

Event Summary - Furnish and Installation of AV System Upgrades for Classrooms & Teaching Labs

| | | | |
|------------------|-------------------|-----------------|------------------|
| Type | Invitation to Bid | Number | 02QATAR-ITB-1090 |
| Stage Title | - | Organization | TAMU |
| Currency | US Dollar | Event Status | Awarded |
| Work Group | TAMU-Qatar | Exported on | 7/2/2019 |
| Exported by | Patricia Winkler | For Requisition | 113583934 |
| Created Document | 119785563 | Estimated Value | 687,372.54 USD |
| Payment Terms | - | | |

Bid and Evaluation

| | | | |
|------------------|-------|-------------------------|----|
| Respond by Proxy | Allow | Use Panel Questionnaire | No |
| Sealed Bid | Yes | Auto Score | No |
| | | Cost Analysis | No |
| Alternate Items | No | | |

Visibility and Communication

Visible to Public Yes


Enter a short description for this public event

Furnish and Installation of AV System Upgrades for eight (8) classrooms and eleven (11) teaching labs located on the Texas A&M University at Qatar campus in Doha, Qatar.

Commodity Codes

None Added

Event Dates

| | |
|--------------|---|
| Time Zone | CDT/CST - Central Standard Time (US/Central) |
| Released | - |
| Open | 2/21/2019 12:00 AM CST |
| Close | 3/25/2019 2:00 PM CDT |
| Sealed Until | 3/25/2019 2:00 PM |
| |  Show Sealed Bid Open Date to Supplier |
| Q&A Close | 3/25/2019 2:00 PM CDT |

Description

Furnish and Installation of AV System Upgrades for eight (8) classrooms and eleven (11) teaching labs located on the Texas A&M University at Qatar campus in Doha, Qatar.

Site Visit -

Attention all interested bidders – there is a scheduled site visit on March 4, 10:00 a.m. (Doha time) of the installation site. All interested bidders interested in attending the site visit, please contact TAMU-Qatar Business Office at purchasing@qatar.tamu.edu to obtain additional information on attending the site visit. All bidders must reach out to TAMU – Qatar before they can attend the site visit – for security purposes on campus, we must have a complete record of all attending the meeting.

Split Award:

Texas A&M University reserves the right to award all to one vendor or make a split award to two or more vendors - depending on the best value for the university.

Attention Bidders:

Texas A&M, Procurement Services is transitioning to an E-commerce system for all invitation for bids and purchase orders. We are asking all vendors to take a few moments and register as one of our vendors. This will allow you to respond to our bid invitations electronically as well as view other bid opportunities.

Please visit the following website to register:

<https://bids.scquest.com/apps/Router/PublicEvent?CustomerOrg=TAMU>

If you have any questions in reference to registrations, please contact us at 979-845-2325.

All invitation for bid documents not submitted electronically via the AggieBid system will only be accepted via the following methods:

- Email - tamuaggiebid@tamu.edu
- Express Mail (FedEx, UPS, etc.)
- US Postal Service
- Hand Delivered

All invitation for bid documents not submitted electronically via the AggieBid system must be returned on our form.

As a bidder responding to this invitation upon submission of your response, regardless of the format of your submission, you and the entity you represent are agreeing to the terms and conditions presented here as well as the TAMU terms and conditions located

at http://purchasing.tamu.edu/media/123743/bid_tamu.pdf

Physical Address:

Texas A&M University
Procurement Services
Agronomy Road
College Station TX 77843-1477
Fax - 979-845-3800

NOTE: If responding manually, please submit with your bid response a W9. This will allow us to enter your company into our bid system and include your response on the electronic tabulation.

Stage Description

No description available.

1 ★ Instructions To Supplier :

Please acknowledge that additional terms and conditions have been reviewed.

Prerequisite Content:

Note To Bidders

Site Visit

Attention all interested bidders – there is a scheduled site visit on March 4, 10:00 a.m. (Doha time) of the installation site. All interested bidders interested in attending the site visit, please contact TAMU-Qatar Business Office at purchasing@qatar.tamu.edu to obtain additional information on attending the site visit.

All bidders must reach out to TAMU – Qatar before they can attend the site visit – for security purposes on campus, we must have a complete record of all attending the meeting.

Award

The award shall be made based on the following "Best Value Criteria". Texas A&M reserves the right to consider the following and any other factor deemed necessary to evaluate the offer and determine the "Best Value" for the University.

- Vendor's ability to meet the minimum specifications;
- Delivery requirement;
- Experience/past experience with vendor;
- The quality, availability and adaptability of equipment offered to required application.
- Quality of performance of previous services;
- Insurance Requirement;
- Warranty Terms;
- The acquisition price.

Texas A&M University reserves the right to accept or reject any or all bids, to waive informalities and technicalities, to accept the offer considered the most advantageous to the University

Certification

I certify that I have read and agree to the terms above.

Supplier Must Also Upload a File:

No

Buyer Attachments

| | | |
|---|---|---|
| Detailed Specifications | 02Qatar-ITB-1090.docx | ../Attachments/02Qatar-ITB-1090.docx |
| Insurance Requirements | Attachment A - Insurance Requirement 2-12-16.docx | ../Attachments/Attachment A - Insurance Requirement 2-12-16.docx |
| HUB Subcontracting Plan | HUB Subcontracting Plan Form - TAMU 10-16.pdf | ../Attachments/HUB Subcontracting Plan Form - TAMU 10-16.pdf |
| TAMU Standard Terms & Conditions | | http://purchasing.tamu.edu/media/123743/bidtamupdf |
| Addendum | Addendum 1 - 02QATAR-ITB-1090.pdf | ../Attachments/Addendum 1 - 02QATAR-ITB-1090.pdf |
| Addendum 2 | Addendum 2 for 02Qatar-ITB-1090.doc | ../Attachments/Addendum 2 for 02Qatar-ITB-1090.doc |

Page 1

Group 1

-
- | | | |
|-----|--|---|
| 1.1 | Payment Terms - Quote 100% Net 30 Upon Receipt, Installation and Acceptance. If quoting as specified, type "Agreed" in the required field. If quoting otherwise, indicate here-in. Text (Single Line) | ★ |
| 1.2 | INDICATE CURRENCY QUOTED: NON-QATAR VENDORS: Please bid in your local currency (bank account currency). FOR QATAR VENDORS, Please bid in Qatari Riyals (QAR). Text (Single Line) | ★ |
| 1.3 | Vendor Contact: Provide contact information for the individual that will be servicing this account - Contact Name, Telephone & Fax Number and Email address. Text (Multi-Line) | ★ |
| 1.4 | Insurance Requirement - have you provided proof of insurance as requested within the detailed specifications? If no - why not Yes/No | ★ |
| 1.5 | Have you attached your mandatory HUB Subcontracting Plan? If not - your entire response will be disqualified. Yes/No | ★ |
| 1.6 | Incoterm - indicate incoterm offered - DAP, DPP, EXW, etc. Provide estimated shipping cost Text (Single Line) | ★ |
| 1.7 | Product Offered - indicate brand/manufacture of product(s) offered. If offering other than specified, bidders shall submit descriptive literature with bid response. Text (Multi-Line) | ★ |

