station, TX 77843-6000 United States</p>