



## Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Jun 14, 2019</b>	<b>AB0457620</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b>		
If Buyer Contact information is listed below, please contact the Buyer.		
If not, please contact the Customer.		
<b>Buyer Contact:</b>		
Buyer	Buyer Email	Buyer Phone Number
paw - Winkler, Patty	p-winkler@tamu.edu	979.845.4556
<b>Customer Contact:</b>		
Name:	Susan Mitchell	
Email:	SMITCHELL25@TAMU.EDU	
Phone:	+1 979-862-3696	

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>**

Supplier Information		Delivery Information	
Supplier Name	FACILITY PROGRAMMING & CONSULTING	<b>Delivery Address</b>	
Address	100 W HOUSTON ST STE 1100 SAN ANTONIO, TX 78205 US	TAMUS Member:	02-Texas A&M University (02)
FOB / FREIGHT	Destination	Attn:	Cheryl Hanks
Pre-Pay & Add	No	Office of the Provost	
Payment Terms	0, Net 30	Jack K. Williams Bldg	
Contract Number - Header	C2018316	Room	Suite 001, Office 001A
Contract Number - Line	<i>no value</i>	1248 TAMU	
Quote number		College Station, TX 77843-1248	
		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

### Notes to Supplier

#### Shipping Instructions

Note to Supplier

Reference TAMUS Master Order C2018316 and Facility Programming and Consulting Proposal for requested Architectural Programming Services.

Attachments for supplier

Facility Programm...

#### PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
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TAMU Terms & Conditions

Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/> From this website please select "Texas A&M University" from the drop-down menu.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 3	Total Consulting Fee. This includes Benchmark Tours, Facility Programming and Consulting Fee, MEP Engineer -SSA, Civil Engineer - Gessner, Cost Estimator-Project Cost Resources, Audio Visual Consultant.	N/A	EA	66,500.00 USD	1 EA	66,500.00 USD
2 of 3	Total Fundraising images.	N/A	EA	2,000.00 USD	3 EA	6,000.00 USD
3 of 3	Allowance for Expenses (billed at actual cost) This includes Benchmark Tours (travel, lodging, meals, etc.), Travel (9 on-campus workshops-multi day as required), Printing-digital pdfs and six final copies)	N/A	EA	12,000.00 USD	1 EA	12,000.00 USD
<b>Total</b>						<b>84,500.00 USD</b>

**Billing Information**

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail [abvendorhelp@tamu.edu](mailto:abvendorhelp@tamu.edu).  
Invoice must include the PO/Reference number shown above.

**Billing Address**

Texas A&M University-Accounts Payable  
 \*\*\*Do Not Mail Invoices\*\*\*  
 Email invoices to [invoices@tamu.edu](mailto:invoices@tamu.edu)  
 750 Agronomy Road - Suite 3101  
 6000 TAMU  
 College Station, TX 77843-6000  
 United States