Product Line Items

★ Required Product Line Items

Group P1

| # | Item Name, Commodity Code, Description | ★ | Qty. | UOM | Target Price | Allow Alternates | Requested Delivery |
|-------|--|---|------|-----------|--------------|------------------|--------------------|
| P1.1 | Projection Screen 43210000 - Computer Equipment and Accessories 5760 <\$500, 5787 <\$5k, 8435 / Projection Screen, as per attached detailed specifications. | ★ | 16 | EA - Each | - | | - |
| P1.2 | Laser Projector 43210000 - Computer Equipment and Accessories 5760 <\$500, 5787 <\$5k, 8435 / Dell S718QL - Advanced 4K Laser Projector, as per detailed specifications | ★ | 16 | EA - Each | - | | - |
| P1.3 | Wall Mount 31162506 - Wall mount bracket 4075 / Chief WM210AUS - Ultra Short Throw Wall Mount (Dual Stud), as per detailed specifications | ★ | 16 | EA - Each | - | | - |
| P1.4 | eBUS Button Panel 45111600 - Projectors and supplies 5752 <\$500, 5787 <\$5k, 8424 / Extron EBP 110 D(60-1190-01) eBUS Button Panel with 10 Buttons - Decorator-Style, Black and White, as per detailed specifications | ★ | 16 | EA - Each | - | | - |
| P1.5 | Custom Buttons 39122216 - Push button switch 4075 / Extron Dual Button-Custom Buttons for the Button Panel (Dual button-5 Nos), as per detailed specifications | ★ | 16 | EA - Each | - | | - |
| P1.6 | Lectern - Pro Touchpanel 26121630 - Cable accessories 4075 / Extron TLP PRO 75C - 7" Cable Cubby TouchLink Pro Touchpanel with Cable Access, as per detailed specifications | ★ | 8 | EA - Each | - | | - |
| P1.7 | Lectern - Touchpanel 39121031 - Power supply outlet strip 5752 <\$5k, 8250 / Extron XTP PI 100 Power Supply for the Touchpanel, as per detailed specifications | ★ | 8 | EA - Each | - | | - |
| P1.8 | Lectern - Microphone 52161520 - Microphones 5760 <\$5k, 8424 / Audiotechnica ES915ML18 MicroLine (Shotgun) condenser gooseneck microphone, as per detailed specifications | ★ | 8 | EA - Each | - | | - |
| P1.9 | Lectern - Document Camera 45121520 - Web cameras 5752 <\$500, 5781 <\$5k, 8424 / Elmo MX-P Ultra Compact Portable Document Camera, HDMI, as per detailed specifications | ★ | 8 | EA - Each | - | | - |
| P1.10 | Video System - Switcher 52161540 - Video switchers 5752 <\$5k, 8424 / Extron DTP CrossPoint 86 4K IPCP SA (60-1382-22A) 8x6 Seamless 4K Scaling Presentation Matrix Switcher, as per detailed specifications | ★ | 8 | EA - Each | - | | - |
| P1.11 | Video System - Camera 45121504 - Digital cameras 5752 <\$500, 5781 <\$5k, 8424 / Panasonic AW-HE40H PTZ Camera with HDMI, as per detailed specifications | ★ | 8 | EA - Each | - | | - |
| P1.12 | Video System - Receiver 52161521 - Multimedia receivers 5752 <\$5k, 8424 / Extron DTP HDMI 4K 230 Rx DTP Receiver for HDMI, as per detailed specifications | ★ | 16 | EA - Each | - | | - |
| P1.13 | Audio System - Microphone System 52161551 - Wireless microphone and instrument amplification system 5752 <\$500, 5780 <\$5k, 8424 / Audiotechnica ATW-2110A/P2 Wireless Microphone System, as per detailed specifications | ★ | 8 | EA - Each | - | | - |
| P1.14 | Audio System - Rack Mount Hardware Kit 24102001 - Rack systems for rack mount electronic equipment 5753 <\$5k, 8425 / Audiotechnica ATW-RM1 Rack mount hardware kit, as per detailed specifications | ★ | 8 | EA - Each | - | | - |
| P1.15 | Audio System - Charger | ★ | 8 | EA - Each | - | | - |

52161551 - Wireless microphone and instrument amplification system | 5752 <\$500, 5780 <\$5k, 8424 / Audiotechnica ATW-CHG2 Charger, as per detailed specifications.

| | | | | | | |
|-----------|---|---|----|-----------|---|---|
| P1.1 6 | Audio System - SpeedMount | ★ | 8 | PR - Pair | - | - |
| | 23153407 - Surface mount device 5753 <\$5k, 8425 / Extron SM 26T60-1308-13 SpeedMount Two-Way Surface Mount Speakers, as per detailed specifications | | | | | |
| P1.1 7 | Installation - Regulator | ★ | 8 | EA - Each | - | - |
| | 39121635 - Voltage regulator 4075 / Furman P-1400 AR E Voltage Regulator, as per detailed specifcaitons | | | | | |
| P1.1 8 | Installation - 16RU | ★ | 8 | EA - Each | - | - |
| | 52161600 - Audio visual equipment accessories 5752 / AvinED IPD70-RR-R-MEL standard fixed front & rear 16RU in podium, as per detailed specifications | | | | | |
| P1.1 9 | Installation - Cables, Connectors & Misc. Hardware | ★ | 8 | EA - Each | - | - |
| | 39121438 - Automatic wire or cable connector 4075 / Cables, Connectors & Misc. Hardware, per detailed specifications | | | | | |
| P1.2 0 | Installation Services | ★ | 8 | EA - Each | - | - |
| | 99900294 - Other Contracted Services - no specific comm code available 5670 / Installation Services - including Removing old equipment/cables, Installation, Testing,Commissioning, Project Management and Programming Charges, as per detailed specifications. | | | | | |
| P1.2 1 | Installation - Civil & Associate Works | ★ | 8 | EA - Each | - | - |
| | 99900294 - Other Contracted Services - no specific comm code available 5670 / Civil & Associate Works, as per detailed specifications | | | | | |
| P1.2 2 | Teaching Labs - Projection Screen | ★ | 11 | EA - Each | - | - |
| | 45111600 - Projectors and supplies 5752 <\$500, 5787 <\$5k, 8424 / Da-Lite 39156ELS Projection Screen, as per detailed specifications | | | | | |
| P1.2 3 | Teaching Laabs - Projector | ★ | 11 | EA - Each | - | - |
| | 43210000 - Computer Equipment and Accessories 5760 <\$500, 5787 <\$5k, 8435 / Dell S718QL Advanced 4K Laser Projector, as per detailed specifications | | | | | |
| P1.2 4 | Teaching Labs - Wall Mount | ★ | 11 | EA - Each | - | - |
| | 31162506 - Wall mount bracket 4075 / Chief WM210AUS Ultra Short Throw Wall Mount, as per detailed specifications | | | | | |
| P1.2 5 | Teaching Labs - eBUS Button Panel | ★ | 11 | EA - Each | - | - |
| | 45111600 - Projectors and supplies 5752 <\$500, 5787 <\$5k, 8424 / Extron EBP 110 D(60-1190-01)eBUS Button Panel with 10 Buttons, as per detailed specifications | | | | | |
| P1.2 6 | Teaching Labs - Custom Buttons | ★ | 11 | EA - Each | - | - |
| | 39122216 - Push button switch 4075 / Extron Dual Button-Custom Buttons for the Button Panel, as per detailed specifications | | | | | |
| P1.2 7 | Teaching Labs - Voltage Regulator | ★ | 11 | EA - Each | - | - |
| | 39121635 - Voltage regulator 4075 / Furman P-1400 AR E Voltage Regulator, as per detailed specifications. | | | | | |
| P1.2 8 | Teaching Labs - Cables, Connectors & Misc. Hardware | ★ | 11 | EA - Each | - | - |
| | 39121438 - Automatic wire or cable connector 4075 / Cables, Connectors & Misc. Hardware, as per detailed specifications | | | | | |
| P1.2 9 | Teaching Labs - Installation Services | ★ | 11 | EA - Each | - | - |

99900294 - Other Contracted Services - no specific comm code available | 5670 / Installation, Testing, Commissioning, Project Management and Programming Charges, as per detailed specifications.

| | | | | | | |
|-----------|--|---|----|-----------|---|---|
| P1.3 0 | Teaching Labs - Civil & Associate Works | ★ | 11 | EA - Each | - | - |
|-----------|--|---|----|-----------|---|---|

99900294 - Other Contracted Services - no specific comm code available | 5670 / Civil & Associate Works, as per detailed specifications.

| | | | | | | |
|-----------|----------------|---|---|----------|---|---|
| P1.3 1 | Shipping Terms | ★ | 1 | LO - Lot | - | - |
|-----------|----------------|---|---|----------|---|---|

Indicate Incoterm Offered and provide estimated cost.

