



Sales Tax Exemption

The Texas A&M Health Science Center is exempt from state and municipal sales taxes under Chapter 20 Title 122A, revised Civil Statutes of Texas, for all purchases made for the exclusive use of the Texas A&M Health Science Center.

The laws of the State of Texas shall govern this Purchase Order.

Purchase Order		
Purchase Order Date	PO/Reference No.	Revision No.
Jul 31, 2019	AB0469244	original
Contact instructions for questions regarding this Purchase Order: If Buyer Contact information is listed below, please contact the Buyer. If not, please contact the Customer.		
Buyer Contact:		
Buyer	Buyer Email	Buyer Phone Number
sak - King, Susan	sa-king@tamu.edu	979.845.3888
Customer Contact:		
Name:	Victoria Perez	
Email:	VPEREZ@TAMHSC.EDU	
Phone:	+1 979-436-0813	

Order acceptance instructions:

Vendor guarantees that the products delivered or the services performed as a result of this Purchase Order will meet or exceed all specifications herein. Any exceptions to the pricing or the description contained herein must be approved by Texas A&M's Department of Procurement Services prior to shipping or performance. This Purchase Order is governed by the laws of the State of Texas and Texas A&M's Terms & Conditions, which are available online: <http://purchasing.tamu.edu/suppliers/bids-catalogue-tc-form/>

Supplier Information		Delivery Information	
Supplier Name	FOREST & PINE HEARTWOOD CREATIVE LLC DBA	Delivery Address	
Address	12310 TOMANET TR AUSTIN, TX 78758 US	TAMUS Member:	23-Texas A&M Health Science Center (23)
FOB / FREIGHT	Destination	Attn:	Victoria Perez
Pre-Pay & Add	No	Communications Office	
Payment Terms	0, Net 30	CB1, Bldg #2000	
Contract Number - Header	<i>no value</i>	Suite	4100
Quote number		8441 Riverside Pkwy	
		1359 TAMU	
		Bryan, TX 77807-1359	
		United States	
		Delivery Information	
		Required Delivery Date	
		Ship Via	Best Carrier-Best Way

Notes to Supplier

PO Clauses

Header	001	No Collect Freight Charges Accepted	Neither COD nor "Collect" freight or handling charges will be accepted.
Line1	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
Line2	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
Line3	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
Line4	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
Line5	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed

Line7	113	FOB-DEST/FRT-PP&ALLOW	FOB Destination, Freight Prepaid and Allowed
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Line No.	Product Description	Catalog No.	Size / Packaging	Unit Price	Quantity	Ext. Price
1 of 16	17. Driving	17	EA	0.58 USD	517.24 EA	300.00 USD
	Contract Number - Line C7535890					
2 of 16	21. Director of Photography	21	EA	850.00 USD	15 EA	12,750.00 USD
	Contract Number - Line C7535890					
3 of 16	22. Producer	22	EA	875.00 USD	12 EA	10,500.00 USD
	Contract Number - Line C7535890					
4 of 16	23. Camera Operator	23	EA	600.00 USD	15 EA	9,000.00 USD
	Contract Number - Line C7535890					
5 of 16	24. Drone Operator	24	EA	825.00 USD	2 EA	1,650.00 USD
	Contract Number - Line C7535890					
6 of 16	29. Pre-Production	29	EA	125.00 USD	60 EA	7,500.00 USD
	Contract Number - Line no value					
7 of 16	25. Gaffer	25	EA	500.00 USD	10 EA	5,000.00 USD
	Contract Number - Line C7535890					
8 of 16	28. Production Assistant	28	EA	200.00 USD	10 EA	2,000.00 USD
	Contract Number - Line no value					
9 of 16	30. Color Grading	30	EA	125.00 USD	20 EA	2,500.00 USD
	Contract Number - Line no value					
10 of 16	31. Audio Mastering	31	EA	100.00 USD	20 EA	2,000.00 USD
	Contract Number - Line no value					

11 of 16	35. Red Gemini 5K (Director's Kit) - Unit: Weekly	35	EA	3,100.00 USD	2 EA	6,200.00 USD
	Contract Number - Line <i>no value</i>					
12 of 16	36. Client Monitor Kit	36	EA	850.00 USD	1 EA	850.00 USD
	Contract Number - Line <i>no value</i>					
13 of 16	39. Full Lighting Kit - Unit: Weekly	39	EA	2,750.00 USD	2 EA	5,500.00 USD
	Contract Number - Line <i>no value</i>					
14 of 16	43. Support Package - Unit: Weekly	43	EA	1,000.00 USD	2 EA	2,000.00 USD
	Contract Number - Line <i>no value</i>					
15 of 16	44. Director	44	EA	2,000.00 USD	6 EA	12,000.00 USD
	Contract Number - Line <i>no value</i>					
16 of 16	4. Video Editing, Hourly Rate	4	EA	135.00 USD	150 EA	20,250.00 USD
	Contract Number - Line <i>no value</i>					
Total					100,000.00 USD	

Billing Information

To assure timely payment please e-mail invoices to the email provided in the bill to address. If the invoice is sent via email, please do not send a duplicate copy through the mail. Only if email is not an option then submit invoices to the billing address indicated in the "Billing Address" section. To inquire about electronic invoicing via cXML, CSV or PO flip through the supplier portal, e-mail abvendorhelp@tamu.edu.

Invoice must include the PO/Reference number shown above.

Billing Address

Texas A&M Health Science
Center-Accounts Payable
Do Not Mail Invoices
Email invoices to invoices@tamu.edu
750 Agronomy Road - Suite 3101
6000 TAMU
College Station, TX 77843-6000
United States