



## Sales Tax Exemption

Texas A&M University is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of Texas A&M.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
<b>Jun 21, 2019</b>	<b>AB0459465</b>	<b>0</b>
<b>Contact instructions for questions regarding this Purchase Order:</b> If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
<b>Buyer Contact:</b>		
<b>Buyer</b>	<b>Buyer Email</b>	<b>Buyer Phone Number</b>
paw - Winkler, Patty	p-winkler@tamu.edu	979.845.4556
<b>Customer Contact:</b>		
Name:	Kathleen Miller	
Email:	KMILLER@MAYS.TAMU.EDU	
Phone:	+1 979-845-1724	

### Order acceptance instructions:

**Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>**

Supplier Information		Delivery Information	
Supplier Name	WEBB HANNAH	<b>Delivery Address</b>	
Address	45 HAZEL CLOSE COLDEN COMMON WINCHESTER S021 1DL, GB	TAMU Member:	02-Texas A&M University (02)
FOB / FREIGHT	Destination	Attn	
Pre-Pay & Add	No	Research Park Office	
Payment Terms	0, Net 30	Research Park Bldg #2	
Contract Number - Header	<i>no value</i>	Suite	170
Contract Number - Line	<i>no value</i>	1700 Research Pkwy.	
Quote number		2403 TAMU	
		College Station, TX 77843-2403	
		United States	
		<b>Delivery Information</b>	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

### Notes to Supplier

#### Shipping Instructions

Note to Supplier

Academy of Management Journal Editorial Assistant Services as per the attached Scope of Work and Signed Acceptance Letter

Attachments for supplier

AMJ Editorial Ass...

Scope of work by ...

#### PO Clauses

Header 001

Neither COD nor "Collect" freight or handling charges will be accepted.

No Collect Freight Charges Accepted		
102	TAMU Terms & Conditions	Terms & Conditions - Texas A&M University -This purchase order is issued on behalf of Texas A&M University and is governed by the Terms & Conditions found online: <a href="http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/">http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/</a> From this website please select "Texas A&M University" from the drop-down menu.

Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 4	FY 2019 7/1/19 - 8/31/19: Other Contracted Services. Editorial Assistant for the Academy of Management Journal (AMJ) provides assistance to the Editor-in-Chief by completing several administrative tasks associated with the operation of AMJ. Per SOW	NA	MON	1,275.84 USD	2 MON	2,551.68 USD
2 of 4	FY 2020 9/1/19 - 8/31/20: Other Contracted Services. Editorial Assistant for the Academy of Management Journal (AMJ) provides assistance to the Editor-in-Chief by completing several administrative tasks associated with the operation of AMJ. Per	NA	MON	1,275.84 USD	12 MON	15,310.08 USD
3 of 4	FY 2021 9/1/20-8/31/21: Other Contracted Services. Editorial Assistant for the Academy of Management Journal (AMJ) provides assistance to the Editor-in-Chief by completing several administrative tasks associated with the operation of AMJ. Per SOW	NA	MON	1,275.84 USD	12 MON	15,310.08 USD
4 of 4	FY 2022 9/1/21 - 6/30/22: Other Contracted Services. Editorial Assistant for the Academy of Management Journal (AMJ) provides assistance to the Editor-in-Chief by completing several administrative tasks associated with the operation of AMJ. Per SOW	NA	MON	1,275.84 USD	10 MON	12,758.40 USD
Total						<b>45,930.24 USD</b>

Billing Information	Billing Address
<p>To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail <a href="mailto:abvendorhelp@tamu.edu">abvendorhelp@tamu.edu</a>.</p> <p>Invoice must include the PO/Reference number shown above.</p>	<p>Texas A&amp;M University-Accounts Payable</p> <p>***Do Not Mail Invoices***</p> <p>Email invoices to <a href="mailto:invoices@tamu.edu">invoices@tamu.edu</a></p> <p>750 Agronomy Road - Suite 3101</p> <p>6000 TAMU</p> <p>College Station, TX 77843-6000</p> <p>United States</p>