Service Line Items

There are no Items added to this event.

Reference AggieBid # 02QATAR-ITB-1090
AV SYSTEM UPGRADE for 8 Classrooms and 11 Teaching Labs

| Item # | Item & Description | Qty | Unit | Unit Price | Extension | Delivery (Days) |
|--------|--|-----|------|------------|-----------|-----------------|
| | <p>Upon award, item will be for use and delivery to the Texas A&M University at Qatar campus located in Doha, Qatar.</p> <p>Shipping Terms for Non Doha vendors: Incoterm - DAP (Delivery at Place), Vendor will deliver the goods DOOR-TO-DOOR to TAMUQ excluding Duties & Taxes and Including Custom Clearance. TAMUQ is responsible for Duties, Taxes, Legalization and Bayan.</p> <p>Shipping Terms for Doha vendors: Incoterm - DDP (Delivery Duty Paid), Vendor will deliver the goods DOOR-TO-DOOR to TAMUQ including Duties, Taxes and Customs Clearance. No additional charge will to T AMUQ.</p> <p>For shipping terms DDP: Qatar Customs have implemented an automated electronic clearance process called "Single Window" and all incoming shipment will be subject to BAYAN & Admin Charge. For shipping terms DDP, all customs chargers will be borne by the vendor. TAMUQ will not be responsible for these charges with your shipping agent</p> <p>For any shipping related concerns, please contact: shippingreceiving@qatar.tamu.edu</p> <p>PLEASE NOTE (for reference only): Qatar Customs requires ALL original shipping documents (depending on which shipment mode) as per below list. Please check and confirm with your shipping agent if these documents are required to be provided to their local clearing agent to clear the shipment from Qatar Customs:</p> <ul style="list-style-type: none"> • Original Certificate of Origin stamped from Chamber of Commerce • Original Commercial Invoice stating each item (price/original made/quantity) stamped from Chamber of Commerce • Packing List | | | | | |

1477 TAMU
P.O. Box 30013
College Station, TX 77842-3013

Tel. 979.845.4570 Fax. 979.845.3800
<http://purchasing.tamu.edu>

| Item # | Item & Description | Qty | Unit | Unit Price | Extension | Delivery (Days) |
|--------|--|-----|------|------------|-----------|-----------------|
| | <ul style="list-style-type: none"> Airway Bill <p>All information MUST be the same on each of the above documents. If information is different, the shipment will not clear Qatar Customs.</p> <p>Payment Terms: 100% Net 30 upon receipt of goods, invoice, completion of installation, acceptance, whichever is later.</p> <p>Items to be shipped to Texas A&M University at Qatar, Doha, Qatar.</p> <p>*****</p> <p>INDICATE CURRENCY QUOTED: NON-QATAR VENDORS: Please bid in your local currency (bank account currency).</p> <p>FOR QATAR VENDORS, Please bid in Qatari Riyals (QAR).</p> <p>*****</p> <p style="text-align: center;">Site Visit</p> <p>Attention all interested bidders – there is a scheduled site visit on March 4, 10:00 a.m. (Doha time) of the installation site. All interested bidders interested in attending the site visit, please contact TAMU-Qatar Business Office at purchasing@qatar.tamu.edu to obtain additional information on attending the site visit.</p> <p>All bidders must reach out to TAMU – Qatar before they can attend the site visit – for security purposes on campus, we must have a complete record of all attending the meeting.</p> | | | | | |
| | ***AV SYSTEM UPGRADE FOR 8 CLASSROOMS (Room Nos 114, 115, 116, 117, 209, 210, 211 and 212)*** | | | | | |
| | SCREENS | | | | | |
| 1. | Projection Screen, Motorized CONTOUR TNSD 119D HD1.1220 Da-Lite 39156ELS Warranty: 5 years | 16 | EA | | | |
| 2 | Advanced 4K Laser Projector Dell S718QL Warranty: 2 years | 16 | EA | | | |

| Item # | Item & Description | Qty | Unit | Unit Price | Extension | Delivery (Days) |
|---------------------|--|-----|------|------------|-----------|-----------------|
| 3 | Ultra Short Throw Wall Mount (Dual Stud) Chief WM210AUS Warranty: 3 years | 16 | EA | | | |
| 4 | eBUS Button Panel with 10 Buttons Decorator-Style Black and White Extron EBP 110 D (60-1190-01) Warranty: 3 years | 16 | EA | | | |
| 5 | Custom Buttons for the Button Panel (Dual button-5 Nos) Extron Dual Button-Custom Warranty: 3 years | 16 | EA | | | |
| LECTERN | | | | | | |
| 6 | 7" Cable Cubby TouchLink Pro Touchpanel with Cable Access Enclosure for AV Connectivity, AC Power (Multi-Region), USB Charging Port, and 1xHDMI Retractor Cable 90cm Extron TLP PRO 75C Warranty: 3 years touchpanel display and overlay components are covered for 1 year | 8 | EA | | | |
| 7 | Power Supply for the Touchpanel Extron XTP PI 100 Warranty: 3 years | 8 | EA | | | |
| 8 | MicroLine (Shotgun) condenser gooseneck microphone Audiotechnica ES915ML18 Warranty: 3 years | 8 | EA | | | |
| 9 | <i>EXISTING Interactive Display at TAMUQ</i> <i>*Informational purposes only*</i> | 8 | EA | | | |
| 10 | Ultra Compact Portable Document Camera, HDMI Elmo MX-P Warranty: 2 years | 8 | EA | | | |
| VIDEO SYSTEM | | | | | | |
| 11 | 8x6 Seamless 4K Scaling Presentation Matrix Switcher with DTP Extension, Control Processor with Link License Extron DTP CrossPoint 86 4K IPCP SA (60-1382- 22A) Warranty: 3 years | 8 | EA | | | |

| Item # | Item & Description | Qty | Unit | Unit Price | Extension | Delivery (Days) |
|---|---|-----|------|------------|-----------|-----------------|
| 12 | PTZ Camera with HDMI Output Panasonic AW-HE40H Warranty: 2 years | 8 | EA | | | |
| 13 | DTP Receiver for HDMI Extron DTP HDMI 4K 230 Rx Warranty: 3 years | 16 | EA | | | |
| 14 | <i>Echo 360 Lecture Capture Device – Existing at TAMUQ</i> <i>*Informational purposes only*</i> | 1 | EA | | | |
| 15 | <i>PC with 2 HDMI Out – Existing at TAMUQ</i> <i>*Informational purposes only*</i> | 1 | EA | | | |
| AUDIO SYSTEM | | | | | | |
| 16 | Wireless Microphone System, Lapel UniPak system with AT831cW Audiotechnica ATW-2110A/P2 Warranty: 2 years | 8 | EA | | | |
| 17 | Rack mount hardware kit, brings antennas to the front for improved reception Audiotechnica ATW-RM1 Warranty: 2 years | 8 | EA | | | |
| 18 | Charger for the Wireless Microphones Audiotechnica ATW-CHG2 Warranty: 2 years | 8 | EA | | | |
| 19 | SpeedMount Two-Way Surface Mount Speakers with 6.5" Woofer, Transformer White Extron SM 26T60-1308-13 Warranty: 5 years | 8 | Pair | | | |
| INSTALLATION & MISCELLANEOUS | | | | | | |
| 20 | Voltage Regulator Furman P-1400 AR E Warranty: 3 years | 8 | EA | | | |
| 21 | Standard fixed front & rear 16RU in podium) standard melamine finish AvinED IPD70-RR-R-MEL Warranty: 3 years | 8 | EA | | | |
| 22 | Cables, Connectors & Misc. Hardware Warranty: 3 years | 8 | EA | | | |

