



## Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

| Purchase Order  |                        |                           |
|---|------------------------|---------------------------|
| Purchase Order Date   | PO/Reference No.       | Revision No.              |
| <b>May 30, 2019</b>   | <b>AB0454118</b>       | <b>0</b>                  |
| <b>Contact instructions for questions regarding this Purchase Order:</b><br>If Buyer Contact information is listed below, please contact the Buyer.<br>If not, please contact the Customer. |                        |                           |
| <b>Buyer Contact:</b>   |                        |                           |
| <b>Buyer</b>  | <b>Buyer Email</b>     | <b>Buyer Phone Number</b> |
| cjt - Toler, Cherise  | ctoler@tamu.edu        | 979.845.5887              |
| <b>Customer Contact:</b>  |                        |                           |
| Name:   | Diane Johnson          |                           |
| Email:  | DJOHNSON@MAYS.TAMU.EDU |                           |
| Phone:  | +1 979-862-4078        |                           |

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>**

| Supplier Information     |   | Delivery Information           |                              |
|--------------------------|---|--------------------------------|------------------------------|
| Supplier Name            | HBI OFFICE SOLUTIONS INC                          | <b>Delivery Address</b>        |                              |
| Address                  | 308 HWY 75 NORTH STE B<br>HUNTSVILLE, TX 77320 US | TAMUS Member:                  | 02-Texas A&M University (02) |
| Phone                    | +1 936-295-4592                                   | Attn                           | Ed Segura                    |
| Fax                      | +1 936-295-5264                                   | Business Admin-Dean            |                              |
| FOB / FREIGHT            | Destination                                       | Wehner Bldg.                   |                              |
| Pre-Pay & Add            | No  | Room                           | 158                          |
| Payment Terms            | 0, Net 30   | 4113 TAMU                      |                              |
| Contract Number - Header | E&I CNR01146                                      | College Station, TX 77843-4113 |                              |
| Contract Number - Line   | <i>no value</i>                                   | United States                  |                              |
| Quote number             |   | <b>Delivery Information</b>    |                              |
|                          |   | Required Delivery Date         |                              |
|                          |   | Ship Via                       | Best Carrier-Best Way        |

### Notes to Supplier

#### Shipping Instructions

Note to Supplier

Per E&I Contract# CNR01146  
Quote#21278

#### PO Clauses

|        |     |                                     |  |
|--------|-----|-------------------------------------|--|
| Header | 001 | No Collect Freight Charges Accepted | Neither COD nor "Collect" freight or handling charges will be accepted.  |
|        | 102 | TAMU Terms & Conditions             | Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: <a href="http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/">http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/</a> From this website please select "Texas A&M University" from the drop-down menu. |

| Line No. | Product Description  | Catalog No. | Size / Packaging | Unit Price | Quantity | Ext. Price |
|----------|--|-------------|------------------|------------|----------|------------|
| 1 of 4   | Campfire; Seating-Big LoungeUPHLSTRY:59DH GRADED IN PR. GRP. | TS3BC-21    | EA               | 1,862.00   | 3 EA     | 5,586.00   |

|        |  |  |    |                 |       |                      |
|--------|--|--|----|-----------------|-------|----------------------|
|        | 8 DESIGNTEX Purchaser: VENDOR Pattern: ROTARY -3497 Color: MULBERRY -906 Direction: VERTICAL   |  |    | USD             |       | USD                  |
|        | Supplier Part<br>Auxiliary ID  | BID=543942::ITM=223851::RID=0::DLR=212 |    |                 |       |                      |
|        |  | Manufacturer Part ID TS3BC             |    |                 |       |                      |
| 2 of 4 | i2i; Chair-Collaborative lounge, Sewn,Tablet armBACK :5066 MALTPLASTIC :6249 PLATINUM SOLIDTOP-SURF:2885 DUNEUPHLLSTRY:5W48 SEPIAOPTIONS * * OPTIONS * *BASE_OPT *OPT:BASE OPTIONSMOBILE 2 GLIDES AND 2 ROLLERSCYL_OPT *OPT:CYLINDER OPT | 416911T-22                             | EA | 1,403.50<br>USD | 12 EA | 16,842.00<br>USD     |
|        | Supplier Part<br>Auxiliary ID  | BID=543942::ITM=223852::RID=0::DLR=212 |    |                 |       |                      |
|        |  | Manufacturer Part ID 416911T           |    |                 |       |                      |
| 3 of 4 | Campfire; Slim Table-Standing height,18D x 60W x 42HBASIC :4799 PLATINUM METALLICFOOTSHLF:4799 PLATINUM METALLICGROMMET :6249 PLATINUM SOLIDOPTIONS * * OPTIONS * *TOP OPT *OPT:TOP SELECTIONHPL TOP HPL TOPTOP-SURF TOP SURFACELAMIN    | TS4TPSTS60-23                          | EA | 1,067.71<br>USD | 2 EA  | 2,135.42<br>USD      |
|        | Supplier Part<br>Auxiliary ID  | BID=543942::ITM=223853::RID=0::DLR=212 |    |                 |       |                      |
|        |  | Manufacturer Part ID TS4TPSTS60        |    |                 |       |                      |
| 4 of 4 | Enea Lottus; Stool-Counter height,Post baseFOOTRING:PTMF PAINT TO MATCH FRAMEMTLFRAME:4063 COOL GREY TEXTUREDPPOLYPROP:0017 COOL GREY  | COEL700-24                             | EA | 563.79<br>USD   | 4 EA  | 2,255.16<br>USD      |
|        | Supplier Part<br>Auxiliary ID  | BID=543942::ITM=223854::RID=0::DLR=212 |    |                 |       |                      |
|        |  | Manufacturer Part ID COEL700           |    |                 |       |                      |
| Total  |  |  |    |                 |       | <b>26,818.58 USD</b> |

| Billing Information  | Billing Address   |
|--|---|
| <p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.</p> <p>Invoice must include the PO/Reference number shown above.</p> | <p>Texas A&amp;M University-Accounts Payable</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to invoices@tamu.edu</p> <p>750 Agronomy Road - Suite 3101</p> <p>6000 TAMU</p> <p>College Station, TX 77843-6000</p> <p>United States</p> |