| Item # | Item & Description | Qty | Unit | Unit Price | Extension | Delivery (Days) |
|--------|---|-----|------|------------|-----------|-----------------|
| 23 | Removing old equipment/cables, Installation, Testing, Commissioning, Project Management and Programming Charges | 8 | EA | | | |
| 24 | Civil & Associate Works | 8 | EA | | | |
| | **SUPPLY & INSTALLATION OF AV SYSTEM UPGRADE IN 11 NOS TEACHING LABS** | | | | | |
| 25 | Projection Screen, Motorized, CONTOUR TNSD 119D HD1.1220 Da-Lite 39156ELS Warranty: 5 years | 11 | EA | | | |
| 26 | Advanced 4K Laser Projector Dell S718QL Warranty: 2 Years | 11 | EA | | | |
| 27 | Ultra Short Throw Wall Mount (Dual Stud) Chief WM210AUS Warranty: 3 Years | 11 | EA | | | |
| 28 | eBUS Button Panel with 10 Buttons - Decorator-Style, Blackand White Extron EBP 110 D(60-1190-01) Warranty: 3 Years | 11 | EA | | | |
| 29 | Custom Buttons for the Button Panel (Dual button-5 Nos) Extron Dual Button-Custom Warranty: 3 Years | 11 | EA | | | |
| 30 | <i>EXISTING Interactive Display at TAMUQ</i> <i>*Informational purposes only*</i> | | | | | |
| 31 | <i>7 PC with HDMI Out – Existing at TAMUQ</i> <i>*Informational purposes only*</i> | | | | | |
| 32 | Voltage Regulator Furman P-1400 AR E Warranty: 3 Years | 11 | EA | | | |
| 33 | Cables, Connectors & Misc. Hardware | 11 | EA | | | |
| 34 | Installation, Testing, Commissioning, Project Management and Programming Charges (Existing program has to be provided by TAMUQ) | 11 | EA | | | |

| Item # | Item & Description | Qty | Unit | Unit Price | Extension | Delivery (Days) |
|--------|---|-----|------|------------|-----------|-----------------|
| 35 | Civil & Associate Works | 11 | EA | | | |
| 36 | Shipping to TAMUQ Indicate if EXW, DAP or DDP | 1 | LOT | | | |
| | <p>Note To Bidders:</p> <p>Insurance Requirement</p> <p>The successful vendor will, at its sole cost and expense, acquire and maintain in effect during the period of the Agreement, general and professional liability insurance and any employee compensation insurance as may be required by the laws of the country in which the successful vendor is organized.</p> <p>Bidders shall submit a copy of insurance certificate with bid response for review by System Office of Risk Management with bid response.</p> <p>Warranty Terms:</p> <p>Bidders shall indicate warranty terms on product offered and installed:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Product Offered:</p> <p>Bidders shall indicate product(s) offered:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Award</p> <p>The award shall be made based on the following "Best Value Criteria". Texas A&M reserves the right to consider the following and any other factor deemed necessary to evaluate the offer and determine the "Best Value" for the University.</p> <p>-Vendor's ability to meet the minimum specifications;</p> <p>-Delivery requirement;</p> <p>-Experience/past experience with vendor;</p> <p>-The quality, availability and adaptability of equipment offered to required application.</p> | | | | | |

| Item # | Item & Description | Qty | Unit | Unit Price | Extension | Delivery (Days) |
|--------|---|-----|------|------------|-----------|-----------------|
| | <p>-Quality of performance of pervious services; -Insurance requirement; -Warranty terms; -The acquisition price.</p> <p>Texas A&M University reserves the right to accept or reject any or all bids, to waive informalities and technicalities, to accept the offer considered the most advantageous to the University</p> | | | | | |

ADDENDUM #1

DATE: March 11, 2019

REFERENCE: Texas A&M University Bid Invitation: 02QATAR-ITB-1090
Scheduled Bid Opening Date: 03/18/2019 at 2:00 p.m. CST

Please make the following changes, additions or deletions to the above referenced bid.

ADDITIONAL INFORMATION:

See attached for additional information; questions and answers; Classroom Scope of Work and Drawings.

Please acknowledge receipt of the Addendum by signing and returning with your bid. We regret any inconvenience which may be caused as a result of this addendum.

Sincerely,



Marla E. Young
Buyer

Company Name

Authorized Signature

Date

P.O. Box 30013
1477 TAMU
College Station, TX 77842-3013

Tel. 979.845.4570 Fax. 979.845.3800
<http://purchasing.tamu.edu>

Contractors Requirements

General

The contractor shall provide labor, materials and equipment to complete the services identified within this scope of work.

The contractor must have working and detailed knowledge of the scope of work.

The contractor shall perform all work so as not to interfere with other operations and activities in the building and on the grounds and shall coordinate their activities with on-site personnel in order not to do so.

Work hours will be a 24 hour operation Sunday thru Saturday unless otherwise notified by a building representative.

Scope: The below scope of work will apply to eight classrooms and eleven teaching laboratories.

Definitions:

For the purpose of this document, a brief description is given for the following:

System Description:

Projection of wall work for Teaching Labs & Classrooms

- Restoration of gypsum ceiling with paintings
- Wall chipping for the projector supply cables
- Supply & Installation of new power sockets
- Supply & Installation of MDF wooden sheets
 - **MDF Specifications**
 - 120 cm width X 240 cm height
 - A total of ten boards per classroom
- Supply & installation of Whiteboards
 - **Whiteboard Specifications**
 - 120 cm width X 240 cm height
 - A total of ten boards per classroom
- Supply & Installation of Gypsum sheet with necessary accessories

Civil & Electrical Works

Removal of existing electrical conduits and cables connected to the podium and other power sources.

Removal of existing whiteboards, MDF sheets, gypsum boards and metal chasings.

Installing new MDF, gypsum boards, metal chasings and whiteboards. Installing existing power and data back on the new whiteboards where necessary.

Removal of disposing of existing AV equipment

Projector screens

Projectors

Projector mounts

Podiums

Cables
Recessed Speakers

Installing of new AV equipment

Projector screens
Projectors
Podiums
Cables
Speakers

COMPLETION DATES:

Preliminary completion dates

General schedule for classrooms

Start: Tuesday July 16, 2019

End: Saturday August 17, 2019

Schedule to be divided into 4 classrooms in parallel at once, 4 upstairs then 4 downstairs. When initial 4 are done then commence the next 4 based on time to completion of initial 4. Finish one floor of 4 to start next.

For example:

- If 4 classrooms start July 16 and finish August 10 then the second set will not be started until December break.
- If 4 classrooms start July 16 and finish July 26 then the second set can be started.

Teaching labs will be on a more flexible schedule and by negotiation with each department as they are not used as extensively and have a larger availability window. There is less civil work involved so each room should not take as long as classrooms.

Additional Information (Question and answers)

- 1) It has been noticed during site visit that class room floor not suitable for chipping conduit from Podium to the wall. Please confirm the availability of concealed conduits from podium to the wall projector and screen locations.
Answer: The contractor will need to pull cable through the existing conduit (as per current setup).
- 2) Please advise small portion of open floor trunking (podium to front wall) will acceptable or not. *Answer: Not acceptable. Follow the current design of concealed cable and access points.*
- 3) Please advise Electrical power tapping from any of the existing power socket in the room will be acceptable or not.
Answer: Acceptable.

- 4) Please confirm the connectivity for the existing capture camera to Echo360.. What would be the connection for the new camera is it HDMI / IP ?

Answer: Existing camera is Panasonic AW-HE60H HD integrated camera with HDMI output and IP interface. The new camera should have the same HDMI/IP.

- 5) Please provide the custom button details required for both class room and teaching lab:

Answer: The configuration is the same for all rooms and see below

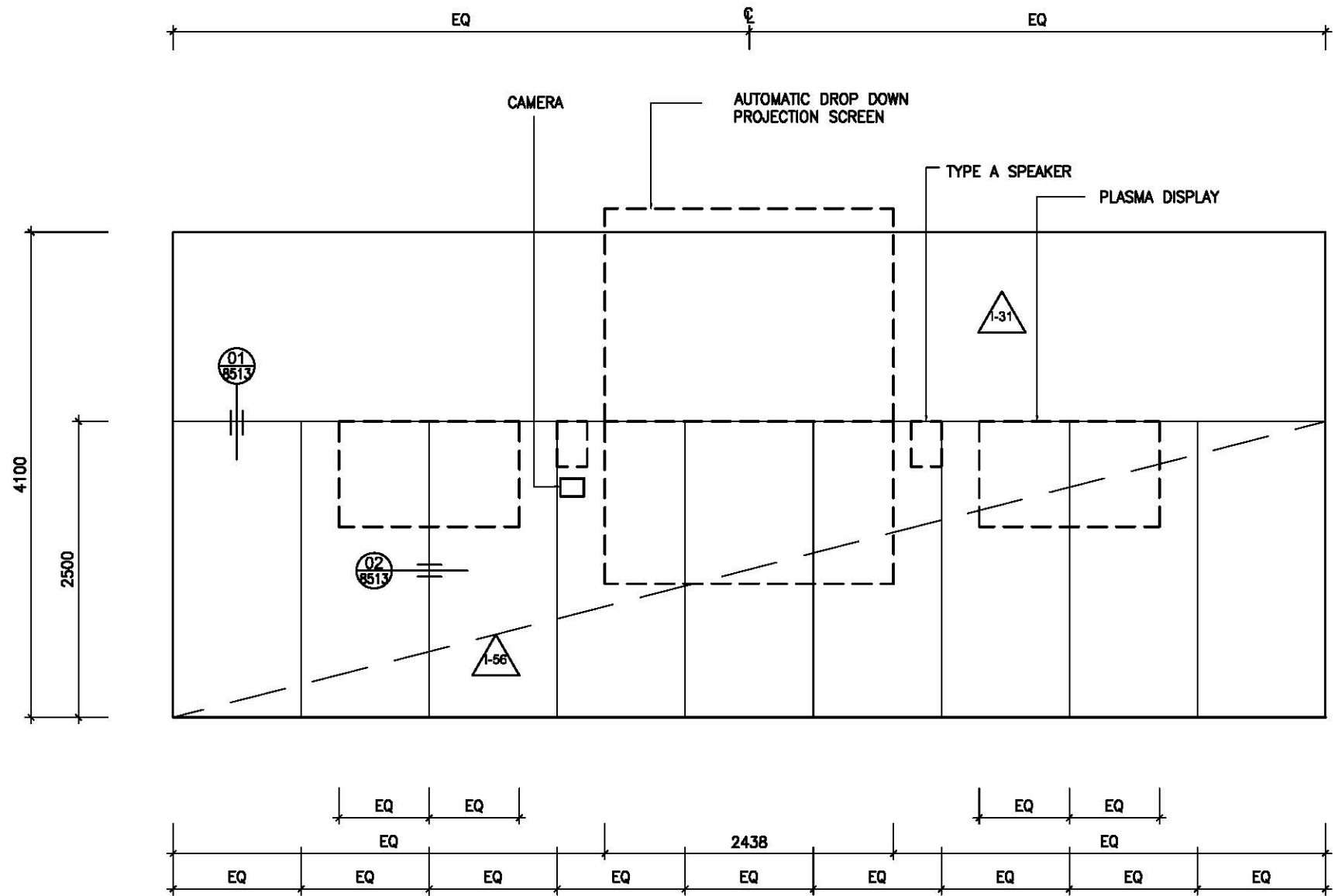
- 6) Please provide the approved material and finish details of the front white board end to end with dimensions (LXWXH) (Chris – OBO).

Answer: Dimensions have been provided. Material submittals will need to follow from winning bidder.

- 7) Please confirm the editable control system program files will be provided by TAMUQ for configuration for both class & teaching lab.

Answer: Confirmed





03 INTERNAL ELEVATION
8512 SCALE 1 : 50

THIS IS A CAD DRAWING AND MUST NOT BE ALTERED MANUALLY

| | | | | |
|-----------------|--------------|-----------------|----|----|
| DRAWING NUMBER: | SCALE 1 : 50 | ORIG. DWG SIZE: | A0 | RI |
| 1842-8512 | Sht. 1 | of 1 | | |

Addendum #2

Date: March 14, 2019

Reference: Texas A&M University Invitation to Bid 02Qatar-ITB-1090
Scheduled RFP Due Date: March 18, 2019 at 2:00 p.m. CST

Please make the following changes, additions or deletions to the above referenced bid.

Changes:

Please change due date from March 18, 2019 to **March 25, 2019 @ 2:00 p.m. CST.**

Questions and Answers

1. Q. The bid request is asking for de-installation costs, but doesn't list any information about what is currently installed, or any images of the current system. Can we receive those so we can estimate how much time will be required to de-install equipment?

A. **This was covered during the site visits for all vendors.
De-installation for classrooms includes removal of 1x ceiling mounted projector screen, 1x wall mounted projector screen, 1x ceiling mounted projector, 2x wall mounted 65 inch LCD screens, 1x teacher desk and 1x wheel mounted AV rack and associated cabling clean up.
De-Installation for Teaching Labs includes 1x ceiling mounted projector screen and 1x ceiling mounted projector and associated cable clean up.**

2. Q. The 11 NOS Teaching Labs seem to be missing a control processor any audio. Is the client not wanting any audio in these rooms? There is an eBUS button panel, but no controller. Are we supposed to price in a controller? Will one be provided?

A. **This was covered during the site visit for all vendors.
Extron Controllers are in place in the teaching labs and programming will be handled by TAMUQ. The teaching lab controllers are already configured for 1x projector, 1x screen and audio output. The eBus is to provide physical control for the Extron Controllers that are currently controlled only via the Teacher PC.**

3. Q. The bid request is asking for costs for installation and programming hours, but it doesn't mention about creating Mechanical or AV Connectivity drawings. Are those to be provided by the University?

A. **This was covered during the site visit for all vendors. See Addendum 1 for drawings provided. Vendors will need to provide drawings for documentation as built.**

Please acknowledge receipt of the addendum by signing and returning with your proposal.

Sincerely,

P.O. Box 30013
1477 TAMU
College Station, TX 77842-3013

Tel. 979.845.4570 Fax. 979.845.3800
<http://purchasing.tamu.edu>



Patty Winkler, C.P.M.
Assistant Director

Company Name

Authorized Signature

Date



HUB Subcontracting Plan (HSP)

QUICK CHECKLIST

While this HSP Quick Checklist is being provided to merely assist you in readily identifying the sections of the HSP form that you will need to complete, it is very important that you adhere to the instructions in the HSP form and instructions provided by the contracting agency.

- **If you will be awarding all of the subcontracting work you have to offer under the contract to only Texas certified HUB vendors, complete:**
 - Section 1 - Respondent and Requisition Information
 - Section 2 a. - Yes, I will be subcontracting portions of the contract.
 - Section 2 b. - List all the portions of work you will subcontract, and indicate the percentage of the contract you expect to award to Texas certified HUB vendors.
 - Section 2 c. - Yes
 - Section 4 - Affirmation
 - GFE Method A (Attachment A) - Complete an Attachment A for each of the subcontracting opportunities you listed in Section 2 b.
- **If you will be subcontracting any portion of the contract to Texas certified HUB vendors and Non-HUB vendors, and the aggregate percentage of all the subcontracting work you will be awarding to the Texas certified HUB vendors with which you do not have a continuous contract* in place for more than five (5) years meets or exceeds the HUB Goal the contracting agency identified in the "Agency Special Instructions/Additional Requirements", complete:**
 - Section 1 - Respondent and Requisition Information
 - Section 2 a. - Yes, I will be subcontracting portions of the contract.
 - Section 2 b. - List all the portions of work you will subcontract, and indicate the percentage of the contract you expect to award to Texas certified HUB vendors and Non-HUB vendors.
 - Section 2 c. - No
 - Section 2 d. - Yes
 - Section 4 - Affirmation
 - GFE Method A (Attachment A) - Complete an Attachment A for each of the subcontracting opportunities you listed in Section 2 b.
- **If you will be subcontracting any portion of the contract to Texas certified HUB vendors and Non-HUB vendors or only to Non-HUB vendors, and the aggregate percentage of all the subcontracting work you will be awarding to the Texas certified HUB vendors with which you do not have a continuous contract* in place for more than five (5) years does not meet or exceed the HUB Goal the contracting agency identified in the "Agency Special Instructions/Additional Requirements", complete:**
 - Section 1 - Respondent and Requisition Information
 - Section 2 a. - Yes, I will be subcontracting portions of the contract.
 - Section 2 b. - List all the portions of work you will subcontract, and indicate the percentage of the contract you expect to award to Texas certified HUB vendors and Non-HUB vendors.
 - Section 2 c. - No
 - Section 2 d. - No
 - Section 4 - Affirmation
 - GFE Method B (Attachment B) - Complete an Attachment B for each of the subcontracting opportunities you listed in Section 2 b.
- **If you will not be subcontracting any portion of the contract and will be fulfilling the entire contract with your own resources (i.e., employees, supplies, materials and/or equipment), complete:**
 - Section 1 - Respondent and Requisition Information
 - Section 2 a. - No, I will not be subcontracting any portion of the contract, and I will be fulfilling the entire contract with my own resources.
 - Section 3 - Self Performing Justification
 - Section 4 - Affirmation

***Continuous Contract:** Any existing written agreement (including any renewals that are exercised) between a prime contractor and a HUB vendor, where the HUB vendor provides the prime contractor with goods or service, to include under the same contract for a specified period of time. The frequency the HUB vendor is utilized or paid during the term of the contract is not relevant to whether the contract is considered continuous. Two or more contracts that run concurrently or overlap one another for different periods of time are considered by CPA to be individual contracts rather than renewals or extensions to the original contract. In such situations the prime contractor and HUB vendor are entering (have entered) into "new" contracts.



HUB Subcontracting Plan (HSP)

In accordance with Texas Gov't Code §2161.252, the contracting agency has determined that subcontracting opportunities are probable under this contract. Therefore, all respondents, including State of Texas certified Historically Underutilized Businesses (HUBs) must complete and submit this State of Texas HUB Subcontracting Plan (HSP) with their response to the bid requisition (solicitation).

NOTE: Responses that do not include a completed HSP shall be rejected pursuant to Texas Gov't Code §2161.252(b).

The HUB Program promotes equal business opportunities for economically disadvantaged persons to contract with the State of Texas in accordance with the goals specified in the 2009 State of Texas Disparity Study. The statewide HUB goals defined in 34 Texas Administrative Code (TAC) §20.284 are:

- **11.2 percent for heavy construction other than building contracts,**
- **21.1 percent for all building construction, including general contractors and operative builders' contracts,**
- **32.9 percent for all special trade construction contracts,**
- **23.7 percent for professional services contracts,**
- **26.0 percent for all other services contracts, and**
- **21.1 percent for commodities contracts.**

- - Agency Special Instructions/Additional Requirements - -

*In accordance with 34 TAC §20.285(d)(1)(D)(iii), a respondent (prime contractor) may demonstrate good faith effort to utilize Texas certified HUBs for its subcontracting opportunities if the total value of the respondent's subcontracts with Texas certified HUBs meets or exceeds the statewide HUB goal or the agency specific HUB goal, whichever is higher. When a respondent uses this method to demonstrate good faith effort, the respondent must identify the HUBs with which it will subcontract. If using existing contracts with Texas certified HUBs to satisfy this requirement, only the aggregate percentage of the contracts expected to be subcontracted to HUBs with which the respondent **does not** have a **continuous contract*** in place for **more than five (5) years** shall qualify for meeting the HUB goal. This limitation is designed to encourage vendor rotation as recommended by the 2009 Texas Disparity Study.*

SECTION 1: RESPONDENT AND REQUISITION INFORMATION

- a. Respondent (Company) Name: _____ State of Texas VID #: _____
Point of Contact: _____ Phone #: _____
E-mail Address: _____ Fax #: _____
- b. Is your company a State of Texas certified HUB? ☐ - Yes ☐ - No
- c. Requisition #: _____ Bid Open Date: _____
(mm/dd/yyyy)

Enter your company's name here: _____ Requisition #: _____

SECTION 2: RESPONDENT'S SUBCONTRACTING INTENTIONS

After dividing the contract work into reasonable lots or portions to the extent consistent with prudent industry practices, and taking into consideration the scope of work to be performed under the proposed contract, including all potential subcontracting opportunities, the respondent must determine what portions of work, **including contracted staffing, goods and services will be subcontracted**. Note: In accordance with 34 TAC §20.282, a "Subcontractor" means a person who contracts with a prime contractor to work, to supply commodities, or to contribute toward completing work for a governmental entity.

a. Check the appropriate box (Yes or No) that identifies your subcontracting intentions:

- ☐ - Yes, I will be subcontracting portions of the contract. (If Yes, complete Item b of this SECTION and continue to Item c of this SECTION.)
- ☐ - No, I will not be subcontracting any portion of the contract, and I will be fulfilling the entire contract with my own resources, including employees, goods and services. (If No, continue to SECTION 3 and SECTION 4.)

b. List all the portions of work (subcontracting opportunities) you will subcontract. Also, based on the total value of the contract, identify the percentages of the contract you expect to award to Texas certified HUBs, and the percentage of the contract you expect to award to vendors that are not a Texas certified HUB (i.e., Non-HUB).

| Item # | Subcontracting Opportunity Description | HUBs | | Non-HUBs |
|---|--|--|--|--|
| | | Percentage of the contract expected to be subcontracted to HUBs with which you do not have a continuous contract* in place for more than five (5) years . | Percentage of the contract expected to be subcontracted to HUBs with which you have a continuous contract* in place for more than five (5) years . | Percentage of the contract expected to be subcontracted to non-HUBs. |
| 1 | | % | % | % |
| 2 | | % | % | % |
| 3 | | % | % | % |
| 4 | | % | % | % |
| 5 | | % | % | % |
| 6 | | % | % | % |
| 7 | | % | % | % |
| 8 | | % | % | % |
| 9 | | % | % | % |
| 10 | | % | % | % |
| 11 | | % | % | % |
| 12 | | % | % | % |
| 13 | | % | % | % |
| 14 | | % | % | % |
| 15 | | % | % | % |
| Aggregate percentages of the contract expected to be subcontracted: | | % | % | % |

(Note: If you have more than fifteen subcontracting opportunities, a continuation sheet is available online at <https://www.comptroller.texas.gov/purchasing/vendor/hub/forms.php>.)

c. Check the appropriate box (Yes or No) that indicates whether you will be using **only** Texas certified HUBs to perform **all** of the subcontracting opportunities you listed in SECTION 2, Item b.

- Yes (If Yes, continue to SECTION 4 and complete an "HSP Good Faith Effort - Method A (Attachment A)" for **each** of the subcontracting opportunities you listed.)
- No (If No, continue to Item d, of this SECTION.)

d. Check the appropriate box (Yes or No) that indicates whether the aggregate expected percentage of the contract you will subcontract **with Texas certified HUBs** with which you **do not** have a **continuous contract*** in place with for **more than five (5) years**, **meets or exceeds** the HUB goal the contracting agency identified on page 1 in the "Agency Special Instructions/Additional Requirements."

- Yes (If Yes, continue to SECTION 4 and complete an "HSP Good Faith Effort - Method A (Attachment A)" for **each** of the subcontracting opportunities you listed.)
- No (If No, continue to SECTION 4 and complete an "HSP Good Faith Effort - Method B (Attachment B)" for **each** of the subcontracting opportunities you listed.)

***Continuous Contract:** Any existing written agreement (including any renewals that are exercised) between a prime contractor and a HUB vendor, where the HUB vendor provides the prime contractor with goods or service under the same contract for a specified period of time. The frequency the HUB vendor is utilized or paid during the term of the contract is not relevant to whether the contract is considered continuous. Two or more contracts that run concurrently or overlap one another for different periods of time are considered by CPA to be individual contracts rather than renewals or extensions to the original contract. In such situations the prime contractor and HUB vendor are entering (have entered) into "new" contracts.

Enter your company's name here: _____

Requisition #: _____

SECTION 2: RESPONDENT'S SUBCONTRACTING INTENTIONS (CONTINUATION SHEET)

This page can be used as a continuation sheet to the HSP Form's page 2, Section 2, Item b. Continue listing the portions of work (subcontracting opportunities) you will subcontract. Also, based on the total value of the contract, identify the percentages of the contract you expect to award to Texas certified HUBs, and the percentage of the contract you expect to award to vendors that are not a Texas certified HUB (i.e., Non-HUB).

| Item # | Subcontracting Opportunity Description | HUBs | | Non-HUBs |
|---|--|--|--|--|
| | | Percentage of the contract expected to be subcontracted to HUBs with which you do not have a <u>continuous contract*</u> in place for <u>more than five (5) years</u> . | Percentage of the contract expected to be subcontracted to HUBs with which you have a <u>continuous contract*</u> in place for <u>more than five (5) years</u> . | Percentage of the contract expected to be subcontracted to non-HUBs. |
| 16 | | % | % | % |
| 17 | | % | % | % |
| 18 | | % | % | % |
| 19 | | % | % | % |
| 20 | | % | % | % |
| 21 | | % | % | % |
| 22 | | % | % | % |
| 23 | | % | % | % |
| 24 | | % | % | % |
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| 35 | | % | % | % |
| 36 | | % | % | % |
| 37 | | % | % | % |
| 38 | | % | % | % |
| 39 | | % | % | % |
| 40 | | % | % | % |
| 41 | | % | % | % |
| 42 | | % | % | % |
| 43 | | % | % | % |
| Aggregate percentages of the contract expected to be subcontracted: | | % | % | % |

***Continuous Contract:** Any existing written agreement (including any renewals that are exercised) between a prime contractor and a HUB vendor, where the HUB vendor provides the prime contractor with goods or service under the same contract for a specified period of time. The frequency the HUB vendor is utilized or paid during the term of the contract is not relevant to whether the contract is considered continuous. Two or more contracts that run concurrently or overlap one another for different periods of time are considered by CPA to be individual contracts rather than renewals or extensions to the original contract. In such situations the prime contractor and HUB vendor are entering (have entered) into "new" contracts.

Enter your company's name here: _____ Requisition #: _____

SECTION 3: SELF PERFORMING JUSTIFICATION (If you responded "No" to SECTION 2, Item a, you must complete this SECTION and continue to SECTION 4.) If you responded "No" to SECTION 2, Item a, in the space provided below **explain how** your company will perform the entire contract with its own employees, supplies, materials and/or equipment.

SECTION 4: AFFIRMATION

As evidenced by my signature below, I affirm that I am an authorized representative of the respondent listed in SECTION 1, and that the information and supporting documentation submitted with the HSP is true and correct. Respondent understands and agrees that, if awarded any portion of the requisition:

- The respondent will provide notice as soon as practical to all the subcontractors (HUBs and Non-HUBs) of their selection as a subcontractor for the awarded contract. The notice must specify at a minimum the contracting agency's name and its point of contact for the contract, the contract award number, the subcontracting opportunity they (the subcontractor) will perform, the approximate dollar value of the subcontracting opportunity and the expected percentage of the total contract that the subcontracting opportunity represents. A copy of the notice required by this section must also be provided to the contracting agency's point of contact for the contract no later than ten (10) working days after the contract is awarded.
- The respondent must submit monthly compliance reports (Prime Contractor Progress Assessment Report – PAR) to the contracting agency, verifying its compliance with the HSP, including the use of and expenditures made to its subcontractors (HUBs and Non-HUBs). (The PAR is available at <https://www.comptroller.texas.gov/purchasing/docs/hub-forms/ProgressAssessmentReportForm.xls>).
- The respondent must seek approval from the contracting agency prior to making any modifications to its HSP, including the hiring of additional or different subcontractors and the termination of a subcontractor the respondent identified in its HSP. If the HSP is modified without the contracting agency's prior approval, respondent may be subject to any and all enforcement remedies available under the contract or otherwise available by law, up to and including debarment from all state contracting.
- The respondent must, upon request, allow the contracting agency to perform on-site reviews of the company's headquarters and/or work-site where services are being performed and must provide documentation regarding staffing and other resources.

Signature

Printed Name

Title

Date
(mm/dd/yyyy)

Reminder:

- If you responded "Yes" to SECTION 2, Items c or d, you must complete an "HSP Good Faith Effort - Method A (Attachment A)" for each of the subcontracting opportunities you listed in SECTION 2, Item b.
- If you responded "No" SECTION 2, Items c and d, you must complete an "HSP Good Faith Effort - Method B (Attachment B)" for each of the subcontracting opportunities you listed in SECTION 2, Item b.

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IMPORTANT: If you responded “Yes” to **SECTION 2, Items c or d** of the completed HSP form, you must submit a completed “HSP Good Faith Effort - Method A (Attachment A)” for **each** of the subcontracting opportunities you listed in **SECTION 2, Item b** of the completed HSP form. You may photo-copy this page or download the form at <https://www.comptroller.texas.gov/purchasing/docs/hub-forms/hub-sbcont-plan-gfe-achm-a.pdf>

Item Number: Description:

[illegible]

Page 1 of 1
(Attachment A)

HSP Good Faith Effort - Method B (Attachment B)

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Enter your company's name here: _____ Requisition #: _____

IMPORTANT: If you responded “No” to **SECTION 2, Items c and d** of the completed HSP form, you must submit a completed “HSP Good Faith Effort - Method B (Attachment B)” for **each** of the subcontracting opportunities you listed in **SECTION 2, Item b** of the completed HSP form. You may photo-copy this page or download the form at <https://www.comptroller.texas.gov/purchasing/docs/hub-forms/hub-sbcont-plan-gfe-achm-b.pdf>.

SECTION B-1: SUBCONTRACTING OPPORTUNITY

Enter the item number and description of the subcontracting opportunity you listed in SECTION 2, Item b, of the completed HSP form for which you are completing the attachment.

Item Number: _____ Description: _____

SECTION B-2: MENTOR PROTÉGÉ PROGRAM

If respondent is participating as a Mentor in a State of Texas Mentor Protégé Program, submitting its Protégé (Protégé must be a State of Texas certified HUB) as a subcontractor to perform the subcontracting opportunity listed in **SECTION B-1**, constitutes a good faith effort to subcontract with a Texas certified HUB towards that specific portion of work.

Check the appropriate box (Yes or No) that indicates whether you will be subcontracting the portion of work you listed in SECTION B-1 to your Protégé.

- Yes (If Yes, continue to SECTION B-4.)
- No / Not Applicable (If No or Not Applicable, continue to SECTION B-3 and SECTION B-4.)

SECTION B-3: NOTIFICATION OF SUBCONTRACTING OPPORTUNITY

When completing this section you **MUST** comply with items **a, b, c and d**, thereby demonstrating your Good Faith Effort of having notified Texas certified HUBs and trade organizations or development centers about the subcontracting opportunity you listed in SECTION B-1. Your notice should include the scope of work, information regarding the location to review plans and specifications, bonding and insurance requirements, required qualifications, and identify a contact person. When sending notice of your subcontracting opportunity, you are encouraged to use the attached HUB Subcontracting Opportunity Notice form, which is also available online at <https://www.comptroller.texas.gov/purchasing/docs/hub-forms/HUBSubcontractingOpportunityNotificationForm.pdf>.

Retain supporting documentation (i.e., certified letter, fax, e-mail) demonstrating evidence of your good faith effort to notify the Texas certified HUBs and trade organizations or development centers. Also, be mindful that a working day is considered a normal business day of a state agency, not including weekends, federal or state holidays, or days the agency is declared closed by its executive officer. The initial day the subcontracting opportunity notice is sent/provided to the HUBs and to the trade organizations or development centers is considered to be “day zero” and does not count as one of the seven (7) working days.

- a.** Provide written notification of the subcontracting opportunity you listed in SECTION B-1, to three (3) or more Texas certified HUBs. Unless the contracting agency specified a different time period, you must allow the HUBs at least seven (7) working days to respond to the notice prior to you submitting your bid response to the contracting agency. When searching for Texas certified HUBs and verifying their HUB status, ensure that you use the State of Texas’ Centralized Master Bidders List (CMBL) - Historically Underutilized Business (HUB) Directory Search located at <http://mycpa.cpa.state.tx.us/tpasscmbsearch/index.jsp>. HUB status code “A” signifies that the company is a Texas certified HUB.
- b.** List the **three (3) Texas certified HUBs** you notified regarding the subcontracting opportunity you listed in SECTION B-1. Include the company’s Texas Vendor Identification (VID) Number, the date you sent notice to that company, and indicate whether it was responsive or non-responsive to your subcontracting opportunity notice.

| Company Name | Texas VID (Do not enter Social Security Numbers.) | Date Notice Sent (mm/dd/yyyy) | Did the HUB Respond? |
|--------------|--|----------------------------------|----------------------|
| | | | - Yes - No |
| | | | - Yes - No |
| | | | - Yes - No |

- c.** Provide written notification of the subcontracting opportunity you listed in SECTION B-1 to two (2) or more trade organizations or development centers in Texas to assist in identifying potential HUBs by disseminating the subcontracting opportunity to their members/participants. Unless the contracting agency specified a different time period, you must provide your subcontracting opportunity notice to trade organizations or development centers at least seven (7) working days prior to submitting your bid response to the contracting agency. A list of trade organizations and development centers that have expressed an interest in receiving notices of subcontracting opportunities is available on the Statewide HUB Program’s webpage at <https://www.comptroller.texas.gov/purchasing/vendor/hub/resources.php>.
- d.** List two (2) trade organizations or development centers you notified regarding the subcontracting opportunity you listed in SECTION B-1. Include the date when you sent notice to it and indicate if it accepted or rejected your notice.

| Trade Organizations or Development Centers | Date Notice Sent (mm/dd/yyyy) | Was the Notice Accepted? |
|--|----------------------------------|--------------------------|
| | | - Yes - No |
| | | - Yes - No |

HSP Good Faith Effort - Method B (Attachment B) Cont.

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Enter your company's name here: _____ Requisition #: _____

SECTION B-4: SUBCONTRACTOR SELECTION

Enter the item number and description of the subcontracting opportunity you listed in **SECTION 2, Item b**, of the completed HSP form for which you are completing the attachment.

- a. Enter the item number and description of the subcontracting opportunity for which you are completing this Attachment B continuation page.

Item Number: _____ Description: _____

- b. List the subcontractor(s) you selected to perform the subcontracting opportunity you listed in **SECTION B-1**. Also identify whether they are a Texas certified HUB and their Texas Vendor Identification (VID) Number or federal Employer Identification Number (EIN), the approximate dollar value of the work to be subcontracted, and the expected percentage of work to be subcontracted. When searching for Texas certified HUBs and verifying their HUB status, ensure that you use the State of Texas' Centralized Master Bidders List (CMBL) - Historically Underutilized Business (HUB) Directory Search located at <http://mycpa.cpa.state.tx.us/tpasscmbsearch/index.jsp>. HUB status code "A" signifies that the company is a Texas certified HUB.

| Company Name | Texas certified HUB | Texas VID or federal EIN <small>Do not enter Social Security Numbers. If you do not know their VID / EIN, leave their VID / EIN field blank.</small> | Approximate Dollar Amount | Expected Percentage of Contract |
|--------------|---------------------|---|------------------------------|---------------------------------------|
| | - Yes - No | | \$ | % |
| | - Yes - No | | \$ | % |
| | - Yes - No | | \$ | % |
| | - Yes - No | | \$ | % |
| | - Yes - No | | \$ | % |
| | - Yes - No | | \$ | % |
| | - Yes - No | | \$ | % |
| | - Yes - No | | \$ | % |
| | - Yes - No | | \$ | % |
| | - Yes - No | | \$ | % |

- c. If any of the subcontractors you have selected to perform the subcontracting opportunity you listed in **SECTION B-1** is not a Texas certified HUB, provide written justification for your selection process (attach additional page if necessary):

REMINDER: As specified in SECTION 4 of the completed HSP form, if you (respondent) are awarded any portion of the requisition, you are required to provide notice as soon as practical to **all** the subcontractors (HUBs and Non-HUBs) of their selection as a subcontractor. The notice must specify at a minimum the contracting agency's name and its point of contact for the contract, the contract award number, the subcontracting opportunity it (the subcontractor) will perform, the approximate dollar value of the subcontracting opportunity and the expected percentage of the total contract that the subcontracting opportunity represents. A copy of the notice required by this section must also be provided to the contracting agency's point of contact for the contract no later than ten (10) working days after the contract is awarded.



HUB Subcontracting Opportunity Notification Form

In accordance with Texas Gov't Code, Chapter 2161, each state agency that considers entering into a contract with an expected value of \$100,000 or more shall, before the agency solicits bids, proposals, offers, or other applicable expressions of interest, determine whether subcontracting opportunities are probable under the contract. The state agency I have identified below in Section B has determined that subcontracting opportunities are probable under the requisition to which my company will be responding.

34 Texas Administrative Code, §20.285 requires all respondents (prime contractors) bidding on the contract to provide notice of each of their subcontracting opportunities to at least three (3) Texas certified HUBs (who work within the respective industry applicable to the subcontracting opportunity), and allow the HUBs at least seven (7) working days to respond to the notice prior to the respondent submitting its bid response to the contracting agency. In addition, at least seven (7) working days prior to submitting its bid response to the contracting agency, the respondent must provide notice of each of its subcontracting opportunities to two (2) or more trade organizations or development centers (in Texas) that serves members of groups (i.e., Asian Pacific American, Black American, Hispanic American, Native American, Woman, Service Disabled Veteran) identified in Texas Administrative Code §20.282(19)(C).

We respectfully request that vendors interested in bidding on the subcontracting opportunity scope of work identified in Section C, Item 2, reply no later than the date and time identified in Section C, Item 1. Submit your response to the point-of-contact referenced in Section A.

SECTION A: PRIME CONTRACTOR'S INFORMATION

Company Name: _____
Point-of-Contact: _____
E-mail Address: _____

State of Texas VID #: _____
Phone #: _____
Fax #: _____

SECTION B: CONTRACTING STATE AGENCY AND REQUISITION INFORMATION

Agency Name: _____
Point-of-Contact: _____
Requisition #: _____

Phone #: _____
Bid Open Date: _____
(mm/dd/yyyy)

SECTION C: SUBCONTRACTING OPPORTUNITY RESPONSE DUE DATE, DESCRIPTION, REQUIREMENTS AND RELATED INFORMATION

1. Potential Subcontractor's Bid Response Due Date:

If you would like for our company to consider your company's bid for the subcontracting opportunity identified below in Item 2,

we must receive your bid response no later than _____ on _____
Central Time Date (mm/dd/yyyy)

In accordance with 34 TAC §20.285, each notice of subcontracting opportunity shall be provided to at least three (3) Texas certified HUBs, and allow the HUBs at least seven (7) working days to respond to the notice prior to submitting our bid response to the contracting agency. In addition, at least seven (7) working days prior to us submitting our bid response to the contracting agency, we must provide notice of each of our subcontracting opportunities to two (2) or more trade organizations or development centers (in Texas) that serves members of groups (i.e., Asian Pacific American, Black American, Hispanic American, Native American, Woman, Service Disabled Veteran) identified in Texas Administrative Code, §20.282(19)(C).

(A working day is considered a normal business day of a state agency, not including weekends, federal or state holidays, or days the agency is declared closed by its executive officer. The initial day the subcontracting opportunity notice is sent/provided to the HUBs and to the trade organizations or development centers is considered to be "day zero" and does not count as one of the seven (7) working days.)

2. Subcontracting Opportunity Scope of Work:

3. Required Qualifications:

- Not Applicable

4. Bonding/Insurance Requirements:

- Not Applicable

5. Location to review plans/specifications:

- Not Applicable